

RESOLUTION NO. 964

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, APPROVING THE CITY'S FEE SCHEDULE**

WHEREAS, in connection with the municipal functions and operations of the City of University Place, the City requires certain fees; and

WHEREAS, it is appropriate to review such fees and make adjustments to appropriately address costs; and

WHEREAS, in keeping with the philosophy of setting City fees in amounts reflective of actual costs, it is appropriate at this time to revise certain fees to compensate the City for costs associated with various City functions and facilities; and

WHEREAS, the City's fee schedules have historically been approved by separate resolutions or ordinances; and

WHEREAS, in order to simplify the fee amendment process, it is desirable to combine the adoption of all of the City's fee schedules into one ordinance to be reviewed on a periodic basis;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, RESOLVES AS FOLLOWS:**

Section 1. Approval of 2022 Fee Schedule. The 2022 Fee Schedule attached to this legislation as Exhibit A is hereby approved. Subsequent amendments to the Fee Schedule may be made by ordinance, resolution or other appropriate legislation. The City Clerk is authorized to make appropriate editing and formatting changes to the Fee Schedule provided that the fee amounts contained therein remain unchanged.

Section 2. Repeal of Resolutions. Resolutions Numbers 156, 390, 547, 563, 633, 661, 670, 713 and 859 are hereby repealed in their entirety.

Section 3. Conflicting Fees. The fees set forth in this Ordinance supersede all fees that may have been previously set by the City Council which may be in conflict.

Section 4. Severability. If any sections, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 5. Effective Date. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CITY COUNCIL ON DECEMBER 6, 2021.

Caroline Belleci, Mayor

ATTEST:

Emelita J. Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney

EXHIBIT A

CITY OF UNIVERSITY PLACE FEE SCHEDULE

* Indicates changes are indicated.

(Recreation Programs, Sunset Terrace Rental, Town Hall Rental Fees are eliminated.)

*Administrative

Alarm Permit

*Animal Control

Business License

Building Permit

Development and Engineering

Fire Code

Land Use

Mechanical Code

Miscellaneous Building

Plumbing Code

*Facility Rental

Multifamily Property Tax Abatement

*Telecommunication

Administrative Fees

City Council Agendas	No Charge
*Costs of Providing Copies of Public Records:	
For paper copies or printed copies of electronic records	\$.15/page
For records scanned into electronic format	\$.10/page
For uploading/attaching electronic files to digital storage media/devices(s), cloud-based data storage service or emails	\$.05/each for four electronic files or attachments
Digital storage device provided by the City	Actual cost
Minimum Mailing Fees:	\$2.00
Actual Costs of Shipping that totals more than \$2.00 shall be paid by the Requestor.	
Certification of Documents	\$2.00
NSF Check Fee	\$20.00
Plans Copy Fee for Public Disclosure Requests (18"x24")	\$.50/page
Plans Copy Fee for Public Disclosure Requests (24"x36")	\$.75/page

*The City's fees for providing copies of public records are based on state law, RCW 42.56.120

Alarm Permit Fees

FEES AND CHARGES RELATING TO REGULATION OF AUTOMATIC POLICE ALARM SYSTEMS

ALARM PERMIT APPLICATION AND RENEWAL FEE

\$40.00 annually

SERVICE CHARGES

False Alarm Fee

\$100 per violation

False Robbery/Panic Alarms

\$150 per violation

APPEAL

Appeals of fees, suspensions or denials of alarm permits or renewals, except for those enforcement matters governed by Section 9.10.130 UPMC

No charge

Animal Control Fees

Animal License Fees:

Adult Dogs:	
Altered	\$24.00
Unaltered	\$65.00

Adult Cats:	
Altered	\$15.00
Unaltered	\$65.00

Unaltered Juvenile dog 8 weeks – 6 month	\$24.00
Unaltered Juvenile cat 8 weeks – 6 months	\$15.00

Reduced Rates for senior citizens, 65 years of age or older, and
individuals with a permanent disability:

1. Dogs:	
Altered	\$12.00
Unaltered	\$36.00

2. Cats:	
Altered	\$7.00
Unaltered	\$36.00

Replacement Tag	\$6.00
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Business License Fees

General Business License Fee \$50.00 per year

Home Occupation License Fee \$25.00 per year

*Origination Fee \$50.00

*One-time fee for new businesses only.

Adult Entertainment

License for adult entertainment establishment \$500.00 per year

License for adult entertainment manager \$100.00 per year

License for adult entertainer \$100.00 per year

License for panoram premises \$200.00 per year

License for panoram device \$50.00 per year

License for panoram operator \$500.00 per year

Peddling/Solicitor's Licenses

Master Peddler/Solicitor License \$50.00 for each calendar year

Individual Peddler/Solicitor License \$25.00 for each calendar year

BUILDING PERMIT FEES

The Building Permit Fees shall be based upon valuation and shall be assessed in accordance with the following valuation table:

Total Valuation*	Fee
\$1.00 to \$500	\$26.45
\$501 to \$2,000	\$26.45 for the first \$500.00 plus \$4.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001 to \$25,000	\$86.45 for the first \$2,000.00 plus \$16.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001 to \$50,000	\$454.45 for the first \$25,000.00 plus \$11.90 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001 to \$100,000 ..	\$751.95 for the first \$50,000.00 plus \$7.65 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001 to \$1,000,000	\$1,134.45 for the first \$100,000.00 plus \$6.70 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001 to \$5,000,000	\$7,164.45 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$5,000,000.00
\$5,000,001 to \$50,000,000	\$23,164.45 for the first \$5,000,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000,000.00
\$50,000,001 and above	\$180,664.45 for the first \$50,000,000.00 plus \$2.95 for each additional \$1,000.00 thereafter

Other Inspections and Fees

1. Inspections outside of normal business hours (*minimum two hours*) **\$100.00 (*per hour*)
2. Reinspection fees (*minimum one hour*) **\$100.00 (*per hour*)
3. Inspection fees other than those listed in the adopted building codes (*minimum one hour*) **\$100.00 (*per hour*)
4. Additional plan review required by changes, additions or revisions to approved plans **\$125.00 (*per hour*)
5. For use of outside consultants for plan review or inspection, or both ***actual cost (*including overhead*)
6. A General Development Services Support Fee of 12 percent (12%) will be added to all Building Permit Fees to cover overhead charges.
7. Investigation Fees / Work Without a Permit double the permit fee

* Total valuation shall be determined by the Building Official in accordance with nationally accepted industry standards. The listing of unit valuations presented shall be used as the standard for normal construction projects. For unusual projects that are not specifically listed, national construction estimating tools such as the *Building Construction Cost Data* by R.S. Means or the BNI Construction Costbook will be used as a guide for determination of valuation.

** Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, hourly wages and benefits of the employees involved.

*** The applicant is responsible for the following fees incurred by the City from outside consultants or experts:
 (1) Expenses associated with permit review, approval, and issuance; (2) expenses associated with the applicant's failure to comply with the permit and applicable City codes; and (3) expenses associated with the City's evaluation and mitigation of hazardous conditions arising from the applicant's failure to comply with the approved permit and applicable codes.

PLAN REVIEW FEE

Plan Review Fees shall be 65 percent (65%) of the Building Permit Fee with a minimum fee of one half hour (\$ 62.50).

In addition to the Building and Fire Code Fees, other fees may be assessed for a specific permit or investigation when applicable.

DEVELOPMENT ENGINEERING PERMITS FEES

Site Development Permit	\$ 2,500.00
Small Project Site Development Permit	\$ 500.00
Right-of-Way Permit	\$ 300.00
Additional Right-of-Way Inspection Fee*	\$ 100.00
Annual Right-of-Way Permit	\$ 150.00
Annual Permit Reportable Activity Inspection	\$ 100.00
Site Development Plan Review Fee	\$ 625.00 base fee plus \$ 125.00 per hour for time in excess of five hours
Small Project Engineering Plan Review Fee	\$ 125.00 per hour**
Site Development Amendment/Revision Fee	\$ 250.00+ base fee plus \$ 125.00 per hour for time in excess of two hours
Right-of-Way Vacation	\$ 2,500.00 application fee \$ 1,000.00 final process fee
Review of Geological Assessment	\$ 1,250.00
Review of Geological Reports	\$ 1,250.00
Review of Traffic Impact Analysis	\$ 1,250.00
Site Development Commercial Inspection	3% of estimated total project cost***
Site Development Residential Inspection	2% of estimated total project cost***
Small Project Engineering Inspection Fee	\$ 100.00 per hour**
Investigation Fees / Work Without a Permit	double the permit fee
Public Works Modification Fee	\$ 625.00+ base fee plus \$ 125.00 per hour for time in excess of five hours**
Modification Notification Fee****	\$ 150.00
Storm Drainage Inventory Fee (GIS)	\$ 50.00 per structure/flow point
For use of outside consultants for plan checking or inspection (or both) *****	actual cost (including overhead)

*Additional Right-of-Way Inspection Fees will be charged for projects that exceed two inspections. A minimum one-hour inspection time will be charged per inspection.

**If it is determined by the Engineering Division that the scope of the project is such that only a minimal amount of review/inspection time will be required, then the review/inspection fee can be based on the hourly rate and the time spent. In addition, this fee may be assessed for engineering review/inspection of projects not requiring a Site Development Permit.

***An itemized project cost estimate shall be prepared and stamped by a licensed professional engineer and submitted to the City for approval. This engineer's estimate shall be used to determine the project cost.

****If it is determined that the modification impacts surrounding properties, public notification will be required.

*****The applicant is responsible for the following fees incurred by the City from outside consultants or experts:
(1) Expenses associated with permit review, approval, and issuance; (2) expenses associated with the applicant's failure to comply with the permit and applicable City codes; and (3) expenses associated with the City's evaluation and mitigation of hazardous conditions arising from the applicant's failure to comply with the approved permit and applicable codes.

FIRE CODE OFFICIAL REVIEW, INSPECTION & FIRE CODE FEES

Site Development Plan Review (*plats, short plats, commercial projects, residential infills, etc.*)

Basic review fee	\$ 250.00
Additional review (<i>over two hours</i>)	\$ 125.00 (<i>per hour</i>)

Vehicle Gates (*includes plan review, inspection and testing*) \$ 125.00 (*per hour*)

Construction Plan Review

A Plan Review Fee will be charged for review of requirements for construction and inspection of the Fire Code requirements for buildings classified as Group A, B, E, F, H, I, LC, M, R (*as applicable*), and S. The Plan Review Fee shall be 15 percent (15%) of the Building Permit Fee established by the Building Permit Fee Schedule with a minimum fee of one half hour (\$ 62.50).

Fire Alarm Systems

Tenant Improvements (<i>first four zones</i>)	\$ 215.85 plus \$ 5.40 (<i>per device</i>)
Additional zones	\$ 53.95 (<i>each</i>)
Residential (<i>one and two-family dwellings</i>)	\$ 215.85
Commercial and Multi-Family (<i>first four zones</i>)	\$ 323.75 plus \$ 5.40 (<i>per device</i>)
Additional zones	\$ 53.95 (<i>each</i>)
Sprinkler supervision only	\$ 269.80

Fire Alarm Permit Fee for upgrading of an existing system shall be 50 percent (50%) of the fee for new.

Fire Alarm Plan Review Fee shall be 25 percent (25%) of the permit fee, with a minimum of one half hour (\$ 62.50).

Underground Sprinkler Supply (*includes plan review, inspection and testing*) \$ 323.75

Above Ground Fire Sprinkler Systems

The fee for fire sprinkler systems shall be based on the Building Permit Fee Table. The valuation shall be based on the per square foot figure for sprinkler systems as established by policy in accordance with nationally recognized standards.

The Plan Review Fee for fire sprinkler systems shall be 25 percent (25%) of the permit fee, with a minimum fee of one half hour (\$ 62.50). Plan Review Fees are in addition to the permit fee.

Tenant Improvement (*relocation and addition to existing system*) valuation 20 percent (20%)
of the fee for new

Commercial Cooking Type 1 Hood and Suppression System \$ 269.80

Standpipes (*includes review, inspection and testing fees*)

Temporary Standpipe	\$ 161.85
Class I	\$ 183.45
Class II	\$ 296.75
Class III	\$ 318.35

Fire Pump Installations \$ 539.60

Emergency Responder Radio Coverage \$ 323.75 plus \$5.40 (*per device*)

Commercial Power Generator Installations \$ 350.75

False Fire Alarms

In the event of more than two false alarms in any 90-day period, the Chief may charge a fee for Fire Department response as specified below:

False Alarms Fee

First and second	no fee
Third	\$ 53.95
Fourth and additional	\$ 269.80 (<i>each</i>)

Fire Watch Fees

First Two Hours.....	\$ 200.00
Each subsequent half hour or a fraction thereof.....	\$ 110.00
Additional Persons	\$ 100.00 per half hour, per person

UNOFFICIAL DOCUMENT

FIRE CODE PERMIT FEES

The following are annual fees, except where noted:

Permit charges may be waived by the Fire Code Official for the following: *Activities of Washington State non-profit corporations and/or civic or fraternal organizations which possess an IRS tax exempt status. Proof of IRS tax exempt shall be presented at time of permit application. However, any group shall be assessed a permit fee if the approved conditions of the permit are modified or not adhered to by the applicant.*

Aerosol Products	\$ 110.00
Aircraft Refueling Vehicle	\$ 110.00
Aircraft Repair Hangar	\$ 110.00
Asbestos Removal (<i>limited</i>)	\$ 110.00
Automobile Wrecking Yard	\$ 110.00
Bowling Pin Refinishing	\$ 110.00
Bowling Alley Refinishing (<i>limited</i>)	\$ 110.00
Candles or Open Flame in Assembly Areas (<i>limited</i>)	\$ 110.00
Carnivals and Fairs, etc. – Outdoors (<i>limited</i>)	
Carnivals – Commercial	\$ 110.00
Fairs, Bazaars, Flea Marts, Farmers Markets, etc.	\$ 110.00
Special Events – Outdoors	\$ 110.00
Cellulose Nitrate Film	\$ 110.00
Cellulose Nitrate Storage	\$ 110.00
Combustible Fiber Storage	\$ 110.00
Combustible Material Storage	\$ 110.00
Compressed Gases	\$ 110.00
Commercial Rubbish Handling Operation	\$ 110.00
Cryogen	\$ 110.00
Dry Cleaning Plants	\$ 110.00
Dust Producing Operations	\$ 110.00
Explosives/Blasting Agents	\$ 110.00
Explosives/Blasting Agents – Transport, Use	\$ 110.00
Fireworks Display, Special (<i>limited</i>)*	\$ 270.00
Fireworks Stand (<i>limited</i>) *	\$ 110.00
* A bond for cleanup is required in accordance with the Fireworks Ordinance in the amount of \$500.00 in a bond or cashier's check for all fireworks stands	
Flammable/Combustible Liquids	
Pipeline install	\$ 110.00
Pipeline operate	\$ 110.00
Store, handle use	\$ 110.00
Remove abandoned tank	\$ 110.00
Remove (<i>or abandon in place</i>) residential tank	\$ 55.00
Install, alter, etc. – tank, piping, equipment	\$ 110.00
Tank vehicles	\$ 110.00
Change contents (<i>limited</i>)	\$ 110.00
Fruit Ripening	\$ 110.00
Fumigation or Insecticide Fogging	\$ 110.00
Hazardous Material	\$ 110.00
Hazardous Material Production	\$ 110.00
High Pile Storage	\$ 110.00
Liquefied Petroleum Gases – Tank Install	\$ 110.00
Liquid or Gas-Filled Vehicles/Equipment in Assembly Buildings	\$ 110.00
Lumber Yards	\$ 110.00
Magnesium Working	\$ 110.00
Mall – (<i>Covered</i>)	

Kiosks – Concessions – Booths, etc.	\$ 110.00
Used for Assembly (<i>limited</i>)	\$ 110.00
Use Open Flame, etc. (<i>limited</i>)	\$ 110.00
Display Flammable Liquid or Gas Filled Equipment	\$ 110.00
Motor Vehicle Fuel Dispensing Station	\$ 110.00
Organic Coatings	\$ 110.00
Ovens – Industrial	\$ 110.00
Parade Floats (<i>limited</i>)	\$ 110.00
Place of Assembly	\$ 110.00
Special Events Carnival or Fairs – schools (<i>limited</i>)	\$ 110.00
Haunted House – Commercial (<i>limited</i>)	\$ 110.00
Haunted House – Schools (<i>limited</i>)	\$ 110.00
Bazaars – Boutiques – Flea Marts – Booths or Displays	\$ 110.00
Other Special Events (<i>limited</i>)	\$ 110.00
Pyrotechnical Special Effects Material	\$ 110.00
Radioactive Material	\$ 110.00
Refrigeration Equipment (<i>Commercial</i>)	\$ 110.00
Repair Garages	\$ 110.00
Spraying and Dipping	\$ 110.00
Tents and Canopies	\$ 110.00
Tire Storage	\$ 110.00
Welding and Cutting	\$ 110.00

Temporary Street Banners

For the processing of permit applications and for costs of installation and removal of temporary street banners or decorations in the public right-of-way:

Fee for up to two poles (<i>four hour minimum</i>)	\$ 465.00
Each additional pole up to ten poles	\$ 115.00

UNOFFICIAL DOCUMENT

LAND USE FEES

When applicable, consultant fees will be charged on a time and material basis.

Major revisions will be charged additional hourly administrative and plan review fees.

All land use fees are based upon average time required to review and process each permit type.

If the project exceeds the base fee an additional \$80.00 will be charged per hour.

PLATS & BOUNDARIES

Flat Fees

Binding Site Plans	\$ 4,126.20
Binding Site Plan Amendment	\$ 2,063.10
Short Plats	\$ 6,877.00
Short Plat Amendment	\$ 3,438.50
Boundary Line Adjustments	\$ 1,375.40
Lot Combinations	\$ 1,375.40
Preliminary Plats	\$15,658.40
Plat Amendments	
Minor	\$ 3,782.35
Major	\$ 8,093.70
Final Plats	\$ 7,564.70
	+\$ 37.00 (per lot)
Plat Alterations	
Without Hearing	\$ 1,375.40
With Hearing	\$ 2,592.10

LAND USE PERMITS

Flat Fees

Variances	
Minor	\$ 825.25
Major	\$ 3,396.20
Administrative Use Permits	
Telecommunications	\$ 1,100.30
Temporary Housing Unit	\$ 137.55
Temporary Use / Seasonal Use Permit (except firework stands)	\$ 68.75
Extended Stay RV Permit	\$ 68.75
Sign Permits	
Sign Permit Land Use Review Fee	\$ 80.00
Non-Conforming Sign Permit	\$ 68.75
Temporary Sign Permit	\$ 68.75
Special Event Permits (a certificate of liability may be required)	
Minor Event	\$ 137.55
Major Event	\$ 275.10
Master Event	\$ 2,500.00

QUASI-JUDICIAL PERMITS

Conditional Use Permits	\$ 5,184.20
Amendments (<i>includes shoreline and conditional use amendments</i>)	
Minor	\$ 1,031.55
Major	\$ 3,121.10

SHORELINE PERMITS

Flat Fees

Revision	\$ 687.70
Substantial Development	\$ 5,184.20
Conditional Use	\$ 5,184.20
Variance	\$ 5,184.20
Exemption	\$ 160.00

ENVIRONMENTAL

Flat Fees

Environmental Checklist	\$ 1,375.40
Expanded Checklist	\$ 1,719.25
Environmental Impact Statement	\$ 4,126.20

Urban Forest Management (Administrative Use Permit)

Tree Preservation Plan (<i>Single Family Lot</i>)	\$ 240.00
Tree Preservation Plan (<i>1/2 acre or less</i>)	\$ 650.00
Tree Preservation Plan (<i>1/2 acre to 2 acre</i>)	\$ 1,000.00
Tree Preservation Plan (<i>over 2 acres</i>)	\$ 1,375.40

WETLANDS

Flat Fees

Wetland Verification	\$ 687.70
Wetland Report Review	\$ 1,375.40
Mitigation Plan Review	\$ 1,375.40

CRITICAL AREAS

Flat Fees

Habitat Assessment	\$ 370.30
Habitat Management Plan Review	\$ 687.70
Geological Assessment	\$ 687.70
Geotechnical Report Review	\$ 1,375.40
Variance	\$ 1,375.40
Reasonable Use Exemption	\$ 1,375.40

OTHER FEES

Flat Fees

Staff Time	\$80.00 (<i>per hour</i>)
Consultant Time	actual cost (<i>including overhead</i>)

APPEALS AND RECONSIDERATION

Reconsideration	\$ 687.70
Administrative Appeal	\$ 1,375.40

AMENDMENTS TO PLANS (includes rezones & text amendments)

Plans	\$ 4,126.20
Regulations	\$ 4,126.20
Annexation Petitions	\$ 4,126.20

EXPIRATION & REVOCATION

Revocation	\$ 3,808.80
Relinquishment without Hearing	\$ 687.70
Relinquishment with Hearing	\$ 2,433.40
Time Extension	\$ 687.70

ADMINISTRATIVE / DESIGN REVIEW

Basic.....	\$ 2,500.00
Planning Commission	\$ 3,500.00

FEE EXCEPTIONS

All City Departments are exempt from Land Use Fees.

When a Comprehensive Plan Map Amendment is submitted concurrently with a Rezone, Applications the Rezone Application fee is waived.

ADMINISTRATIVE FEES

Zoning Verification Letter	\$ 68.75
Zoning Maps (tax included)	
Small	\$ 3.95
Large	\$ 19.85
Critical Areas Checklist	\$ 68.75
GIS Maps (tax included)	
8½ X 11	\$ 1.05
11 X 17	\$ 3.15
18 X 24	\$ 4.25
24 X 36	\$ 5.30
Owner Notification Property Listing and Labels	\$ 30.00
Plans Copier	
Small – 18 X 24	\$ 1.30
Large – 24 X 36	\$ 1.60

The applicant is responsible for the following fees incurred by the City from outside consultants or experts:

(1) Expenses associated with permit review, approval, and issuance; (2) expenses associated with the applicant's failure to comply with the permit and applicable City codes; and (3) expenses associated with the City's evaluation and mitigation of hazardous conditions arising from the applicant's failure to comply with the approved permit and applicable codes.

MECHANICAL CODE FEES

Permit Issuance Flat Fees (*residential*)

New Single-Family Residence / Duplex / Condo (*as defined by the International Residential Code*) \$ 269.80

Permit Issuance (*not listed above*)

1. For the issuance of each permit \$ 32.40

2. Commercial Mechanical Permit Fees (*commercial building as defined by the International Building Code*)

Tenant Improvement Fees shall be based upon fixtures installed per the Unit Fee Schedule listed below up to an estimated value of \$5,000.00. Values greater than \$5,000.00 may be determined by the stated value.

New Commercial Structure Fees shall be calculated for all mechanical systems and fixtures using the following table. Valuation is determined based on the prevailing fair market value of the materials, labor, and equipment needed to complete the work. The permit fee is due at issuance.

Commercial Mechanical Permit Fee based on the following valuation table:

Total Valuation	Fee
Up to \$1,000	\$31.75
\$1,001 to \$100,000	\$31.75 for the first \$1,000.00 plus \$18.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001 and above	\$1,813.75 for the first \$100,000.00 plus \$13.25 for each additional \$1,000.00 thereafter and fraction thereof

3. Commercial Mechanical Review Fees

When plans and/or specifications for the mechanical installation are reviewed by the Building Official, the fee is 50 percent (50%) of the fee calculated for the Mechanical Permit Fee based on the table above. In addition to the Mechanical Permit Fee the Plan Review Fee is due at issuance with a minimum fee of one half hour (\$ 62.50).

Unit Fee Schedule (*in addition to item 1*)

- Furnaces.** For the installation or relocation of each forced air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)... \$ 18.35

For the installation or relocation of each forced air or gravity-type furnace or burner, including ducts and vents attached to such an appliance over 100,000 Btu/h (29.3 kW) \$ 22.65

For the installation or relocation of each floor furnace, including vent \$ 18.35

For the installation or relocation of each suspended heater, recessed wall heater, or floor mounted unit heater \$ 18.35
- Appliance Vents.** For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit \$ 10.75
- Repairs and Additions.** For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporation cooling system, including installation of controls regulated by the Mechanical Code \$ 18.35
- Roof Top Units** (*each*) \$ 107.90
- Boilers, Compressors, and Absorption Systems.** For the installation or relocation of each boiler or compressor to and including three horsepower (10.6 kW) or for each absorption system to and including 100,000 Btu/h (29.3 kW) \$ 18.35

For the installation or relocation of each boiler or compressor over three horsepower (10.6 kW) to and including 15 horsepower (52.7 kW) or for each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW) \$ 32.40

For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or for each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW) \$ 43.15

For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or for each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW) \$ 64.75

For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or for each absorption system over 1,750,000 Btu/h (512.9 kW) \$ 124.10

6. **Air Handlers.** For each air-handling unit to and including 10,000 cubic feet per minute \$ 14.05

7. **Evaporative Coolers.** For each evaporative cooler other than the portable type \$ 14.05

8. **Ventilation and Exhaust.** For each ventilation fan connected to a single duct \$ 10.75

For each ventilation system which is not a portion of a heating or air-conditioning system authorized by a permit \$ 14.05

For the installation of each hood which is served by a mechanical exhaust, including the ducts for such a hood \$ 14.05

9. **Incinerators.** For the installation or relocation of each domestic type incinerator \$ 22.65

For the installation or relocation of each commercial or industrial type incinerator \$ 76.60

10. **Hot Water Heater.** For installation of gas fired hot water heater and ventilation system \$ 16.15

11. **Miscellaneous.** For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the Code \$ 14.05

Permit fees for fuel gas piping shall be as follows:

For each gas pipe system of one to four outlets \$ 9.69

For each gas piping system additional outlets over five, each \$ 3.21

Permit fees for process piping shall be as follows:

For each hazardous process piping system (HPP) of one to four outlets \$ 7.55

For each piping system of five or more outlets, per outlet \$ 2.15

For each non hazardous process piping system (NPP) of one to four outlets \$ 4.35

For each piping system of five or more outlets, per outlet \$ 1.10

Other Inspections and Fees

1. Inspection fees outside business hours, per hour *\$ 100.00

2. Reinspection fees, per hour *\$ 100.00

3. Fees for inspections needed other than those listed (minimum one hour) *\$ 100.00

4. Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum one half hour (\$ 62.50)) *\$ 125.00

*Or the total hourly cost to the City, whichever is greatest. The cost shall include supervision, equipment, hourly wages and benefits of the employees involved.

MISCELLANEOUS FEES

1.	Re-roofs (<i>R-3 and associated accessory U occupancies</i>)	\$ 32.40
	Building Permit Fee Valuation Table for other occupancies	
2.	Demolition Permit	
	Residential Building/Structures	\$ 70.15
	Commercial & Multi-Family Building	\$ 140.30
	Commercial Tenant Improvement	\$ 70.15
3.	Mobile Home Location Permit	
	Single Wide	\$ 107.90
	Double Wide	\$ 161.85
4.	Occupancy Permit	\$ 107.90
	Fire Inspection Fee (<i>when applicable</i>)	\$ 100.00
5.	Adult Family Home Permit	\$ 140.30
6.	Bed and Breakfast Permit	\$ 140.30
7.	Moving Permit	
	a. Class I and II Moving Permit	\$ 70.15
	Inspection fee	*\$ 100.00
	*Plus \$100.00 per hour after the first hour and \$.55 per mile if the building to be moved is outside of the City	
	b. Class III and IV Moving Permit	\$ 70.15
	c. A cash deposit or surety bond as indemnity to damage or injury to City property in accordance with the House Moving Ordinance, Section 5	
	d. A liability insurance policy, naming the City as an additional insured in accordance with the House Moving Ordinance, Section 5	
	e. A cash deposit or a corporate surety bond for completion of the house moved in accordance with the House Moving Ordinance, Section 5	
8.	Floodplain Development Permit	\$ 160.00
9.	Letter of Map Amendment Review	\$ 160.00
10.	Certificate of Elevation Review	\$ 160.00

ENERGY CODE FEES

1. In addition to the Building Code Fees, an Energy Code Fee is hereby established to check for energy requirements called for by the Washington State Energy Code.

Single-Family	\$ 129.50
Residential Remodel/Addition	\$ 64.70
New Commercial and Multi-Family Building	
0 to 2,000 sq ft	\$ 323.75
2,001 to 5,000 sq ft	\$ 647.50
5,001 to 10,000 sq ft	\$ 971.25
10,001 and over	\$1,241.05
Remodels and Tenant Improvements	
One half of the above fee (<i>New Commercial Building</i>)	
Warehouses – 70% of the above Commercial	

PLUMBING CODE FEES

Permit Issuance Flat Fees (residential)

New Single-Family Residence / Duplex / Condo (as defined by the International Residential Code) ... \$ 269.80
A separate permit is required for non-attached exterior fixtures (including backflow prevention devices)

Permit Issuance (not listed above)

1. For the issuance of each permit \$ 32.40

2. Commercial Plumbing Permit Fees (commercial building as defined by the International Building Code)

Tenant Improvement Fees shall be based upon fixtures installed per the Unit Fee Schedule listed below up to an estimated value of \$5,000.00. Values greater than \$5,000.00 may be determined by the stated value.

New Commercial Structure Fees shall be calculated for all plumbing systems and fixtures using the following table. Valuation is determined based on the prevailing fair market value of the materials, labor, and equipment needed to complete the work. The Plumbing Permit Fee is due at issuance.

Plumbing Permit Fee based on the following valuation table:

Total Valuation	Fee
Up to \$1,000	\$31.75
\$1,001 to \$100,000	\$31.75 for the first \$1,000.00 plus \$18.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001 and above	\$1,813.75 for the first \$100,000.00 plus \$13.25 for each additional \$1,000.00 thereafter and fraction thereof

3. Commercial Plan Review Fees

When plans and/or specifications for the plumbing installation are reviewed by the Building Official, the fee is 50 percent (50%) of the fee calculated for the Plumbing Permit Fee based on the table above. In addition to the Plumbing Permit Fee the Plan Review Fee is due at issuance with a minimum fee of one half hour (\$ 62.50).

Unit Fee Schedule (in addition to item 1)

1. For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping and backflow protection therefore) \$ 14.05
2. For each building sewer and each trailer park sewer \$ 29.10
3. Rainwater systems – per drain (inside building) \$ 14.05
4. For each electric water heater \$ 16.15
5. For each industrial waste pre-treatment interceptor including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps \$ 27.00
6. For installation, alteration or repair of water piping and/or water treating equipment, each \$ 10.75
7. For repair or alteration of drainage or vent piping, each fixture \$ 10.75
8. For atmospheric type vacuum breakers not included in item 1:
 - one to five \$ 16.15
 - over five, each \$ 4.35
9. For each backflow protective device other than atmospheric type vacuum type breakers:
 - two inches and smaller \$ 16.15
 - over two inches \$ 30.25
10. **Miscellaneous.** For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other fixture categories, or for which no other fee is listed in the Code \$ 14.05

Other Inspections and Fees

1. Inspection fees outside business hours, per hour *\$ 100.00
2. Reinspection fees, per hour *\$ 100.00
3. Fees for inspections needed other than those listed (*minimum one hour*) *\$ 100.00
4. Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (*minimum one half hour (\$ 62.50)*)..... *\$ 125.00

*Or the total hourly cost to the City, whichever is greatest. The cost shall include supervision, equipment, hourly wages and fringe benefits of the employees involved.

Facility Rental Fees

Facility	Unit	Rates
		Resident / Non-Resident
Field Rentals		
Cirque Park		
<i>Baseball/Softball Fields</i>	Hour	Adult \$55 / \$65 Youth \$45 / \$55
<i>Field Prep.</i>	Field	\$45
<i>Lights</i>	Hour	\$15
<i>Soccer/Football Field</i>	Hour	Adult \$45 / \$55 Youth \$35 / \$45
	Field	\$45
Sunset Terrace Park		
<i>Baseball/Softball Field</i>	Hour	Youth \$45 / \$55
Picnic Shelters		
<i>Sunset Terrace, Kobayashi & Cirque Park</i>		Shelter use is on a first come, first serve basis. Special Events – if your group is over 50 people, a Special Events Permit is required, and the facility can be reserved.
Curran Apple Orchard		
<i>Band Shell</i>		Band Shell use is on a first come, first serve basis. Special Events – if your group is over 50 people, a Special Events Permit is required, and the facility can be reserved.

MULTI-FAMILY PROPERTY TAX ABATEMENT PROGRAM FEES

- A. The application for property tax exemption pursuant to UPMC 4.80 shall be accompanied by a fee of \$1,000.00 plus any amount necessary to cover recording fees.
- B. The application for an extension of a conditional certificate of acceptance shall be accompanied by a fee of \$500.00.
- C. The request for a contract amendment shall be accompanied by a fee of \$500.00 plus any amount necessary to cover recording fees.
- D. The application for a final certificate shall be accompanied by a fee of \$500.00 plus any amount necessary to cover recording fees.
- E. An appeal of a decision under UPMC 4.80 shall be accompanied by an initial fee of \$3,000.00 plus a deposit of \$2,000.00 against any Hearing Examiner costs not covered by the initial fee and any administrative time in excess of 15 hours shall be billed. Within 10 days after the appeal process has been completed, the City will refund to the applicant any amount of the deposit which City costs have not been billed.

Telecommunication Fees

PREAPPLICATION CONFERENCE AND APPLICATION FEE

\$2,500.00

(or actual cost, whichever is higher)

Prior to the acceptance of an application by the City, applicants shall participate in a pre-application conference for the purpose of establishing the application fee. The application fee is to ensure the recovery of City costs and expenses associated with the review of the application, including but not limited to actual costs of city staff time and resources as well as any outside consultation expenses which the City reasonably determines are necessary to adequately review and analyze the application. The application fee shall be deposited with the City and shall be applied towards actual expenses and costs of the City. Any unencumbered application fees shall be refunded to the applicant upon written request of the applicant, but in no event earlier than 60 days after granting or denial of the permit.

CONSTRUCTION PERMIT FEE

\$1,000.00

(or .75% of the estimated cost of construction, whichever is higher)

Prior to issuance of a construction permit, the permittee shall pay a permit fee equal to \$1,000 or .75 percent of the estimated cost of constructing the Telecommunications Facilities, as certified by the applicant's engineer and approved by the City Engineer, whichever is greater.