

ORDINANCE NO. 717

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AMENDING SECTIONS 1.25.010 AND 2.30.040 OF THE UNIVERSITY PLACE MUNICIPAL CODE; RELATING THE LOCATIONS OF CERTAIN CITY OFFICIALS

WHEREAS, the City of University Place, after nearly 25 years, is relocating City Hall; and

WHEREAS, certain provisions of the University Place Municipal Code must be updated to reflect the change of location;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. UPMC 1.25.010 Amended. Section 1.25.010 of the University Place Municipal Code titled, "Agent for Receiving Claims," is amended to read as follows:

The risk manager is hereby appointed to be the city agent responsible to receive claims for damages made under Chapter 4.96 RCW. The risk manager shall be available to receive claims for damages during normal business hours at University Place City Hall, ~~3715 Bridgeport Way West~~ 3609 Market Place West, University Place, Washington, 98466.

Section 2. UPMC 2.30.040 Amended. Section 2.30.040 of the University Place Municipal Code titled, "Public Records Officer," is amended to read as follows:

- A. The City Council for the City of University Place hereby appoints the City Clerk as the official public records officer pursuant to RCW 42.56.580. Any person wishing to request access to public records of the City, or seeking assistance in making such a request shall contact the public records officer of the City:

Public Records Officer (City Clerk)
City of University Place
University Place City Hall
~~3715 Bridgeport Way West, Suite B-1~~ 3609 Market Place West
University Place, WA 98466
Telephone: 253/566-5656
Fax: 253/566-5658

Information is also available at the City's website at www.cityofup.com

- B. The public records officer is not required to personally fulfill the requests for public records. A request may be fulfilled by a City employee other than the public records officer. If the request is made to the public records officer but fulfilled by others in the City, the public records officer shall be responsible for directing the request to the appropriate person or persons in the City for processing.
- C. The public records officer or designee shall provide the "fullest assistance" to requestors; ensure that public records are protected from damage or disorganization; and prevent fulfilling public records requests from causing excessive interference with essential functions of the City.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 4. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 5. Effective Date. This Ordinance will be shall be in full force and effect on five days after publication of the Ordinance Summary.

PASSED BY THE CITY COUNCIL ON MAY 6, 2019.



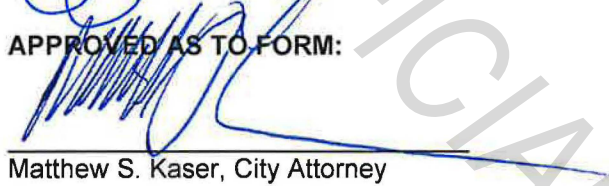
Kent Keel, Mayor

ATTEST:



Enailta J. Genetia, City Clerk

APPROVED AS TO FORM:



Matthew S. Kaser, City Attorney

Date of Publication: 05/08/19

Effective Date: 05/13/19