

RESOLUTION NO. 426

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,
ESTABLISHING A UNIVERISTY PLACE FESTIVAL COMMITTEE

WHEREAS, the City Council has determined the need to establish a U.P. Festival Committee for the overall management of the City of University Place Community Festival.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. U.P. Festival Committee Established. The City Council hereby establishes a U.P. Festival Committee.

Section 2. Purpose. The purpose of the U.P. Festival Committee is to manage and coordinate the U.P. Festival. The U.P. Festival Committee is also responsible for managing the U.P. Festival Budget once appropriated and approved by the City Council.

Section 3. Membership. There shall be **twenty** members of the U.P. Festival. Members shall serve without compensation.

Section 4. Committee Appointments. Appointments to the Committee will be by the City Council.

Section 5. Term. Committee members shall be appointed to a one-year term, beginning January 1, 2004 and ending December 31, 2004.

Section 6. Vacancies and Removal of Members. The City Council will make appointments to fill any vacancies on the Committee. Members may be removed by City Council motion. Positions shall be deemed vacated after being absent for 4 consecutive unexcused regular meetings or missing more than 50% of the Committee meetings in any consecutive twelve-month period.

Section 7. Public Meetings and Voting. All meetings shall be held in the City (except field trips) and comply with the Open Public Meetings Act. No Executive Session shall be noticed or held without the prior knowledge of the City Clerk and City Attorney. A quorum is necessary to act on any matter before the Committee. Any recommendation that a majority of the Committee believes should be forwarded to the City Council shall be so forwarded. No subcommittee shall be created.

Section 8. Meeting Schedule Established. Until such time the Committee establishes their Regular meeting date and time, the City Clerk will be notified as least 48 hours prior to any meeting being held to ensure proper noticing. Special meetings will require notice of the meeting posted at the Fire Department, Library, City Hall and faxed to the City's official newspaper. All meetings shall be held in the City (not including training or site visits and field trips originating in the City). The City Clerk is responsible for assuring Committee meeting notices.

Section 9. Expenditures and Staff Support. Any expenditure for the Committee shall be within the amounts appropriated for the purposes set by the City Council and approved in advance by the City Manager or designee. Staff resource and support shall be as provided by the City Council in the adopted budget under the City Manager's authority.

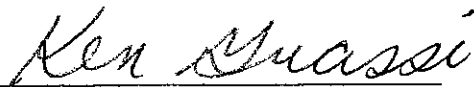
Section 10. Organization. The Committee shall elect its own Chairperson and Vice-Chairperson. The Vice-Chairperson shall preside in the absence of the Chairperson. The Committee shall

adopt rules for transaction of business, and shall keep a written record of its meetings, attendance, and recommendations. These records shall be public record and filed with the City Clerk.

Section 11. Conflict of Interest. Each voting member present shall vote on all questions put to the Committee unless a conflict of interest under state law is present. Committee members may submit written comments for the record on an issue that will be voted on in their absence.

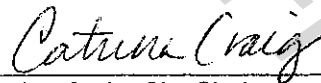
Section 12. Effective Date. This resolution shall take effect immediately upon adoption.

ADOPTED BY THE CITY COUNCIL JANUARY 5, 2004.



Ken Grassi, Mayor

ATTEST:



Catrina Craig, City Clerk