

RESOLUTION NO. 164

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE,  
WASHINGTON, AMENDING THE RULES OF PROCEDURE FOR THE  
CITY COUNCIL

WHEREAS, the City Council established rules of procedure to organize and regulate its internal affairs and provide the most expedient means of conducting council meetings;

WHEREAS, as provided in the Rules of Procedure, the City Council is required to consider the procedures in the month of January of every even-numbered year, and may review the rules at any other time it chooses; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:

Section 1. Section 7.A., Meetings, of the Council Rules of Procedure Amended.  
Section 7.A., Meetings, of the City Council Rules of Procedure are amended as follows:

A. Regular Meetings. The Council shall hold Regular Meetings on the first and third Monday of each month. The Regular Meeting will begin at 7:00 p.m., unless an Executive Session is scheduled at the beginning of the agenda; if so, the meeting shall begin at 6:30 p.m. ~~If an Executive Session is scheduled, it will be held before the Regular Meeting starting at 6:30 p.m.~~ Should any meeting occur on a legal holiday, the meeting shall be held at the same hour and place on the following Tuesday.

Section 2. Section 7.B., Study Sessions, of the Council Rules of Procedure Amended. Section 7.B., Study Sessions, of the City Council Rules of Procedure are amended as follows:

7.B. Study Sessions. The Council shall hold Study sessions on the ~~second and fourth~~ Monday of each month between 7:00 p.m. and 10:00 p.m. Should any meeting date occur on a legal holiday, the meeting shall be canceled. Study Sessions will be informal meetings for the purpose of reviewing: The upcoming Regular Meeting preliminary agenda; forthcoming programs and future Council agenda items; progress on current programs or projects; or other information the City Manager feels is appropriate. Final action will not be taken on Study Session agenda items.

Section 3. Section 8.A., Order of Business for Regular Meetings, of the Council Rules of Procedure Amended. Section 8.A., Order of Business for Regular Meetings of the Council Rules of Procedure are amended as follows:

8.A. Order of Business for Regular Meetings. The order of business for each Regular Meeting shall be as follows:

Regular Session (7:00 – 10:00 p.m.)\*

1. Call to order
2. Executive Session (as necessary)
3. Roll Call, Flag Salute
4. approval of Minutes of Previous Meeting
5. Approval of Agenda
6. Commendations/Presentations
7. Public Comments
8. Council Comments/Council Committee Reports
9. Consent Calendar and Approval of Payroll/Claims
10. Public Hearing
11. Ordinances, Resolutions and Motions
12. Council Considerations
13. Report of City Manager
14. Report of Mayor
15. Public Comments
16. Executive Session (as necessary)
- ~~17-16.~~ Adjournment.

\*If an Executive Session is scheduled at the beginning of the agenda, the meeting  
~~it~~ will begin at 6:30 p.m.

Section 4. Effective Date. This resolution shall take effect immediately upon signing.

**ADOPTED BY THE CITY COUNCIL ON JANUARY 20, 1998.**

  
Debbie Klosowski, Mayor

Attest:

  
Susan Matthew, City Clerk