ORDINANCE NO. 639

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, RELATING TO BUDGETS AND FINANCE, REVISING THE 2013/2014 BUDGET AMENDING SECTION 1 OF ORDINANCE NO. 632.

WHEREAS, certain revisions to the 2013/2014 biennial budget are necessary;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. 2013/2014 Amended Budget. Ordinance 632, Section 1, is amended to adopt the revised budget for the 2013-2014 biennium in the amounts and for the purposes as shown on the attached Exhibits A-1, A-2 and 2013/2014 Carryforward Adjustments Line Item Summaries.

Section 2. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Published and Effective Date. A summary of this ordinance consisting of its title shall be published in the official Newspaper of the City. This ordinance shall take effect five days after publication.

PASSED BY THE CITY COUNCIL ON JUNE 23, 2014.

Denise McCluskey, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

Published: 06/25/14
Effective Date: 06/30/14

EXHIBIT A-1
CITY OF UNIVERSITY PLACE
2013 Amended Budget

		REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE
FUND		Adopted	Adjust	Revised	Adopted	Adjust	Revised	Balance
Operating								
General								
001	General	10,331,266	-	10,331,266	8,981,278	-	8,981,278	1,349,988
Special Revenue								
101	Street	1,013,005	-	1,013,005	1,013,005	-	1,013,005	-
102	Arterial Street	225,984	-	225,984	208,075	-	208,075	17,909
103	Real Estate Excise Tax	770,497	-	770,497	607,190	-	607,190	163,307
104	Parks and Recreation	1,043,707	-	1,043,707	1,043,707	-	1,043,707	-
105	Traffic Impact Fees	822,116	-	822,116	-	-	-	822,116
106	Transportation Benefit District	-	-	-	-	-	-	-
107	Development Services	1,196,981	-	1,196,981	1,124,093	-	1,124,093	72,888
108	LRF	3,820,835	-	3,820,835	3,820,835	-	3,820,835	-
109	Police/Public Safety	4,753,829	-	4,753,829	4,461,115	-	4,461,115	292,714
120	Path & Trails	6,456	-	6,456	3,409	-	3,409	3,047
140	Surface Water Mgmt	6,740,384	-	6,740,384	4,263,534	-	4,263,534	2,476,850
188	Strategic Reserve	856,934	-	856,934	-	-	-	856,934
	Sub-total Special Revenue	**21,250,728**	**-**	**21,250,728**	**16,544,963**	**-**	**16,544,963**	**4,705,765**
Debt Service								
201	Debt Service	3,654,658	-	3,654,658	3,654,658	-	3,654,658	-
	Sub-total Debt Service Funds	**3,654,658**	**-**	**3,654,658**	**3,654,658**	**-**	**3,654,658**	**-**
	Total Operating	**35,236,652**	**-**	**35,236,652**	**29,180,899**	**-**	**29,180,899**	**6,055,753**
Capital Improvement								
301	Parks CIP	485,328	-	485,328	485,328	-	485,328	-
302	Public Works CIP	14,465,274	-	14,465,274	14,465,274	-	14,465,274	-
303	Municipal Facilities CIP	2,737	-	2,737	2,737	-	2,737	-
	Sub-total CIP	**14,953,339**	**-**	**14,953,339**	**14,953,339**	**-**	**14,953,339**	**-**
Internal Service								
501	Fleet & Equipment	762,618	-	762,618	760,669	-	760,669	1,949
502	Information Technology & Services	1,019,440	-	1,019,440	1,018,703	-	1,018,703	737
505	Property Management	-	-	-	-	-	-	-
506	Risk Management	165,250	-	165,250	165,250	-	165,250	-
	Sub-total Internal Service	**1,947,308**	**-**	**1,947,308**	**1,944,622**	**-**	**1,944,622**	**2,686**
Non-Annually Budgeted								
621	Endowment							-
150	Donations and Gifts to University Place	63,408	-	63,408	63,408	-	63,408	-
	Sub-total Non-Annually Budgeted	**63,408**	**-**	**63,408**	**63,408**	**-**	**63,408**	**-**
	Total Budget	**52,200,707**	**-**	**52,200,707**	**46,142,268**	**-**	**46,142,268**	**6,058,439**

EXHIBIT A-2
CITY OF UNIVERSITY PLACE
2014 Amended Budget

FUND		REVENUES & OTHER SOURCES Adopted	Adjust	Revised	EXPENDITURES & OTHER USES Adopted	Adjust	Revised	ENDING BALANCE Balance	
Operating									
General									
001	General	10,317,213	1,538,067	11,855,280	9,180,306	681,874	9,862,180	1,993,100	
Special Revenue									
101	Street	1,068,858	35,791	1,104,649	1,068,858	35,791	1,104,649	-	
102	Arterial Street	225,909	(4,772)	221,137	217,401	-	217,401	3,736	
103	Real Estate Excise Tax	723,307	54,935	778,242	517,235	170,000	687,235	91,007	
104	Parks and Recreation	1,037,817	7,373	1,045,190	1,037,817	7,373	1,045,190	-	
105	Traffic Impact Fees	939,428	20,919	960,347	-	-	-	960,347	
106	Transportation Benefit District	-	150,000	150,000	-	4,000	4,000	146,000	
107	Development Services	1,126,738	104,245	1,230,983	1,101,848	104,245	1,206,093	24,890	
108	LRF	400,000	3,301,300	3,701,300	400,000	3,301,300	3,701,300	-	
109	Police/Public Safety	4,849,819	463,984	5,313,803	4,603,720	67,638	4,671,358	642,445	
120	Path & Trails	6,344	188	6,532	3,773	-	3,773	2,759	
140	Surface Water Mgmt	5,230,930	1,926,476	7,157,406	3,058,341	2,483,223	5,541,564	1,615,842	
188	Strategic Reserve	856,934	-	856,934	-	-	-	856,934	
	Sub-total Special Revenue	**16,466,084**	**6,060,439**	**22,526,523**	**12,008,993**	**6,173,570**	**18,182,563**	**4,343,960**	
Debt Service									
201	Debt Service	4,026,103	-	4,026,103	4,026,103	-	4,026,103	-	
	Sub-total Debt Service Funds	**4,026,103**	**-**	**4,026,103**	**4,026,103**	**-**	**4,026,103**	**-**	
	Total Operating	**30,809,400**	**7,598,506**	**38,407,906**	**25,215,402**	**6,855,444**	**32,070,846**	**6,337,060**	
Capital Improvement									
301	Parks CIP	39,573	624,610	664,183	39,573	624,610	664,183	-	
302	Public Works CIP	3,433,705	15,893,478	19,327,183	3,433,705	15,893,478	19,327,183	-	
303	Municipal Facilities CIP	-	-	-	-	-	-	-	
	Sub-total CIP	**3,473,278**	**16,518,088**	**19,991,366**	**3,473,278**	**16,518,088**	**19,991,366**	**-**	
Internal Service									
501	Fleet & Equipment	254,310	576,699	831,009	252,361	-	252,361	578,648	Assets/Not Cash
502	Information Technology & Services	666,120	356,448	1,022,568	665,383	185,883	851,266	171,302	Assets/Not Cash
505	Property Management	-	-	-	-	-	-	-	
506	Risk Management	173,700	10,044	183,744	173,700	-	173,700	10,044	Assets/Not Cash
	Sub-total Internal Service	**1,094,130**	**943,191**	**2,037,321**	**1,091,444**	**185,883**	**1,277,327**	**759,994**	
Non-Annually Budgeted									
621	Endowment							-	
150	Donations and Gifts to University Place	-	67,505	67,505	-	67,505	67,505	-	
	Sub-total Non-Annually Budgeted	**-**	**67,505**	**67,505**	**-**	**67,505**	**67,505**	**-**	
	Total Budget	**35,376,808**	**25,127,290**	**60,504,098**	**29,780,124**	**23,626,920**	**53,407,044**	**7,097,054**	

Revenues & Other Sources - 2014			Expenditures & Other Uses - 2014		
Description	Account Number	Amount	Description	Account Number	Amount
			OPERATING FUNDS		
General Fund (001)					
Beginning Fund Balance	001-000-308-10-000	1,225,733	Add - City Council/PERS	001-010-511-60-210	12,000
Donation/Cirque Roundabout/Baskets	001-000-367-10-001	1,050	Add - City Council/Food	001-010-511-60-318	2,500
City Assistance	001-000-336-00-980	35,000	CF - US Open Task Force	001-010-511-69-490	7,548
Electric Fee	001-000-321-91-003	90,036	Add - City Manager/Admin Asst Salary	001-021-513-10-110	5,672
Water Fee	001-000-321-91-004	121,248	Add - City Manager/Admin Asst PERS	001-021-513-10-210	514
Gambling Tax	001-000-316-80-000	(35,000)	Add - City Manager/Admin Asst 401	001-021-513-10-211	346
CF - 27th/Grandview/Private Cont.	001-000-	100,000	Add - City Manager/Admin Asst Health	001-021-513-10-250	1,147
			Add - City Manager/Admin Asst Dental	001-021-513-10-251	182
			CF - Closing Costs/Lot 7 Sale	001-021-513-10-410	13,906
			CF - Economic Dec/27th St Banners	001-024-558-70-410	4,500
			CF - Finance/Consulting	001-032-514-23-410	4,600
			Add - Finance/Bank Fees/Cost Increase	001-032-514-23-490	8,000
			CF - HR/Training	001-033-518-11-435	6,556
			CF - City Clerk/Election Costs	001-035-514-40-511	28,818
			CF - UPTV/Website Conversion/Responsive Mode	001-037-513-11-410	4,000
			CF - UPTV/Capital $ - Restricted Funds	001-037-557-20-642	219,335
			CF - Community Events	001-982-573-90-490	3,800
			Add - Beautification - Cirque RAB Basket Hardware	001-987-573-90-313	1,050
			Transfer to Fleet	001-990-597-81-000	(31,899)
			Transfer to IT	001-990-597-90-000	179,244
			Transfer to Dev. Service	001-990-597-85-000	174,265
			Transfer to Street		35,791
Total General Fund Adjustment		**$ 1,538,067**	**Total General Fund Adjustment**		**681,874**
Street Fund (101)					
Beginning Fund Balance	101-000-308-10-000	-	CF - Thompson Electric/Street lights	101-073-542-30-410	22,974
Transfer From General Fund		35,791	CF - Shakepeare Composite/Light Poles	101-073-542-30-481	12,817
Total Street Fund Adjustment		**35,791**	**Total Street Fund Adjustment**		**35,791**
Arterial Street Fund (102)					
Beginning Fund Balance	102-000-308-10-000	(4,772)			-
Total Arterial Street Fund Adjustment		**$ (4,772)**	**Total Arterial Street Fund Adjustment**		**-**
Real Estate Excise Tax Fund (103)					
Beginning Fund Balance	103-000-308-10-000	54,935	Transfer to PW CIP	103-000-597-40-000	170,000
Total Real Estate Excise Tax Fund Adjustment		**$ 54,935**	**Total Real Estate Excise Tax Fund Adjustment**		**170,000**

Parks and Recreation Fund (104)						
Beginning Fund Balance	104-000-308-10-000		-			
CDBG/Sr. Center Grant	104-000-333-14-213		7,373	CF - CDBG/Sr Center Grant		7,373
Total Parks and Recreation Fund Adjustment		**$**	**7,373**	**Total Parks and Recreation Fund Adjustment**		**7,373**
Traffic Impact Fees (105)						
Beginning Fund Balance	105-000-308-10-000		20,919			-
Total TIF Fund Adjustment		**$**	**20,919**	**Total TIF Fund Adjustment**		**-**
Transportation Benefit District (106)						
Beginning Fund Balance	105-000-308-10-000		-	Insurance	106-000-518-60-460	2,500
TBD Fees			150,000	DOL Processing Fee	106-000-518-60-519	1,500
Total TBD Fund Adjustment		**$**	**150,000**	**Total TBD Fund Adjustment**		**4,000**
Planning and Development Services Fund (107)						
Beginning Fund Balance	107-000-308-10-000		(70,020)	Add - PC WWTP Project/Permit Review	107-053-559-50-519	57,839
Transfer from General Fund	107-000-397-10-001		174,265	CF - Tree Account - Restricted $	107-053-558-51-313	2,868
				Add - Sr Planner/Inc to FT/Comp Plan updates	107-053-558-50-110	43,538
Total Planning and Dev. Services Fund Adjustment		**$**	**104,245**	**Total Planning and Dev. Services Fund Adjustment**		**104,245**
LRF (108)						
Beginning Fund Balance	105-000-308-10-000		3,301,300	Transfer to PW CIP	108-000-597-42-552	2,282,501
				Rev Bond Trustee Fee	108-000-592-48-850	200
				Debt Register Costs	108-000-592-48-850	1,800
				Debt Service Reserve		1,016,799
Total LRF Fund Adjustment		**$**	**3,301,300**	**Total LRF Fund Adjustment**		**3,301,300**
Police & Public Safety (109)						
Beginning Fund Balance	109-000-308-10-000		391,305	Add - City Atty/Paralegal Salary	109-041-515-30-110	13,648
Property Tax	109-000-311-10-000		52,095	Add - City Atty/Paralegal 401	109-041-515-30-211	840
JAG 2011	109-000-331-16-010		9,376	Add - City Atty/Paralegal PERS	109-041-515-30-210	1,247
JAG 2013	109-000-331-16-731		10,323	CF - JAG 2011	109-091-521-22-518	9,376
Dept Natural Resources/Derelict Boat	109-094-345-29-000		885	CF - JAG 2013	109-091-521-22-518	10,323
				CF - Special Overtime	109-091-521-22-518	27,074
				Add - Code Enforcement/Various	109-094-524-60-###	5,130
Total Police & Public Safety Fund Adjustment		**$**	**463,984**	**Total Police & Public Safety Fund Adjustment**		**67,638**

Path & Trails Reserve Fund (120)							
Beginning Fund Balance	120-000-308-10-000		188				-
Total Path & Trails Reserve Fund Adjustment		**$**	**188**	**Total Path & Trails Reserve Fund Adjustment**			**-**
Surface Water Management Fund (140)							
Beginning Fund Balance	140-000-308-10-000		1,926,476	CF - Transfer to PW CIP - Storm Drainage projects	140-089-597-42-000		2,481,595
				CF - Fox Glen Storm Drainage/Baseline	140-082-542-45-410		1,628
Total SWM Fund Adjustment		**$**	**1,926,476**	**Total SWM Fund Adjustment**			**2,483,223**
TOTAL OPERATING FUNDS		**$**	**7,598,506**	**TOTAL OPERATING FUNDS**		**$**	**6,855,443**
CAPITAL IMPROVEMENT PROJECT (CIP) FUNDS							
Parks CIP Fund (301)							
Beginning Fund Balance	301-000-308-10-000		531,109	CF - Park Property Acquisition	301-101-594-76-610		14,150
Grant/CDBG/Sunset Terrace Restroom	301-106-333-14-210		93,501	CF - Homestead Park/Kiosk/Sign	301-102-594-76-630		3,409
				CF - Cirque Park/Trails, benches, tables	301-105-594-76-650		(12,000)
				CF - Cirque Park/Restroom	301-105-594-76-650		16,026
				Add - Cirque Park/Outfield Fencing	301-105-594-76-631		25,000
				CF - Sunset Terrace Restroom	301-106-594-76-650		142,501
				CF - Kobayashi/Building Permit	301-122-576-90-513		2,166
				CF - Kobayashi/Construction	301-122-576-90-530		88,123
				CF - Contingency	301-990-508-50-000		306,415
				Add - Sr. Center Roof	301-103-594-76-650		21,820
				Add - Creekside Park	301-129-594-76-490		8,500
				Add - Paradise Pond Park	301-130-594-76-490		8,500
Total Parks CIP Fund Adjustment		**$**	**624,610**	**Total Parks CIP Fund Adjustment**			**624,610**

Public Works CIP Fund (302)

Beginning Fund Balance	302-000-308-10-000	630,218	CF - CIP/Personnel & M&O	302-101	1,205
Transfer from Arterial Street		1	CF - Neighborhood CIP	302-178	(63,133)
Transfer from REET	302-000-397-10-005	170,000	CF - Saferoutes/40th	302-195	57,513
Transfer from SWM	302-	2,481,595	CF - Saferoutes/Grandview	302-196	2,191
Grant/27th St Overlay	302-253-333-20-200	38,364	CF - 27th Street Overlay	302-253	44,352
Grant/40th St Overlay	302-254-333-20-200	13,751	CF - 40th Street Overlay	302-254	15,896
Grant/BP 3/4	302-146-333-20-202	2,138,350	CF - Bridgeport 3/4	302-146	2,499,263
Grant/BP 5	302-152-333-20-200	559,337	CF - Bridgeport 5	302-152	647,015
Grant/BP Low Impact	302-251-334-03-100	689,458	CF - Bridgeport Low Impact	302-251	933,599
Grant/Cirque 56th Corridor	302-252-333-20-200	200,000	CF - Cirque 56th St Corridor	302-252	276,350
City of Tacoma/Cirque 56th Corridor	302-252-367-11-001	15,600			
Grant/Mildred	302-197-367-11-001	2,083,653	CF - Mildred Street	302-197	2,408,847
Fircrest & Private/Mildred	302-197-367-11-001	175,342			
Grant/Saferoutes 27th	302-198-333-20-205	58,490	CF - Saferoutes/27th	302-198	21,196
Grant/Saferoutes Beckonridge	302-199-333-20-205	52,637	CF - Saferoutes/Beckonridge	302-199	56,440
Grant/Saferoutes Elwood	302-266	811,131	CF - Saferoutes/Elwood	302-266	1,070,000
Grant/Saferoutes 44th	302-257	820,000	CF - Saferoutes/44th	302-257	910,000
Grant/Saferoutes 56th	302-258	464,000	CF - Saferoutes/56th	302-258	540,000
Grant/Saferoutes Cirque	302-259	1,040,000	CF - Saferoutes/Cirque	302-259	1,325,000
Grant/Dept of Commerce/UP Main St	302-268	945,750	CF - UP Main Street Redevelopment	302-268	945,750
Grant/CDBG Cirque	302-267	223,300	CF - Cirque CDBG	302-267	341,000
Transfer from LRF	302-201-397-10-018	29,165	CF - LRF/Market Place Street Pedestrian	302-201	29,165
Transfer from LRF	302-202-397-10-018	155,280	CF - LRF/Lot 10 Staircase	302-202	155,280
Transfer from LRF	302-204-397-10-018	11,756	CF - LRF/Garage Elevator Security	302-204	11,756
Transfer from LRF	302-205-397-10-018	10,717	CF - LRF/Garage TI Design	302-205	10,717
Transfer from LRF	302-206-397-10-018	275,073	CF - LRF/Market Place Ph. 5	302-206	275,073
Transfer from LRF	302-207-397-10-018	13,277	CF - LRF/Lot 8 Garage Improvements	302-207	13,277
Transfer from LRF	302-210-397-10-018	1,700,000	CF - LRF/Lot 10 Parking	302-210-594-95-611	1,700,000
Transfer from LRF	302-211-397-10-018	87,233	CF - LRF/Briarview Demolition	302-211	100,000
			CF - Storm Drainage/37th St Project/Eng & Design	302-260-542-40-410	36,400
			CF - Storm Drainage/37th St Project/Construction	302-260-542-40-630	250,000
			CF - Storm Drainage/56th & 95th Project/Eng & Design	302-261-542-40-410	19,740
			CF - Storm Drainage/56th & 95th Project/Construction	302-261-542-40-630	135,000
			CF - Storm Drainage/Lemons Beach Outfall/Eng & Design	302-262-542-40-410	42,600
			CF - Storm Drainage/Soundview Dr Wt/Eng & Design	302-263-542-40-410	67,050
			CF - Storm DrainageOlympic Dr W/Eng & Design	302-264-542-40-410	48,770
			CF - Storm DrainageTahoma Place/Eng & Design	302-265-542-40-410	41,675
			CF - SWM/Arbordale 41st to Robin Rd	302-170	(31,000)
			CF - SWM/Leach Creek Stream Buffer	302-181	1,482
			CF - SWM/Leach Creek Stream Channel Habitat Restoration	302-188	240,000
			CF - SWM/Crystal Creek Culvert Replacement	302-255	506,716
			CF - PW CIP Contingency		207,293
Total Public Works CIP Fund Adjustment		**15,893,478**	**Total Public Works CIP Fund Adjustment**		**15,893,478**

INTERNAL SERVICE FUNDS					
Fleet & Equipment Replacement Fund (501)					
Beginning Fund Balance	501-000-308-10-000	29,950			
Beginning Fund Balance/Assets	501-000-308-10-001	578,648			
Transfer from General Fund	501-000-397-10-000	(31,899)			
Total Fleet & Equip Replace Fund Adjustment		**576,699**	**Total Fleet & Equip Replace Fund Adjustment**		**-**
Information Technology & Services Fund (502)					
Beginning Fund Balance	502-000-308-10-000	5,902	CF - IT Training	502-035-518-88-435	4,884
Beginning Fund Balance/Assets	502-000-308-10-001	171,302	CF - Citywide Training	502-035-518-88-438	3,305
Transfer from General Fund	502-000-397-10-000	179,244	CF - HR/Web Ext/Applicant Tracking/Permit Tracking	502-035-518-89-643	99,994
			CF - Phone System Replacement	502-035-518-90-642	50,000
			CF - Computer/Laptop replacements	502-035-518-90-680	27,700
Total ITS Fund Adjustment		**356,448**	**Total ITS Fund Adjustment**		**185,883**
Risk Management Fund (506)					
Beginning Fund Balance	506-000-308-10-000	-			
Beginning Fund Balance/Assets	506-000-308-10-001	10,044			
Total Risk Mgmt Fund Adjustment		**10,044**	**Total Risk Mgmt Fund Adjustment**		**-**
TOTAL INTERNAL SERVICE FUNDS		**943,191**	**TOTAL INTERNAL SERVICE FUNDS**		**185,883**
NON-ANNUALLY BUDGETED FUNDS					
Beginning Fund Balance	150-000-308-10-000	67,505	**Donations Fund (150)**		
			CF - Plant UP	150-101-573-93-312	1,430
			CF - Baskets on Bridgeport	150-101-573-95-312	22
			CF - Employee Wellness	150-101-573-96-318	713
			CF - Animal Control	150-101-573-99-312	5,200
			CF - UP Youth Council	150-102-513-20-312	735
			CF - Up Businessfest/Food 4 Thought	150-104-558-70-312	798
			CF - Friends of Homestead Park	150-105-576-91-312	38,116
			CF - Curran Apple Orchard	150-106-576-90-312	13,673
			CF - Rec/Sr. Scholarship Fund	150-109-571-90-490	1,388
			CF - Rec/Youth Scholarship	150-109-571-92-490	5,330
			CF - Rec/Adult Scholarship	150-109-571-93-490	100
Total Donations Fund Adjustment	**$**	**67,505**	**Total Donations Fund Adjustment**		**67,505**
TOTAL NON-ANNUALLY BUDGETED FUNDS	**$**	**67,505**	**TOTAL NON-ANNUALLY BUDGETED FUNDS**		**67,505**
GRAND TOTAL		**25,127,290**	**GRAND TOTAL**		**23,626,920**
Subtotal Beginning Fund Balances		4,488,163			
Other Revenue Adjustments		20,639,127			
		25,127,290			