ORDINANCE NO. 77

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, ADOPTING THE 1996 BUDGET, SALARY SCHEDULE AND BENEFITS PLAN, AUTHORIZING POSITIONS, AND APPROPRIATING FUNDS.

WHEREAS, workshops on the 1996 Budget were held on September 25, 1995 and October 9, 1995 and the preliminary 1996 Budget was submitted to the City Council and City Clerk on October 23, 1995;

WHEREAS, public hearings on the 1996 Budget were held during October and November:

WHEREAS, the 1996 Budget includes position classifications, salary and benefits schedules:

WHEREAS, the 1996 Budget creates a new Equipment Replacement Fund; and

WHEREAS, total taxes and fees are at or below pre-incorporation levels and services are at or above pre-incorporation levels; now, therefore,

THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DO ORDAIN AS FOLLOWS:

1996 Budget Adoption. The budget for the City of University Section 1. Place, Washington, for the year 1996 is hereby adopted in its final form and content, attached hereto as Exhibit A to this ordinance, a copy of which has been filed with the City Clerk.

Recognition of Revenues. The Budget for January 1 - December 31, 1996 recognizes revenues from the following sources:

| Taxes | \$3,924,648 |
|-----------------------------|-----------------|
| Licenses & Permit Fees | 120,000 |
| Intergovernmental Transfers | 4,271,000 |
| Charges for Services | 706,000 |
| Fines and Forfeits | 7,000 |
| Miscellaneous Sources | 322,090 |
| Beginning Fund Balances | <u> 789,116</u> |
| | \$10,139,854 |

Section 3. Funds Appropriated. The Budget for January 1 - December 31, 1996 is appropriated by fund as follows:

| General Fund | \$8,070,231 |
|----------------------|-------------|
| Special Capital Fund | 302,948 |

| Street Fund | . 634,873 |
|-------------------------------|---------------|
| Arterial Street Fund | 367,742 |
| Surface Water Management Fund | 693,060 |
| Equipment Replacement Fund | <u>71,000</u> |
| | \$10,139,854 |

Section 4. <u>Salaries and Benefits</u>. The City's organizational chart and staffing schedule are shown on pages B-2 and B-3 of Exhibit A. The salary schedule is shown on page A-8 and includes a 2.5% COLA adjustment. The City's contribution cap for medical, dental, and vision coverage is set at \$380/mo. per employee in 1996.

Section 5. <u>Equipment Replacement Fund</u>. There is hereby created in the City treasury an Equipment Replacement Fund to systematically plan for the replacement of city equipment.

Section 6. <u>Effective Date</u>. This ordinance shall take effect five days after its publication.

PASSED BY THE CITY COUNCIL ON DECEMBER 20, 1995

Stanley L.K. Flemming, Mayor

ATTEST:

Susan Matthew, City Clerk

APPROVED AS TO FORM:

Robert J. Backstein, City Attorney

Published:

December 22, 1995

Effective Date:

December 27, 1995

1996 Basic Services Expenditures Matrix

| | - ند جيوار | ovil category bine _ m = | | | نعيين | | و و و و و و و و و و و و و و و و و و و | in a maintean an Piac | il mai | The state of the s | | The state of the s | CALLES CO. | South Harry Transmission | average Property and |
|--------------------------------|------------|--------------------------|-----------|-----------------------------|-----------|-------------------|---------------------------------------|-----------------------|-----------|--|-------------|--|------------------|--------------------------|----------------------|
| Program/Department | | General S Fund | 200 | The second section is 1970. | - | 开始的第三人称形式的 | | | | | | quipment placement | | Total Budget | 7, |
| Governance & Management | | | | | | | | | | | | | | | |
| City Council | \$ | 49,000 | \$ | - | \$ | 3,000 | \$ | 2,000 | \$ | 3,000 | \$ | - | \$ | 57,000 | 0.56% |
| City Manager's Office | | 204,800 | | • | | 14,500 | | 7,200 | | 14,500 | | - | | 241,000 | 2.38% |
| City Attorney's Office | _ | 130,200 | _ | = | _ | 9,400 | _ | 6,000 | _ | 9,400 | _ | <u>-</u> | _ | 155,000 | <u>1.53</u> % |
| Sub-Total | \$ | 384,000 | \$ | • | S | 26,900 | \$ | 15,200 | \$ | 26,900 | \$ | - | \$ | 453,000 | 4.48% |
| Community Services | | | | | | | | | | | | | | | |
| Community Services Office | \$ | 111,000 | \$ | - | \$ | 8,000 | \$ | 4,000 | \$ | 8,000 | \$ | - | \$ | 131,000 | 1.30% |
| City Clerk's Office | | 117,800 | | - | | 8,100 | | 4,000 | | 8,100 | | - | | 138,000 | 1.37% |
| Management Svcs./Human Res. | | 81,000 | | - | | 6,000 | | 3,000 | | 6,000 | | - | • | 96,000 | 0.95% |
| Finance & Budget | | 150,500 | | • | | 11,000 | | 5,500 | | 11,000 | | - | | 178,000 | 1.76% |
| Community Information Services | | 185,300 | | - | | 113,100 | | 6,500 | | 13,100 | | - | | 318,000 | 3.15% |
| Justice Services | | 120,000 | | - | | - | | - | | - | | _ | | 120,000 | 1.19% |
| Police Services | | 2,400,000 | | - | | - | | - | | - | | - | | 2,400,000 | 23.75% |
| General Government | | 1,035,300 | _ | - | _ | 15,500 | _ | 7,700 | | 15,500 | | 71,000 | _ | 1,145,000 | <u>11.33</u> % |
| Sub-Total | \$ | 4,200,900 | \$ | ()- | \$ | 161,700 | \$ | 30,700 | \$ | 61,700 | \$ | 71,000 | \$ | 4,526,000 | 44.79% |
| | | | | -// | | | | | | | | | | | |
| Planning/Community Develop. | | | | | | | | | | | | | | | |
| PCD Director's Office | \$ | 134,000 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | _ | \$ | 134,000 | 1.33% |
| Parks Recreation Services | | 315,000 | | - | \leq | - | | - | | _ | | - | | 315,000 | 3.12% |
| " nning & Development Service | | 173,000 | | - | | | | - | | _ | | - | | 173,000 | 1.71% |
| ding & Codes Enforcement | | 126,000 | | - | | - | | - | | - | | - | | 126,000 | 1.25% |
| Permit Services Center | _ | 104,000 | | | | | | | _ | | | | | 104,000 | <u>1.03</u> % |
| Sub-Total | \$ | 852,000 | \$ | - | \$ | - | \$ | _ | \$ | - | \$ | - | \$ | 852,000 | 8.43% |
| | | | | | | | | | | | | | | | |
| Public Works/Engineering | | | • | | | | | | | | | | | | |
| PWE Director's Office | \$ | 91,000 | \$ | - | \$ | 20,000 | \$ | 10,000 | \$ | 15,000 | \$ | - | \$ | 136,000 | 1.35% |
| Engineering Services | | 76,000 | | - | | 45,000 | | 15,000 | | 30,000 | | - | | 166,000 | 1.64% |
| Public Works Operations | | 780,850 | | - | | 137,700 | | 120,000 | | 148,700 | | • | | 1,187,250 | 11.75% |
| Capital Improvement Projects | _ | 590,000 | _ | | | . | | 75,393 | | 274,255 | | | | 939,648 | <u>9.30</u> % |
| Sub-Total | \$ | 1,537,850 | <u>\$</u> | | <u>\$</u> | 202,700 | <u>\$</u> | 220,393 | <u>\$</u> | 467,955 | <u>\$</u> _ | - | <u>\$</u> _ | 2,428,898 | <u>24.03</u> % |
| Total Operations | \$ | 6,974,750 | \$ | - | \$ | 391,300 | \$ | 266,293 | \$ | 5 56,555 | \$ | 71,000 | \$ | 8,259,898 | 81.73% |
| Other Nondepartmental | | | | | | | | | | | | | | | |
| Operating Contingency | \$ | 290,000 | \$ | | \$ | 8,260 | \$ | 20,000 | \$ | 25,000 | \$ | _ | \$ | 343,260 | 3.40% |
| Debt Service/Short-Term Loans | Ψ | 743,187 | 4 | _ | _ | 235,313 | Ψ | 20,000 | | 51,500 | Ψ | _ | | 1,030,000 | 10.19% |
| Unappropriated Reserve/EFB | | 28,146 | | 302,948 | | | | 81,449 | | 60,005 | | | - 472,548 | | 4.68% |
| Sub-Total | \$ | 1,061,333 | \$ | 302,948 | \$ | 243,573 | \$ | 101,449 | \$ | 136,505 | \$ | - | \$ | 1,845,808 | 18.27% |
| TOTAL EXPENDITURES | | 8,036,083 | | 302,948 | \$ | 634,873 | _ | 367,742 | \$ | 693,060 | \$ | 71,000 | \$ | 10,105,706 | 100.00% |
| | | 79.52% | | 3.00% | | 6.28% | | 3.64% | | 6.86% | | 0.70% | • | | |

1996 Basic Revenues by Source and Fund

| General Special Arterial Surface ZavEquipment Special | | | | | | | | | | | | | | |
|---|---|----------------|---------|-----------|----------|----------|---------|-----------|---------|----|------------------------|-------------|------------|---------------|
| Revenue Source | | | | | | | | | | | quipment eplacement | | | % |
| Taxes | | | | | | | | | | | | | | |
| Regular Property Tax Levy | \$2,099,500 | S | _ | S | _ | S | _ | S | - | S | _ | \$ | 2,099,500 | 20.78% |
| Library Property Tax Levy | 622,000 | - | _ | _ | | • | | • | _ | • | - | • | 622,000 | 6.15% |
| Gambling Tax | 160,000 | | _ | | | | | | _ | | _ | | 160,000 | 1.58% |
| Leasehold Excise Tax | 4,000 | | | | _ | | _ | | _ | | _ | | 4,000 | 0.04% |
| Sales Tax | 441,000 | | _ | | | | _ | | _ | | _ | | 441,000 | 4.36% |
| Real Estate Excise Tax | | | 264,000 | | - | | - | | - | | - | | 264,000 | 2.61% |
| Utility Tax (2.5%) | 300,000 | | | _ | | _ | | | | | | _ | 300,000 | |
| Sub-Total | \$3,626,500 | \$ | 264,000 | 3 | 5 - | S | - | \$ | | S | | Ş | 3,890,500 | 38.50% |
| Licenses & Permits | | | | | | | | | | | | 1 | | |
| Cable TV Franchise Fees | \$ 90,000 | \$ | - | S | _ | S | _ | S | _ | S | _ | S | 90,000 | 0.89% |
| Refuse Franchise Fees | 27,000 | • | | _ | _ | * | _ | • | _ | • | _ | • | 27,000 | 0.27% |
| Alarm Permit Fees | 3,000 | | • | | - | | | | _ | | - | | 3,000 | 0.03% |
| Sub-Total | | \$ | | S | | s | - | \$ | | \$ | | S | 120,000 | 1.19% |
| Intergovernmental | | | | | | | | | | | | | | |
| Sales Tax Equalization | \$2,358,000 | \$ | _ | S | _ | S | _ | S | _ | S | _ | \$ | 2,358,000 | 23.33% |
| Criminal Just-MVET/Per Capita | | | | | _ | Φ | | 4 | _ | Þ | _ | • | 10,000 | 0.10% |
| Criminal Just. Alloc-Sales Tax | 302,000 | | | | | | • | | - | | _ | | 302,000 | 2.99% |
| Criminal Just Grants | 123,000 | | _ | | _ | | • | | - | | - | | 123,000 | 1.22% |
| | | | | | • | | • | | - | | - | | | 3.42% |
| Motor Vehicle Excise Tax | 346,000 | | • | | | | - | | - | | - | | 346,000 | 0.09% |
| Camper Excise Tax | 9,000 | | | | • | | - | | | | - | | 9,000 | |
| Vehicle License Fees | 154,000 | | - | | y , | | - | | - | | - | | 154,000 | 1.52% |
| Liquor Excise | 88,000 | | • | | - | | - | | - | | - | | 88,000 | 0.87% |
| Liquor Profits | 160,000 | | • | | 171 000 | | - | | - | | • | | 160,000 | 1.58% |
| Motor Vehicle Fuel: Regular | - | | - | | 471,000 | | | | - | | - | | 471,000 | 4.66% |
| tor Vehicle Fuel: Arterials | 20.000 | | - | | - | | 221,000 | | - | | - | | 221,000 | 2.19% |
| AA Planning Grant | 29,000 | - - | | = | 471.000 | _ | 221 000 | _ | | _ | | = | 29,000 | 0.29% |
| Sub-Total | \$3,579,000 | \$ | - | \$ | 471,000 | 3 | 221,000 | \$ | - | \$ | - | \$ | 4,271,000 | 42.26% |
| Charges for Services | | | | | | | | | | | | | | |
| Planning Fees | \$ 45,000 | \$ | - | \$ | - | \$ | | \$ | - | \$ | - | \$ | 45,000 | 0.45% |
| Engineering Fees | 45,000 | | - | | - | | - | | - (| | - | | 45,000 | 0.45% |
| Building Fees | 75,000 | | - | | - | | - | | _ | | - | | 75,000 | 0.74% |
| Surface Water Mgmt. | •- | | - | | - | | | | 540,000 | | _ | | 540,000 | 5.34% |
| Photocopy Fees/Öther | 1,000 | | | _ | | _ | | | | - | | | 1,000 | 0.01% |
| Sub-Total | \$ 166,000 | \$ | - | \$ | - | \$ | - | \$ | 540,000 | \$ | - | \$ | 706,000 | 6.99% |
| Fines and Forfeits | | | | | | | | | | | | | | |
| District Court | \$ - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | | |
| False Alarms | 7,000 | | | _ | | _ | | _ | | | - | \$ | 7,000 | <u>0.07%</u> |
| Sub-Total | \$ 7,000 | \$ | - | \$ | - | \$ | | S | - | \$ | - | \$ | 7,000 | 0.07% |
| Miscellaneous | | | | | | | | | | | | | | |
| Interest Income | \$ 4,000 | \$ | 3,000 | \$ | | \$ | 1,000 | \$ | 2,000 | \$ | - | \$ | 10,000 | 0.10% |
| Repayment of Street Fund Loa | \$ 69,941 | | | \$ | (69,941) | | | | | | | | | |
| Seafirst Loan | 312,090 | | | _ | | | | | | _ | | | 312,090 | <u>3.09%</u> |
| Sub-Total | \$ 386,031 | <u>\$</u> | 3,000 | _ | (69,941) | _ | | <u>\$</u> | 2,000 | \$ | <u>-</u> | <u>\$</u> | 322,090 | <u>3.19%</u> |
| Total Revenues in 1996 | \$ 7,884,531 | \$ | 267,000 | S | 401,059 | \$ | 222,000 | \$ | 542,000 | \$ | - | \$ | 9,316,590 | 92.19% |
| Transfers | | | | • | | | | | | | | | | |
| General Fund to Street Fund | \$ (253,644) | S | - | \$ | 253,644 | S | - | 5 | _ | \$ | - | \$ | _ | 0 .00% |
| General Fund to Equip. Fund | (41,260) | - | | - | | _ | | | - | | 41,260 | - | _ | |
| Street Fund to Equip. Fund | (,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | | _ | (19,830) | _ | (9,910) | _ | | | 29,740 | | | 0.00% |
| Sub-Total | \$ (294,904) | \$ | | \$ | 233,814 | \$ | (9,910) | \$ | - | \$ | 71,000 | \$ | - | 0.00% |
| Beginning Fund Balances | \$ 446,456 | | 35,948 | <u>\$</u> | | <u>s</u> | 155,652 | <u>\$</u> | 151,060 | \$ | | <u>\$</u> _ | 789,116 | <u>7.81%</u> |
| "OTAL RESOURCES | \$8,036,083 | s | 302,948 | \$ | 634,873 | S | 367,742 | \$ | 693,060 | \$ | 71,000 | \$: | 10,105,706 | 100.00% |
| | ,, | | , | _ | | - | -, | - | | | • | | | |

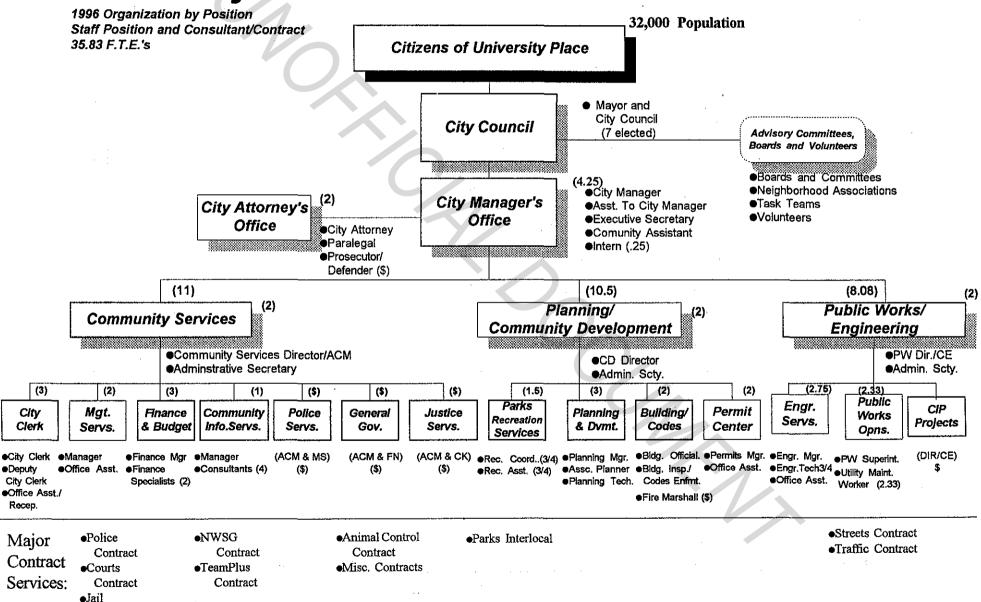
CITY OF UNIVERSITY PLACE

1996 BUDGET

City of

Contract

University Place

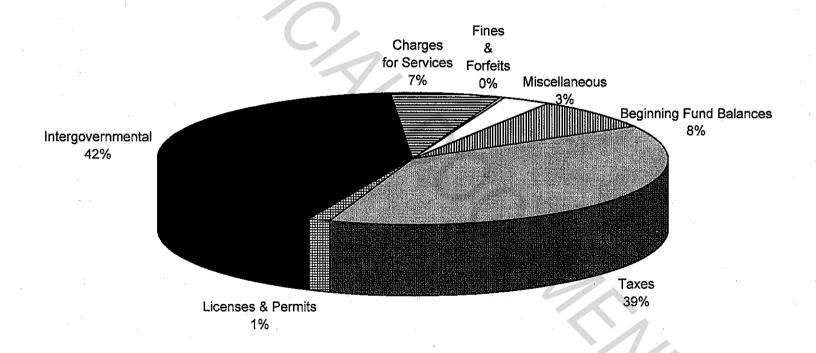


1996 Revenues by Source and Fund

| n | General | Special | Street | Arterial | Surface | Equipment | Total | gi e |
|--------------------------------|-------------------|------------|-------------|------------|-------------------|-----------------------|---------------------|----------------|
| Revenue Source | Fund | Capital | Fund | Street | Water | Replacement | Budget | 9/6 |
| Taxes | | _ | | | _ | | A | |
| Regular Property Tax Levy | \$2,099,500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,099,500 | 20.71% |
| Library Property Tax Levy | 656,148 | - | - | - | - | - | \$ 656,148 | 6.47% |
| Gambling Tax | 160,000 | - | - | - | - | - | 160,000 | 1.58% |
| Leasehold Excise Tax | 4,000 | = | - | - | - | - | 4,000 | 0.04% |
| Sales Tax | 441,000 | 264.000 | - | - | - | - | 441,000 | 4.35% 2.60% |
| Real Estate Excise Tax | 200.000 | 264,000 | _ | - | - | - | 264,000 | |
| Utility Tax (2.5%) | 300,000 | | | | | | 300,000 | <u>2.96%</u> |
| Sub-Total | \$3,660,648 | \$ 264,000 | \$ - | \$ - | \$ - | \$ - | \$ 3,924,648 | 38.71% |
| Licenses & Permits | | | | | | | | |
| Cable TV Franchise Fees | \$ 90,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 90,000 | 0.89% |
| Refuse Franchise Fees | 27,000 | _ | _ | _ | - | - | 27,000 | 0.27% |
| Alarm Permit Fees | 3,000 | _ | - | - | _ | - | 3,000 | 0.03% |
| Sub-Total | \$ 120,000 | <u>s</u> - | \$ - | <u>\$</u> | \$ - | <u>s</u> - | \$ 120,000 | 1.18% |
| | | | • | - | - | - | | |
| Intergovernmental | 40.000.000 | d. | | • | Φ. | | # 2.35 0.000 | 00.050/ |
| Sales Tax Equalization | \$2,358,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,358,000 | 23.25% |
| Criminal Just-MVET/Per Capita | 10,000 | | - | - | - | - | 10,000 | 0.10% |
| Criminal Just. Alloc-Sales Tax | 302,000 | | - | - | - | - | 302,000 | 2.98% |
| Criminal Just Grants | 123,000 | - | - | - | - | - | 123,000 | 1.21% |
| Motor Vehicle Excise Tax | 346,000 | U | - | - | - | - | 346,000 | 3.41% |
| Camper Excise Tax | 9,000 | - | - | - | - | - | 9,000 | 0.09% |
| Vehicle License Fees | 154,000 | - | | - | - | - | 154,000 | 1.52% |
| Liquor Excise | 88,000 | - | - | - | - | | 88,000 | 0.87% |
| Liquor Profits | 160,000 | · - | - | - | - | - | 160,000 | 1.58% |
| Motor Vehicle Fuel: Regular | • - | | 471,000 | - | - | - | 471,000 | 4.65% |
| Motor Vehicle Fuel: Arterials | - | - | - | 221,000 | - | - | 221,000 | 2.18% |
| GMA Planning Grant | 29,000 | | | | | - | 29,000 | <u>0.29%</u> |
| Sub-Total | \$3,579,000 | \$ - | \$ 471,000 | \$ 221,000 | \$ - | \$ - | \$ 4,271,000 | 42.12% |
| Charges for Services | | | • | | | | | |
| Planning Fees | \$ 45,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 45,000 | 0.44% |
| Engineering Fees | 45,000 | φ - | J - | | - u | . | 45,000 | 0.44% |
| Building Fees | 75,000 | - | _ | - | | · - | 75,000 | 0.74% |
| Surface Water Mgmt. | 75,000 | | | | 540,000 | | 540,000 | 5.33% |
| Photocopy Fees/Other | 1,000 | _ | _ | | 340,000 | | 1,000 | 0.01% |
| Sub-Total | \$ 166,000 | <u> </u> | <u> </u> | <u> </u> | \$ 540,000 | \$ - | \$ 706,000 | 6.96% |
| Sub-10tai | \$ 100,000 | φ - | | · - | φ 540,000 | .9 | 9 700,000 | 0.2070 |
| Fines and Forfeits | | | | | | | | |
| District Court | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| False Alarms | 7,000 | | | <u> </u> | | · - | \$ 7,000 | <u>0.07%</u> |
| Sub-Total | \$ 7,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 7,000 | 0.07% |
| Miscellaneous | | | | | | | | |
| | \$ 4,000 | \$ 3,000 | ď | Ф 1.000 | e 2000 | \$ - | \$ 10,000 | 0.109/ |
| Interest Income | | a 3,000 | \$ - | \$ 1,000 | \$ 2,000 | D - | | 0.10% |
| Repayment of Street Fund Loan | 69,941 | | (69,941) | - | | | \$ 212,000 | 2.000/ |
| Seafirst Loan | 312,090 | | | | | · | \$ 312,090 | 3.08% |
| Sub-Total | \$ 386,031 | \$ 3,000 | \$ (69,941) | | \$ 2,000 | | \$ 322,090 | <u>3.18%</u> |
| Total Revenues in 1996 | \$7,918,679 | \$ 267,000 | \$ 401,059 | \$ 222,000 | \$ 542,000 | \$ - | \$ 9,350,738 | 92.22% |
| Transfers | | | | | | | | |
| General Fund to Street Fund | \$ (253,644) | s - | \$ 253,644 | \$ - | \$ - | \$ - | s - | 0.00% |
| General Fund to Equip. Fund | (41,260) | - | | - | ¥ | 41,260 | | 0.00% |
| Street Fund to Equip. Fund | (11,200) | | (19,830) | (9,910) | _ | 29,740 | | 0.00% |
| Sub-Total | \$ (294,904) | <u> </u> | \$ 233,814 | \$ (9,910) | | | | 0.00% |
| Sub-10tal | ψ (424,204) | y - | φ 433,014 | v (3,310) | · - | φ /1, 00 0 | | V, VV /0 |
| Beginning Fund Balances | <u>\$ 446,456</u> | \$ 35,948 | <u>s -</u> | \$ 155,652 | <u>\$ 151,060</u> | <u> </u> | \$ 789,116 | <u>7.78%</u> |
| TOTAL RESOURCES | \$8,070,231 | \$ 302,948 | \$ 634,873 | \$ 367,742 | \$ 693,060 | s 71,000 | \$ 10,139,854 | 100.00% |

1996 Revenues by Source for All Funds

\$10,139,854 Total Revenues



In 1993 an Economic Feasibility Study was prepared prior to the City's incorporation that study is commonly known as the Nesbitt Study The following analysis compares estimated revenues: the 1996 budget to the Nesbitt Study

| | | 1996 Esti | mates | | | 1 | 993 Nesbitt | Numbers | | | I | ncrease/ |
|---------------------------------------|----------|--------------|---------------|-----------------|------------------------|-----------|---------------|----------------------|---------|--------------|----|-----------|
| | | | | | (Note: Nesbitt numbers | s are bas | ed on origina | lly proposed boundar | ries fo | or the City) | T | ecrease |
| I. Property Tax | | | | | I. Property Tax | | | | - | | | |
| ii Tiophity Inn | 1.60/ | 1000AV | 1,312,213,329 | \$ 2,099,500 | ii i i operty xux | 1.60/1 | 000AV | 1,226,117,000 | \$ | 1,962,000 | \$ | 137,500 |
| | | rate | base | amount | | 1 | rate | base | | amount | | |
| II. Sales Tax | | | | | II. Sales Tax | | | | | | | |
| Sales Taxes | | | | \$ 441,000 | Sales Taxes | | | | \$ | 441,000 | | |
| Sales Tax Equaliza | tion | | | | Sales Tax Equalizat | tion | | | | | | |
| · · · · · · · · · · · · · · · · · · · | Sales | Tax | | 222,879 | | Sales | Tax | | | 222,879 | | |
| | Popu | lation | | 30,500 | | Popul | ation | | | 31,200 | | |
| : | State | Grnty | | 55.62 | | State | Grnty | | | 53.36 | | |
| | \$ per | capita | | 7.31 | | \$ per | capita | | | 7.14 | | |
| | Equa | l p.c. | | 48.31 | | Equal | _ | | | 46.22 | | |
| | First | half | x population | 1,474,000 | | First l | | x population | | 1,484,000 | | |
| | Seco | nd half | x .6 | 884,000 | | Secon | id half | | | 1,484,000 | | |
| | Equa | lization Sul | o-total | \$ 2,358,000 | | Equal | ization Sub | -total | \$ | 2,968,000 | \$ | (610,000) |
| Total Sales | Tax and | Equalizati | on | \$ 2,799,000 | Total Sales Ta | x and I | Equalizatio | n | \$ | 3,409,000 | \$ | (610,000) |
| III. Population-Ba | sed Revo | enues | | | III. Population-Ba | ised Re | venues | | | | | |
| State Shared | | | Population | | State Shared | | I | Population | | | | |
| Gas Tax (UR) | \$ | 15.47 | 30,500 | 471,000 | Gas Tax (UR) | \$ | 15.69 | 32,100 | | 504,000 | \$ | (33,000) |
| Gas Tax (R) | • | 7.23 | 30,500 | 221,000 | Gas Tax (R) | | 7.33 | 32,100 | | 235,000 | \$ | (14,000) |
| Liquor Profits | | 5.23 | 30,500 | 160,000 | Liquor Profits | | 6.01 | 32,100 | | 193,000 | \$ | (33,000) |
| Liquor Tax | | 2.88 | 30,500 | 88,000 | Liquor Tax | | 2.98 | 32,100 | | 96,000 | \$ | (8,000) |
| MVET | | 11.34 | 30,500 | 346,000 | MVET | | 14.44 | 32,100 | | 464,000 | \$ | (118,000) |
| Camper Excise | | 0.29 | 30,500 | 9,000 | Camper Excise | includ | | T #'s above | | <u>.</u> | \$ | 9,000 |
| Cr. J. Per Capita | | 0.34 | 30,500 | 10,000 | Cr JPer Capita | | 0.30 | 32,100 | _ | 10,000 | \$ | - |
| Population Based | d Totals | | | \$ 1,305,000 | Population Based | d Totals | 3 | | \$ | 1,502,000 | \$ | (197,000) |

| 1996 Estimates | | 1993 Nesbitt Numbers | | | | Increase/ Decrease |
|---------------------------------------|--------------|---------------------------------------|------------|-----------|-----------|-----------------------|
| IV. Miscellaneous Revenues | | IV. Miscellaneous Revenues | | | | |
| Local Gambling | 160,000 | Local Gambling | | 232,000 | | (72,000) |
| Vehicle License Fees | 154,000 | Motor Vehicle Exc | | 154,000 | | - |
| Leasehold Excise | 4,000 | Leasehold Excise | | 4,000 | | - |
| Criminal Justice Sales Tax Allocation | 302,000 | Criminal Justice Sales Tax Allocation | | 302,000 | | - |
| Criminal Justice - Grants | 123,000 | Criminal Justice - Grants | | 99,000 | | 24,000 |
| Land Development Review | 165,000 | Land Development Review | | 278,000 | | (113,000) |
| Municipal Court | - | Municipal Court | | 214,000 | | (214,000) |
| Miscellaneous Total | \$ 908,000 | Miscellaneous Total | \$ | 1,283,000 | \$ | (375,000) |
| TOTAL REVENUE | \$ 7,111,500 | TOTAL REVENUE | s <u>s</u> | 8,156,000 | <u>\$</u> | (1,044,500) |

(Note: This total revenue figure is slightly off Nesbitt's figure of \$8,154,00 due to rounding.)

The primary analysis shows that the City's currently estimated revenues for 1996 are only \$7.11 million, down more than a million dollars from the Nesbitt's estimate of \$8.16 million. The contrast is even greater, if you adjust the \$8.16 million figure from 1993 dollars into 1995 dollars. The nesbitt estimate of \$8.16 million is actually \$8.91 million, allowing for an annual inflation rate of 3%.

The City's 1996 budget, however, is higher than \$7.11 million, when you add in other revenues that were not included in the Nesbitt Study's report.

| Additional 1996 Revenues Note Included in the Nesbitt Study Are as | Follows: | | |
|---|----------|------------|------------------------|
| Cable Franchise Fees | \$ | 90,000 | |
| Alarm Permit Fees | | 3,000 | |
| Refuse Service Franchise Fees | | 27,000 | |
| Interest Income | | 10,000 | |
| False Alarm Fines | | 7,000 | |
| Photocopying Fees and Other Small Revenues | | 1,000 | |
| GMA Planning Grant | | 29,000 | |
| Real Estate Excise Taxes | | 264,000 | |
| Surface Water Management Fees | | 540,000 | |
| Utility Taxes | | 300,000 | |
| Seafirst Loan | | 312,090 | |
| Beginning Fund Balances (Carried over fro m 1995) | | 789,116 | |
| · | \$ | 2,372,206 | |
| In 1996 the City will also collect property taxes for the Library | \$ | 656,148 | ¥ |
| District & pass through those revenues directly to the Library (one-time only event - in future library will collect its own) | | | |
| | \$ | 10,139,854 | 1996 Total City Budget |

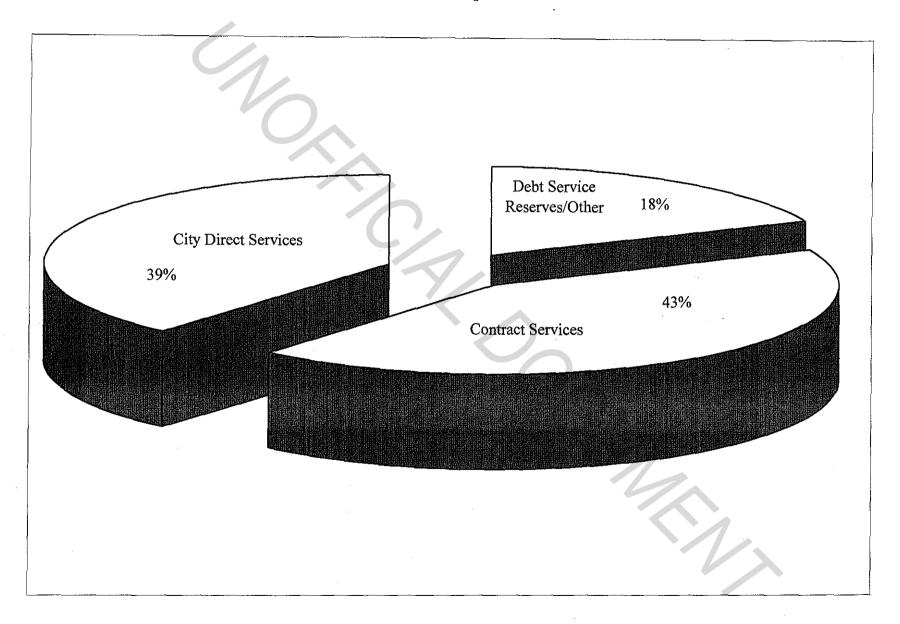
1996 Salary Plan*

| | 000 00 0000000000000000000000000000000 | | | |
|--|--|----------|-------------|----------|
| Position | University Place 1995 | 1006 | Salary Rang | es |
| II. MOMENTE. | Salary Ranges | Low | Middle | High |
| City Manager's Office | | | | |
| City Manager | 5,857-7,100 | 5,857 | 6,480 | 7,100 |
| Assistant To the City Manager | 2,625-3,500 | 2,690 | 3,140 | 3,590 |
| Executive Secretary | 2,351-2,850 | 2,410 | 2,670 | 2,920 |
| Community Assistant II | 2,030-2,460 | 2,030 | 2,250 | 2,460 |
| Intern (part-time) | 7.50/hr9.50/hr. | 7.50/hr. | 8.50/hr. | 9.50/hr. |
| City Attorney's Office | | | | |
| City Attorney | 4,785-5,800 | 4,905 | 5,530 | 6,150 |
| Deputy City Attorney/Prosecutor | 3,125-4,167 | 3,200 | 3,740 | 4,270 |
| Legal Assistant/Paralegal | 2,558-3,100 | 2,620 | 2,900 | 3,180 |
| Dogar 1 issistanti 1 aratogar | 2,550-5,100 | 2,020 | 2,500 | 2,100 |
| Community Services | | | | |
| Community Svcs. Dir./ACM | 4,785-5,800 | 4,905 | 5,530 | 6,150 |
| Administrative Secretary/Specialist IV | 2,269-2,750 | 2,330 | 2,580 | 2,820 |
| Court Services | N/A | \$ | \$ | \$ |
| City Clerk | 3,125-3,967 | 3,200 | 3,640 | 4,070 |
| Deputy City Clerk III | 2,186-2,650 | 2,240 | 2,480 | 2,720 |
| Office Assistant/Receptionist I | 1,750-2,200 | 1,790 | 2,030 | 2,260 |
| Office Aide | | 6.50/hr. | 7.50/hr. | 8.50/hr. |
| Information Services Manager | 3,125-4,167 | 3,200 | 3,740 | 4,270 |
| Management Services Mgr./Human Res | 2,625-3,500 | 2,690 | 3,140 | 3,590 |
| Office Assistant II | 1,980-2,400 | 2,030 | 2,250 | 2,460 |
| Finance Manager | 3,572-4,750 | 3,660 | 4,270 | 4,870 |
| Finance Specialist III-IV | 2,310-2,800 | 2,240 | 2,530 | 2,820 |
| Planning & Community Development | | | | |
| Planning/Community Dev. Dir. | 4,785-5,800 | 4,905 | 5,530 | 6,150 |
| Administrative Secretary/Specialist IV | 2,250-2,750 | 2,330 | 2,580 | 2,820 |
| Recreation Coordinator | 2,625-3,500 | 2,690 | 3,140 | 3,590 |
| Recreation Assistant | 1,750-2,200 | 1,790 | 2,030 | 2,260 |
| Planning Manager | 3,200-4,300 | 3,280 | 3,840 | 4,400 |
| Senior Planner | 2,625-3,500 | 2,690 | 3,140 | 3,590 |
| Associate Planner | 2,250-3,300 | 2,310 | 2,850 | 3,380 |
| Assistant Planner | 2,100-3,000 | 2,150 | 2,620 | 3,080 |
| Planning Technician | 2,100-3,000 | 2,150 | 2,620 | 3,080 |
| Building Official | 3,200-4,300 | 3,280 | 3,840 | 4,400 |
| Building Inspector/Codes Enf. | 2,625-3,500 | 2,690 | 3,140 | 3,590 |
| Permits Manager | 2,625-3,500 | 2,690 | 3,140 | 3,590 |
| Office/Permits Specialist III | 2,186-2,650 | 2,240 | 2,480 | 2,720 |
| 75. L.12. 337. 3 0 Ta | | | | |
| Public Works & Engineering | 4.795 < 000 | 4.005 | E 500 | (150 |
| Public Works Dir./City Engineer | 4,785-6,000 | 4,905 | 5,530 | 6,150 |
| Administrative Secretary/Specialist IV | 2,250-2,750 | 2,330 | 2,580 | 2,820 |
| Project Engineer | 3,200-4,300 | 3,280 | 3,840 | 4,400 |
| Engineering Technician | 2,625-3,500 | 2,690 | 3,140 | 3,590 |
| Office Assistant II | 1,980-2,400 | 2,030 | 2,250 | 2,460 |
| Public Works Superintendent | 3,125-4,167 | 3,200 | 3,800 | 4,400 |
| Utility/Maintenance Worker I-III | 2,250-2,750 | 2,310 | 2,570 | 2,820 |

1996 Services Expenditures Matrix

| | | General | | Special | | Street | | Arterial | | Surface | | ulpment | | Total | |
|--|----------|--------------------|----|--------------------|-----------|-----------------|-------------|----------------|----|-----------------|-----------------|----------|----------|--------------------|----------------|
| Program/Department | | Fund | | Capital | | Fund | | Street | | Water | Rep | lacement | | Budget | % |
| Governance & Management | ø | 40.000 | đ | | đ | 2.000 | æ | 2.000 | ď | 2 000 | æ | | đ | 57.000 | 0.5/0/ |
| City Council | \$ | • | \$ | - | \$ | 3,000 | \$ | 2,000 | \$ | 3,000 | \$ | - | \$ | 57,000 | 0.56% |
| City Manager's Office City Attorney's Office | | 204,800 130,200 | | - | | 14,500 9,400 | | 7,200 6,000 | | 14,500 9,400 | | - | | 241,000 155,000 | 2.38% 1.53% |
| | _ | | _ | | _ | | | | _ | | Φ. | | <u> </u> | | |
| Sub-Total | \$ | 384,000 | \$ | | \$ | 26,900 | \$ | 15,200 | \$ | 26,900 | \$ | - | \$ | 453,000 | 4.47% |
| Community Services | | | | | | | | | | | | | | | |
| Community Services Office | \$ | 111,000 | \$ | - | \$ | 8,000 | \$ | 4,000 | \$ | 8,000 | \$ | - | \$ | 131,000 | 1.29% |
| City Clerk's Office | | 117,800 | | - | | 8,100 | | 4,000 | | 8,100 | | - | | 138,000 | 1.36% |
| Management Svcs./Human Res. | | 81,000 | | | | 6,000 | | 3,000 | | 6,000 | | - | | 96,000 | 0.95% |
| Finance & Budget | | 150,500 | | - | | 11,000 | | 5,500 | | 11,000 | | - | | 178,000 | 1.76% |
| Community Information Services | | 185,300 | | | | 113,100 | | 6,500 | | 13,100 | | - | | 318,000 | 3.14% |
| Justice Services | | 120,000 | | - | | | | _ | | - | | - | | 120,000 | 1.18% |
| Police Services | | 2,400,000 | | - | | - | | - | | - | | - | | 2,400,000 | 23.67% |
| General Government | _ | 1,069,448 | _ | <u>.</u> | _ | 15,500 | | 7,700 | | 15,500 | | 71,000 | | 1,179,148 | 11.63% |
| Sub-Total | \$ | 4,235,048 | \$ | - | \$ | 161,700 | \$ | 30,700 | \$ | 61,700 | \$ | 71,000 | \$ | 4,560,148 | 44.97% |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| Planning/Community Develop. | | | | | | | | | | | | | | | |
| PCD Director's Office | \$ | 134,000 | \$ | - | \$ | - | \$ | - | \$ | = | \$ | - | \$ | 134,000 | 1.32% |
| Parks Recreation Services | | 315,000 | | - | | - | | _ | | - | | - | | 315,000 | 3.11% |
| Planning & Development Service | | 173,000 | | - | | - | | - | | - | | - | | 173,000 | 1.71% |
| Building & Codes Enforcement | | 126,000 | | - | | - | | - | | - | | - | | 126,000 | 1.24% |
| Permit Services Center | _ | 104,000 | _ | - | _ | <u>-</u> | | - | _ | | | | | 104,000 | <u>1.03</u> % |
| Sub-Total | \$ | 852,000 | \$ | - | \$ | . • | \$ | - | \$ | | \$ | - | \$ | 852,000 | 8.40% |
| | | • | | | | | | | | | | | | , | |
| Public Works/Engineering | | | | | | | | | | | | | | | |
| PWE Director's Office | \$ | 91,000 | \$ | _ | \$ | 20,000 | \$ | 10,000 | \$ | 15,000 | \$ | _ | \$ | 136,000 | 1.34% |
| Engineering Services | • | 76,000 | • | _ | • | 45,000 | - | 15,000 | - | 30,000 | | - | - | 166,000 | 1.64% |
| Public Works Operations | | 780,850 | | _ | | 137,700 | | 120,000 | | 148,700 | | _ | | 1,187,250 | 11.71% |
| Capital Improvement Projects | | 590,000 | | - | | - | | 75,393 | | 274,255 | | - · | | 939,648 | 9.27% |
| Sub-Total | \$ | 1,537,850 | \$ | _ | \$ | 202,700 | \$ | 220,393 | \$ | 467,955 | \$ | | <u>s</u> | 2,428,898 | 23.95% |
| Total Operations | <u> </u> | | \$ | | - \$ | 391,300 | _ | 266,293 | \$ | 556,555 | s | 71,000 | \$ | | 81.80% |
| | - | .,, | • | | • | , | _ | , | - | , | | | 7 | ., ,, | |
| Other Nondepartmental | | | | | | | | | | | | | | | |
| Operating Contingency | \$ | 290,000 | \$ | 30 | \$ | 8,260 | ¢ | 20,000 | \$ | 25,000 | \$ | | \$ | 343,260 | 3.39% |
| Debt Service/Short-Term Loans | Ψ | 743,187 | Ψ | - | Ą | 235,313 | Ψ | 20,000 | Ψ | 51,500 | ų. | _ | Th. | 1,030,000 | 10.16% |
| Unallocated Reserve/EFB | | 28,146 | | 302,948 | | للالولالك | | 81,449 | | 60,005 | | _ | _ | 472,548 | 4.66% |
| Sub-Total | \$ | | | 302,948 302,948 | \$ | 243,573 | \$ | 101,449 | \$ | 136,505 | \$ | - | \$ | 1,845,808 | 18.20% |
| TOTAL EXPENDITURES | | | | 302,948 | <u>\$</u> | 634,873 | | 367,742 | \$ | 693,060 | <u>\$</u> \$ | 71,000 | | 10,139,854 | 100.00% |
| IOTAL EVALUATIONES | Þ | • | J | | | | . 3 | • | | - | | | \$ | | 100.0070 |
| | | 79.59% | | 2.99% | | 6.26% | | 3.63% | | 6.84% | ٠. | 0.70% | | 100.00% | |

1996 Expenditures



1996 Expenditures by Grand Object

| | | - | Sub-Total | | | _ | | A | Debt | Reserves/ | Sec. 45000-250 | Sub-Total |
|------------------------------|--------------|------------|----------------------|-------|----------|---------------------------------------|--------------|--------------|--------------|------------|----------------|-------------|
| Budget Unit | Salaries | Benefits | Personnel \$ 39,679 | ***** | Supplies | Services | Intergort. | Capital | Service | Other | | n-Personnel |
| City Council | \$ 34,800 | \$ 4,879 | \$ 39,679 228,060 | \$ | 3,000 | \$ 14,321 | \$ - | 3 - | 3 - | . | \$ | 17,321 |
| City Manager's Office | 181,912 | 46,148 | | | 2,400 | 10,540 | - | - - | ~ | - | | 12,940 |
| City Attorney's Office | 99,948 | 25,986 | 125,934 | | 2,900 | 21,166 | - | 5,000 | - | - | | 29,066 |
| Community Services' Office | 99,300 | 25,818 | 125,118 | | 2,332 | 2,800 | - | 750 | - | - | | 5,882 |
| City Clerk | 97,864 | 25,445 | 123,309 | | 3,376 | 9,915 | - | 1,400 | - | - | | 14,691 |
| Mgt. Svcs./Human Res. | 59,884 | 15,570 | 75,454 | İ | 2,496 | 18,050 | - | - | - | - | | 20,546 |
| Finance & Budget | 111,192 | 28,910 | 140,102 | | 2,000 | 5,898 | 5,000 | 25,000 | - | - | | 37,898 |
| Community Info.Svcs. | 43,752 | 11,376 | 55,128 | 1 | 5,872 | 57,000 | - | 200,000 | - | - | | 262,872 |
| Justice Services | - | - | - | | - | 10,000 | 110,000 | - | - | - | | 120,000 |
| Police Services | - | | - | | - | • • • • • • • • • • • • • • • • • • • | 2,400,000 | - | - | - | | 2,400,000 |
| General Government | - | 10,000 | 10,000 | | 1,000 | 326,000 | 751,148 | 91,000 | · | | | 1,169,148 |
| Planning/Com.Dev.Dir.Ofc. | 96,000 | 24,960 | 120,960 | | 2,400 | 10,640 | | · · · · · - | | _ | | 13,040 |
| Parks Recreation Services | 41,310 | 10,741 | 52,051 | | 2,949 | 32,500 | - | 227,500 | · - | · · · | | 262,949 |
| Planning & Development | 112,356 | 29,213 | 141,569 | | 2,500 | 23,931 | 5,000 | - | - | | | 31,431 |
| Bldg. & Codes Enforcement | 81,756 | 21,257 | 103,013 | | 1,200 | 14,787 | 5,000 | 2,000 | - | | | 22,987 |
| Permit Services Center | 63,036 | 16,389 | 79,425 | | 3,000 | 1,575 | - | 20,000 | · - · | - | | 24,575 |
| Public Works/Eng.Dir.Ofc. | 102,000 | 26,520 | 128,520 | | 3,000 | 4,480 | - | - | - | _ | | 7,480 |
| Engineering Services | 98,847 | 25,700 | 124,547 | 1 | 1,409 | 35,044 | 5,000 | - | _ | - | | 41,453 |
| Public Works Operations | 128,752 | 29,576 | 158,328 | | 3,000 | 200,922 | 780,000 | 45,000 | _ | - | | 1,028,922 |
| Capital Improvement Projects | - | _ | _ | ł | · _ | - | - | 939,648 | - | - | | 939,648 |
| Nondepartmental | | - | <u> </u> | | | | - | <u>-</u> | 1,030,000 | 343,260 | | 1,373,260 |
| Total Operations | \$ 1,452,709 | \$ 378,488 | \$ 1,831,197 | s | 44,834 | \$ 799,569 | \$ 4,061,148 | \$ 1,557,298 | \$ 1,030,000 | \$ 343,260 | \$ | 7,836,109 |
| Reserves/Other | | | | Ĺ | | | ,,- | | | 472,548 | | 472,548 |
| Grand Total | \$ 1,452,709 | \$ 378,488 | \$ 1,831,197 | \$ | 44,834 | \$ 799,569 | \$ 4,061,148 | \$ 1,557,298 | \$ 1,030,000 | \$ 815,808 | \$ | 8,308,657 |
| Percentage of Total Budget | 14% | 4% | 18% | | 0.44% | 8% | 40% | 15% | 10% | 8% | <u></u> | 82% |

Total57,000
241,000
155,000

131,000 138,000 96,000 178,000

318,000 120,000 2,400,000

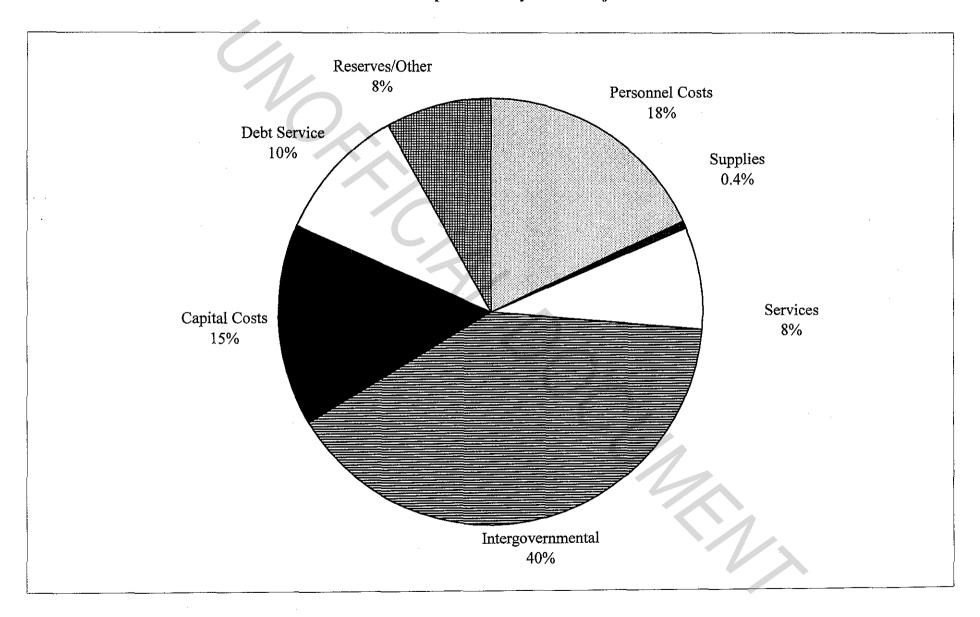
1,179,148 134,000 315,000

173,000 126,000 104,000

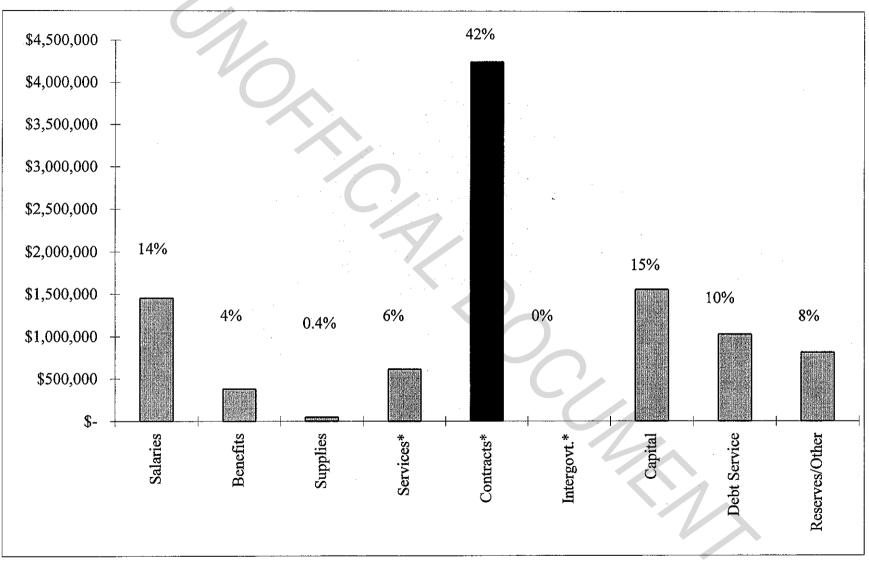
136,000 166,000 1,187,250 939,648 1,373,260 \$ 9,667,306 472,548 \$ 10,139,854

100%

1996 Expenditures by Grand Object



1996 City Expenses and Contracts

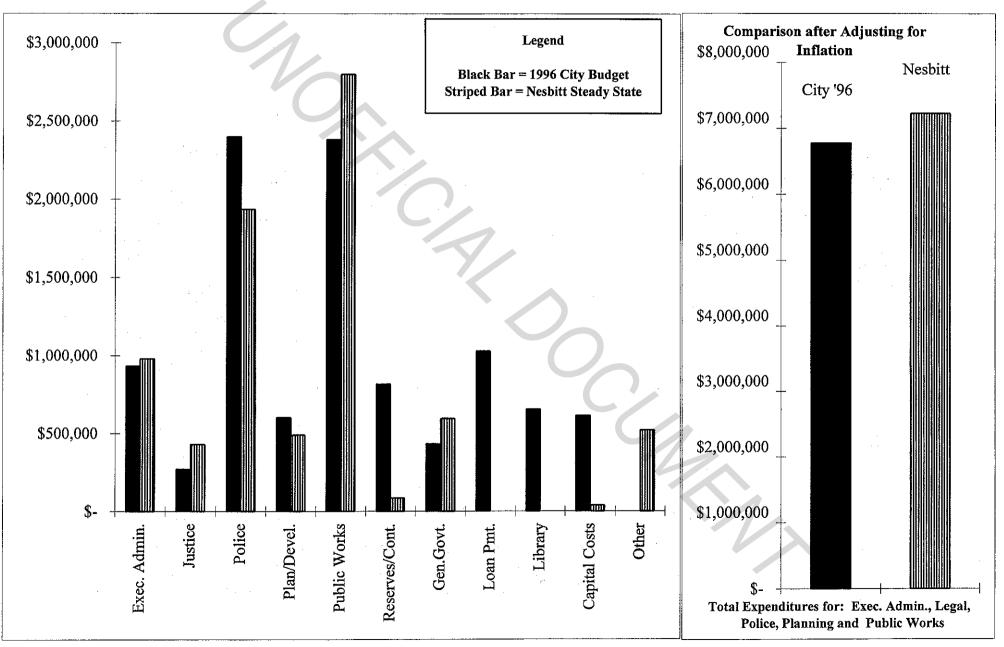


^{*}Contracts are budgeted among the Services and Intergovernmental line items.

1996 City Expenses and Contracts

| | Personnel | | | | Contracts | | | | | | |
|------------------------------|--------------|----|------------|------------|--------------|-------|----------------|--------------|--------------|---------------------------|-------------------------|
| | (Salaries & | | | | (Intergovt. | | | | Debt | Reservest | |
| Budget Unit | Benefits) | Sı | upplies | Services | & Services) | Inter | govt. | Capital | Service | Other | Total |
| City Council | \$ 39,679 | \$ | 3,000 | \$ 12,071 | \$ 2,250 | \$ | - | \$ - | \$ - | \$ - | \$ 57,000 |
| City Manager's Office | 228,060 | | 2,400 | 10,540 | - | | - | - | - | - | 241,000 |
| City Attorney's Office | 125,934 | | 2,900 | 6,166 | 15,000 | | - | 5,000 | - | • | 155,000 |
| Community Services' Office | 125,118 | | 2,332 | 2,800 | - | | - | 750 | - | - | 131,000 |
| City Clerk | 123,309 | | 3,376 | 9,915 | - | | - | 1,400 | - | _ | 138,000 |
| Mgt. Svcs./Human Res. | 75,454 | | 2,496 | 17,050 | 1,000 | | | - | - | - | 96,000 |
| Finance & Budget | 140,102 | | 2,000 | 1,898 | 9,000 | | - | 25,000 | - | - | 178,000 |
| Community Info.Svcs. | 55,128 | | 5,872 | 17,000 | 40,000 | | - | 200,000 | - | - ' | 318,000 |
| Justice Services | - | | - , | | 120,000 | | - | - | - | - | 120,000 |
| Police Services | - | | - | 7 | 2,400,000 | | - | - | - | - | 2,400,000 |
| General Government | 10,000 | | 1,000 | 326,000 | 751,148 | | - | 91,000 | - | - | 1,179,148 |
| Planning/Com.Dev.Dir.Ofc. | 120,960 | | 2,400 | 10,640 | - | | · - | = | - | - | 134,000 |
| Parks Recreation Services | 52,051 | | 2,949 | 5,000 | 27,500 | | - | 227,500 | - | - | 315,000 |
| Planning & Development | 141,569 | | 2,500 | 7,931 | 21,000 | | - | - | - | - | 173,000 |
| Bldg. & Codes Enforcement | 103,013 | | 1,200 | 14,787 | 5,000 | | - | 2,000 | - | - | 126,000 |
| Permit Services Center | 79,425 | | 3,000 | 1,575 | - | | - | 20,000 | | - | 104,000 |
| Public Works/Eng.Dir.Ofc. | 128,520 | | 3,000 | 4,480 | • | | - | - | - | - | 136,000 |
| Engineering Services | 124,547 | | 1,409 | 15,044 | 25,000 | | - | - | - | - | 166,000 |
| Public Works Operations | 158,328 | | 3,000 | 148,582 | 832,340 | | | 45,000 | - | - | 1,187,250 |
| Capital Improvement Projects | - | | - | - | - | | -/- | 939,648 | - | | 939,648 |
| Nondepartmental | | | | | | | - | <u> </u> | 1,030,000 | 343,260 | 1,373,260 |
| Total Operations | \$ 1,831,197 | \$ | 44,834 | \$ 611,479 | \$ 4,249,238 | \$ | (- | \$ 1,557,298 | \$ 1,030,000 | \$ 343,260 472,548 | \$ 9,667,306 472,548 |
| Reserves/Other | | _ | | | | | | 04 500 000 | | | |
| Grand Total | \$ 1,831,197 | \$ | 44,834 | \$ 611,479 | \$ 4,249,238 | \$ | - | \$ 1,557,298 | \$ 1,030,000 | \$ 815,808 | \$ 10,139,854 |
| Percentage of Total Budget | 18% | | 0.4% | 6% | 42% | | 0% | 15% | 10% | 8% | 100% |

Comparing Expenditures: 1996 Budget to the Nesbitt Study



Summary Comparison of Expenditures: 1996 Budget to the Nesbitt Study

| Primary Comparison | 1 | 996 Budget | | Ne | sbitt Initial | Ne | sbitt Steady |
|--|-------------|------------|---|----|---------------|----|--------------|
| Executive Administration (Council, City Mgr., Com. Svcs., Clerk, Finance, Info. Svcs.) | \$ | 931,850 | | \$ | 862,000 | \$ | 979,000 |
| Legal (City Attorney, Adult Detention/Public Defender/Justice Svcs.) | | 270,000 | | • | 367,000 | • | 429,000 |
| Police | | 2,400,000 | | | 1,936,000 | | 1,936,000 |
| Planning (PCD Dir, Parks Rec. Svcs., Planning & Dev. Svcs., Bldg. Codes & Enfor.) | | 602,500 | | | 610,000 | | 490,000 |
| Public Works (PWE Dir., Engr. Svcs., PW Operations, CIP, SWM) | | 2,383,898 | | • | 2,799,000 | | 2,799,000 |
| Sub-Total | \$ | 6,588,248 | * | \$ | 6,574,000 | \$ | 6,633,000 |
| General Government/Nondepartmental | | | | | | | |
| Reserves/Contingencies | \$ | 815,808 | | \$ | 80,000 | \$ | 85,000 |
| Other General Govt/Nondepartmental (such as Insurance, Animal Control, Lease, etc.) | | 432,000 | | • | 495,000 | Ť | 596,000 |
| Sub-Total | \$ | 1,247,808 | | \$ | 575,000 | \$ | 681,000 |
| Other Adjustments | | | | | • | | |
| Capital Equipment Costs (see footnote 1) | \$ | 617,650 | | \$ | 35,000 | \$ | 37,000 |
| Public Health (see footnote 2) | | · | | | 183,000 | | 183,000 |
| Municipal Court (see footnote 3) | | - | | | 309,000 | | 339,000 |
| Loan Repayment | | 1,030,000 | | | - | | - |
| Library's share of property tax passed through to the Library District | | 656,148 | | | | | |
| Sub-Total | . <u>\$</u> | 2,303,798 | | \$ | 527,000 | \$ | 559,000 |
| Grand Total Expenditures | \$ | 10,139,854 | | \$ | 7,676,000 | \$ | 7,873,000 |
| Inflation Allowance: (Nesbitt was prepared in 1994 with 1993 data) | | | | | | | |
| Allowing for 3 years of inflation at 3% the primary comparison becomes: | \$ | 6,588,248 | | \$ | 7,183,587 | \$ | 7,248,058 |

^{*\$6,588,248 - \$464,000} additional amount for police = \$6,124,248 ('96 dollars) vs. Nesbitt's \$6,633,000 ('93 dollars), effectively 8% less. After adjusting for 3% annual inflation, the difference actually becomes 15% less.

^{1) 1996} budget treats all capital expenditures on a cash accounting basis whereas Nesbitt amortizes these costs.

²⁾ Per action by the State Legislature, counties are now fully responsible for public health. No city expenditure is required.

³⁾ City will contract for court services with the County. City pays no money for this service; rather, County retains defendants' fines and forfeits as compensation. (The City will, however, pay \$50,000 for prosecution; this amount is listed under legal/justice services.)

Comparing Expenditures in the 1996 Budget to the Nesbitt Study

Executive Administration (City Council, City Manager's Office, City Clerk, Finance & Budget, Community Information Services)

| | 1996 | 6 Budget | | bitt Initial | | esbitt Steady | • |
|---|----------------------------|---|--------------------------|---|----------------------|---|----------------------------------|
| City Manager's Office | \$ | 241,000 | \$ | 822,000 | * \$ | 883,000 | *These Nesbitt numbers |
| City Council | 7 | 57,000 | | 96,000 | | 155,000 | cover all exec./admin. |
| Community Services/Director's Office | | 131,000 | | - | | - | functions except City Council |
| City Clerk | | 138,000 | | - | | - | which is listed separately. |
| Human Resources/Mgt. Services | | 96,000 | | | | - | |
| Finance & Budget | | 178,000 | | | | - | |
| Information Services | | 318,000 | | | | | |
| Sub-Total | \$ | 1,159,000 | \$ | 918,000 | \$- | 1,038,000 | |
| Adjustments | | | | | | | *\$227,150 includes \$25,000 |
| Less Capital/Equipment Expenditures | \$ | 227,150 | * \$ | 19,000 | \$ | 20,000 | for financial system and \$200, |
| Less Facility Costs | | - | | 37,000 | | 39,000 | for computer hardware/softwa |
| Sub-Total | \$ | 227,150 | \$ | 56,000 | \$ | 59,000 | \$1400 for lateral file cabinet, |
| Adjusted Total | \$ | 931,850 | \$ | 862,000 | \$ | 979,000 | \$750 for desk and chairs. |
| | · | · | · | ,,,,,,,, | . 4 | 3,5,000 | TO YOU WOOM WHILE SHAME. |
| City Attorney/Adult Detention/Public Def | ender | Justice Service | ces | | | | |
| | | | | · · | | | |
| | 1996 | 6 Budget | | bitt Initial | N | esbitt Steady | |
| City Attorney | 1996 \$ | | | bitt Initial 200,000 | Ne \$ | esbitt Steady 283,000 | |
| City Attorney Adult Detention | \$ | 6 Budget | Nes | | | | |
| • | \$ in | 5 Budget 155,000 | Nes | 200,000 | | 283,000 | |
| Adult Detention | \$ in | Budget 155,000 justice svcs. | Nes | 200,000 44,000 | | 283,000 44,000 | |
| Adult Detention Public Defender Justice Services | \$ in in | 155,000 justice svcs. justice svcs. 120,000 | Nes \$ | 200,000 44,000 128,000 | \$ | 283,000 44,000 111,000 | |
| Adult Detention Public Defender Justice Services Sub-Total | \$ in in | 5 Budget 155,000 justice svcs. justice svcs. | Nes | 200,000 44,000 | | 283,000 44,000 | |
| Adult Detention Public Defender Justice Services Sub-Total Adjustments | \$ in in | 155,000 justice svcs. justice svcs. 120,000 | Nes \$ | 200,000 44,000 128,000 - 372,000 | \$ | 283,000 44,000 111,000 | |
| Adult Detention Public Defender Justice Services Sub-Total Adjustments Less Facility Costs - Attorney's Office | \$ in in \$ | 155,000 justice svcs. 120,000 275,000 | Nes \$ | 200,000 44,000 128,000 - 372,000 3,000 | \$ | 283,000 44,000 111,000 - 438,000 6,000 | |
| Adult Detention Public Defender Justice Services Sub-Total Adjustments | \$ in in \$ | 155,000 justice svcs. justice svcs. 120,000 | Nes \$ | 200,000 44,000 128,000 - 372,000 | \$ \$ \$ | 283,000 44,000 111,000 - 438,000 | |
| Adult Detention Public Defender Justice Services Sub-Total Adjustments Less Facility Costs - Attorney's Office Less Equipment - Attorney's Office | \$ in in \$ \$ \$ | 155,000 justice svcs. 120,000 275,000 | Nes \$ | 200,000 44,000 128,000 - 372,000 3,000 2,000 | \$ | 283,000 44,000 111,000 - 438,000 6,000 3,000 | |
| Adult Detention Public Defender Justice Services Sub-Total Adjustments Less Facility Costs - Attorney's Office Less Equipment - Attorney's Office Sub-Total Adjusted Total | \$ in in \$ \$ \$ | 155,000 justice svcs. 120,000 275,000 5,000 | Nes \$ \$ \$ \$ | 200,000 44,000 128,000 - 372,000 3,000 2,000 5,000 | \$ \$ \$ | 283,000 44,000 111,000 - 438,000 6,000 3,000 9,000 | |
| Adult Detention Public Defender Justice Services Sub-Total Adjustments Less Facility Costs - Attorney's Office Less Equipment - Attorney's Office Sub-Total | \$ in in \$ \$ \$ | 155,000 justice svcs. 120,000 275,000 5,000 | Nes \$ \$ \$ \$ | 200,000 44,000 128,000 - 372,000 3,000 2,000 5,000 | \$ \$ \$ | 283,000 44,000 111,000 - 438,000 6,000 3,000 9,000 | |
| Adult Detention Public Defender Justice Services Sub-Total Adjustments Less Facility Costs - Attorney's Office Less Equipment - Attorney's Office Sub-Total Adjusted Total | \$ in in \$ \$ \$ \$ \$ \$ | 155,000 justice svcs. 120,000 275,000 5,000 | Nes \$ \$ \$ \$ \$ \$ \$ | 200,000 44,000 128,000 - 372,000 3,000 2,000 5,000 | \$ \$ \$ \$ | 283,000 44,000 111,000 - 438,000 6,000 3,000 9,000 | |

PCD Director's Office/Parks Recreation Services/Planning & Development Services/Building Codes & Enforcement

2,383,898

| | | 1996 | Budget | | Ne | sbitt Initial | | Nesl | oitt Steady | |
|---|-------------------------|------------|---|-----|----------|---|------|------------|--|---|
| PCD Director's Office | | \$ | 134,000 | | \$ | 360,000 | * | \$ | 240,000 | *Nesbitt's \$360,000 covers |
| Parks Recreation Services | | | 315,000 | | | - | | | - | all planning functions. |
| Planning & Development Servi | ices | | 173,000 | | | - | | | - | |
| Building & Codes Enforcemen | t | | 126,000 | | | 278,000 | * | | 278,000 | *Nesbitt's \$278,000 covers |
| Permit Services Center | | | 104,000 | | _ | <u>-</u> | | | <u>-</u> | both bldg. code. enf. & |
| | Sub-Total | \$ | 852,000 | | \$ | 638,000 | | \$ | 518,000 | permitting. |
| Adjustments | | | | | | | | | | • |
| Less Facility Costs | | \$ | 227,500 | * | \$ | 17,000 | | \$ | 17,000 | *227,500 is capital set aside |
| Less Equipment Costs | | | 22,000 | * | • | 11,000 | | | 11,000 | for future park land acquisitio |
| | Sub-Total | \$ | 249,500 | | \$_ | 28,000 | | \$ | 28,000 | |
| Adjı | usted Total | \$ | 602,500 | | \$ | 610,000 | | \$ | 490,000 | *22,000 includes \$20,000 for |
| | | | | | | | | | | permit tracking system and |
| Public Works/PWE Director's | Office/Engir | neerii | ig Services/P | ubl | ic W | orks Operation | ns/(| CIP/S | surface Water Mgmt. | \$2000 for codes enforce. equi |
| | 3 | | • | | | | | | | |
| | J | | 6 Budget | | Ne | sbitt Initial | | Nesl | oitt Steady | |
| Public Works | 3 | | - | | Ne \$ | sbitt Initial 2,259,000 | * | Nesl \$ | oitt Steady 2,259,000 | *Nesbitt's \$2,259,000 covers |
| Public Works Public Works/Engineering Dire | | | - | | | | | | • | *Nesbitt's \$2,259,000 covers all public works functions. |
| | ector's Offic | | 6 Budget | | | | | | • | · |
| Public Works/Engineering Dire | ector's Offic | | 5 Budget 136,000 | | | | | | • | · |
| Public Works/Engineering Dire Public Works - Engineering Se | ector's Offic | | 136,000 166,000 | | | | | | • | · |
| Public Works/Engineering Dire Public Works - Engineering Se Public Works - Operations | ector's Offic | | 136,000 166,000 1,187,250 | * | | | | | • | · |
| Public Works/Engineering Directly Public Works - Engineering Se Public Works - Operations Capital Improvement Projects | ector's Offic | 1996 | 136,000 166,000 1,187,250 | * | | 2,259,000 | | | 2,259,000 | all public works functions. |
| Public Works/Engineering Directly Public Works - Engineering Se Public Works - Operations Capital Improvement Projects | ector's Offic rvices | 1996 | 136,000 166,000 1,187,250 939,648 | * | \$ | 2,259,000 546,000 | | \$ | 2,259,000 | all public works functions. *SWM expenditures in 1996 |
| Public Works/Engineering Directions Public Works - Engineering Se Public Works - Operations Capital Improvement Projects Surface Water Mgmt. | ector's Offic rvices | 1996 | 136,000 166,000 1,187,250 939,648 | * | \$ | 2,259,000 546,000 | | \$ | 2,259,000 | *SWM expenditures in 1996 budget are included as part |
| Public Works/Engineering Directly Public Works - Engineering Se Public Works - Operations Capital Improvement Projects Surface Water Mgmt. Adjustments | ector's Offic rvices | 1996 \$ | 136,000 166,000 1,187,250 939,648 | * | \$ | 2,259,000 546,000 2,805,000 | | \$ | 2,259,000 546,000 2,805,000 | *SWM expenditures in 1996 budget are included as part of the expenditures for the |
| Public Works/Engineering Dire Public Works - Engineering Se Public Works - Operations Capital Improvement Projects Surface Water Mgmt. Adjustments Less Facility Costs | ector's Offic rvices | \$ \$ | 136,000 166,000 1,187,250 939,648 2,428,898 | * | \$ | 2,259,000 <u>546,000</u> 2,805,000 3,000 | | \$ | 2,259,000 546,000 2,805,000 3,000 | *SWM expenditures in 1996 budget are included as part of the expenditures for the director's office, engr. svcs., |

2,799,000

Adjusted Total \$

General Government/Nondepartmental

| | 19 | 96 Budget | | Ne | sbitt Initial | | Nest | oitt Steady | |
|-----------------------------------|----|-----------------|---|----|---------------|---|------|---------------------------------------|-------------------------------|
| Animal Control | i | n general govt. | | \$ | 73,000 | | \$ | 73,000 | *Facility costs computed as: |
| Facility Costs | i | n general govt. | | | 60,000 | * | | 65,000 | \$22,000 exec. admin. |
| General Government | | 1,179,148 | | | _ | | | - | 15,000 council |
| Other Nondepartmental | | 1,030,000 | | | 362,000 | | | 458,000 | 3,000 attorney |
| Sub-Total | \$ | 2,209,148 | | \$ | 495,000 | | \$ | 596,000 | 8,000 planning |
| Adjustments | | | | | | | | | 9,000 code enf. |
| Less gen. govt. passed to library | \$ | 656,148 | | \$ | - | | \$ | - | 3,000 public works |
| Less repayment of debt | | 1,030,000 | | | - | | | · - | \$60,000 Nesbitt |
| Less capital/equip. costs | | 91,000 | * | | | | | <u> </u> | |
| Sub-Total | \$ | 432,000 | | \$ | | | \$ | <u>-</u> | *\$91,000 includes \$71,000 |
| Plus Reserves/Contingencies | | | | | | | | | to create an equip. replaceme |
| Reserves | \$ | 472,548 | | \$ | 80,000 | | \$ | 85,000 | fund and \$20,000 for |
| Contingencies | | 343,260 | | | _ | | | · · · · · · · · · · · · · · · · · · · | furnishings and remodeling. |
| Fully Adjusted Total | \$ | 1,247,808 | | \$ | 575,000 | - | \$ | 681,000 | |

Municipal Court other equip.

1996 Budget Nesbitt Initial Nesbitt Steady

Municipal Court Administration \$ - \$ 309,000 \$ 339,000

The City contracts with the County for court services. The City pays no money to the County for this service; rather, the County retains all fines and f by defendants as compensation for the services.

Public Health

 1996 Budget
 Nesbitt Initial
 Nesbitt Steady

 \$
 \$ 183,000
 \$ 183,000

Per recent legislation, health department revenues are directly transferred to Counties by the State. City motor vehicle excise tax revenues have been accordingly reduced by State action.

| Department: Governance A Budget Unit: City Council | | fund: General lcct: 10.515.020 |
|---|---------------|-----------------------------------|
| Bungar can Chy Council | 医电烙性 医电烙性 医电烙 | RGA 10.013.020 |

Purpose and Responsibilities: The City Council is responsible to all the citizens for policy direction and governance of the community. The Council members are elected at large by position. The Council selects from its members a Mayor and a Mayor Pro Tem as Council Officers to preside at Council meetings and to sign orders of the Council. The Council members represent the community at intergovernmental meetings and community events. The Mayor and Council appoint the City's Citizen Advisory Committees. The Council hires a City Manager to carry out its policies and to run day-to-day operations.

Goals/Issues/Major Work:

- * Values, Vision & Mission Statement
- * Comprehensive Plan
- * Long-Range Space Needs Program
- * Interlocal Services/Service Mix
- * Population Census Decision:
- * C.O.P.S. Program Implementation
- * Technology/C.I.S. Plan
- * Annexations

- * Storm Drainage Liability Agreements
- * Legislative Tax Reform Proposal
- * 5-Year Long-Range Financial Plan
- * Parks Program & Organizational Plan
- * Human Services Programs Decision
- * Capital Improvement Program
- * Neighborhood Involvement
- * Chambers Creek Properties Plan

| | | Interim | | art-Up | Start-Up | | | | |
|-------------|---------------------------|--------------|------|---------|--------------|-----|---------|----|--------------|
| | | Actual* | 200 | timate | Actual | P | roposed | A | dopted |
| Expenditu | | 1995 (4 mo.) | 1995 | (4 mo.) | 1995 (4 mo.) | 7.5 | 1996 | | |
| 0.10 | Salaries & Wages | | \$ | 11,600 | | \$ | 34,800 | \$ | 34,800 |
| 0.20 | Benefits | | | 1,626 | | | 4,879 | | 4,879 |
| 0.30 | Supplies | | | 800 | | | 3,000 | | 3,000 |
| 0.40 | Services | | | 2,500 | | | 14,321 | | 14,321 |
| 0.50 | Intergovernmental | | | - | | | - | | - |
| 0.60 | Capital | | | - | | | - | | - |
| 0.70 | Debt Service | | | - | | | - | • | - |
| | Total Expenditures | | \$ | 16,526 | | \$ | 57,000 | \$ | 57,000 |
| | | | | | | | | | |
| Staffing (F | TE's) | 7 | | 7 | 7 | | 7 | | 7 |
| D | | | | | | | | | |
| Revenues | • | | _ | | * | | | | |
| General F | | | \$ | 13,181 | | \$ | 49,000 | \$ | 49,000 |
| = | pital Fund | | | - | | | - | | - |
| Street Fun | | | | 2,174 | | | 3,000 | | 3,000 |
| Arterial St | reet Fund | | | - | | | 2,000 | | 2,000 |
| Surface W | ater Management | | | 1,171 | | | 3,000 | | 3,000 |
| | Total Revenues | | \$ | 16,526 | | \$ | 57,000 | \$ | 57,000 |
| Workload 1 | Data: | | | | | | | | |
| | Ordinances | 68 | | | 12 | | 20 | | _ |
| • | Resolutions | 53 | | | 20 | | 40 | | _ |
| | Ord/Res. #/mo. | 30 | | | 8 | | 5 | | = |
| | ublic Meetings/mo. | 30 | | | 24 | | 16-20 | | * |
| r | dono modulga/mo. | 30 | | | 24 | | 10-20 | | - |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

|--|

Ba

| Posit | ion | # Pos. | # Mos. | Month | ly Rate | Total |
|--|---------------------|-------------|-------------|------------|---------|------------|
| Mayor | | 1.0 | 12 | \$ | 500 \$ | 6,000 |
| Council Member | en . t | 6.0 | 12 | | 400 | 28,800 |
| | Total | 7.0 | | | \$ | 34,800 |
| Benefits (Mandate | | _ | s only @ 14 | <i>(%)</i> | | |
| FICA-Med 1.45% | | | | | | |
| Worker's Compen | sation \$21/mo/pe | rson | | | • | |
| Supplies (\$250/mo | o. includes meetin | igs and ref | reshments) | | | |
| Services | | | | | | |
| .41 Professional S | ervices (retreat fo | acilitator) | | | | 2,250 |
| .42 Communication | ons | | | | | - |
| .43 Travel/Trainin \$3,000 NLC; \$ misc. @ \$350 e | 1,000 Council Re | | | | | 10,000 |
| .44 Advertising (S | pecial ads & noti | ices) | | | | 1,000 |
| .45 Rents/Leases | | | | /_ | | - , |
| .46 Insurance | | | | | | • - |
| .47 Utilities | | | | | | - |
| .48 Repairs | | | | | | - · · |
| .49 Miscellaneous | (\$1,000 conferer | ice registr | ation & mis | c.) | : | 1,071 |
| Intergovernmental | | | | | | |
| Capital | | | | | | 1 |
| Debt Service | | | | | | |

Total Expenditures

57,000

| Department: Governance & Management Fund: General Budget Unit: City Manager's Office Acct: 10.513.010 |
|--|
| |

Purpose and Responsibilities: The City Manager is responsible to the City Council for implementing Council policy and overall management and administration of City operations. Council secretarial support, contracts administration, and customer service/complaints tracking are also functions of the City Manager's Office. Council committees support and volunteerism coordination are responsibilities of the City Manager's Office.

Goals/Issues/Major Work:

- * Work Plans & Service Levels Priorities Plan
- * Volunteerism & Community Involvement
- * Cable TV Franchise Agreement
- * Solid Waste Franchise Agreement
- * Service Mix/Contract Services

- * City Total Quality Service Plan
- * Community and Celebration Events
- * Policy and Procedures System
- * Neighborhood Councils
- * Long-Term Space Needs Plan

| | | Interim Actual* | | tart-Up stimate | Start-Up Actual | 1 | Proposed | A | dopted' |
|-------------|-----------------------|-----------------|----|--------------------|--|----|----------|----|---------|
| Expenditu | ıres: | | | 10.00 | Actual 1995 (4 mo.) | | 11996 | H | 1996 |
| 0.10 | Salaries & Wages | | \$ | 48,204 | The state of the s | \$ | 181,912 | \$ | 181,912 |
| 0.20 | Benefits | | | 12,148 | | | 46,148 | | 46,148 |
| 0.30 | Supplies | | _ | 2,000 | | | 2,400 | | 2,400 |
| 0.40 | Services | | | 2,900 | | | 10,540 | | 10,540 |
| 0.50 | Intergovernmental | | | - | | | - | | - |
| 0.60 | Capital | | | - | | | - | | - |
| 0.70 | Debt Service | | | | | | - | | - |
| | Total Expenditures | | \$ | 65,252 | | \$ | 241,000 | \$ | 241,000 |
| Staffing (I | FTE's) | 3 | | 3 | 4 | | 4 | | 4 |
| Revenues | | | | | | | | | |
| General | Fund | | \$ | 52,201 | | \$ | 204,800 | \$ | 204,800 |
| Special C | apital Fund | | | _ | | | _ | | - |
| Street Fu | nd | | | 8,483 | | | 14,500 | | 14,500 |
| Arterial S | treet Fund | | | - | | | 7,200 | | 7,200 |
| Surface V | Vater Fund | | | 4,568 | • | | 14,500 | | 14,500 |
| | Total Revenues | | \$ | 65,252 | | \$ | 241,000 | \$ | 241,000 |

Workload Data:

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Gov | ernance & Management | Fund: General | |
|-------------------|----------------------|-----------------|---|
| | | | |
| Budget Unit: City | Manager's Office | Acct: 10.515.02 | V |

Basic Services

| 0.10 Salaries and W | /ages |
|---------------------|-------|
|---------------------|-------|

.48 Repairs

NWCM \$350; Misc. \$450)

\$ 181,912

| Position | # Pos. | # Mos. | Monthly Rate | Total |
|-------------------------------|--------|--------|--------------|---------------|
| City Manager | 1.0 | 12 | \$ 7,000 | \$ 84,004 |
| Assistant To the City Manager | 1.0 | 12 | 2,800 | 33,604 |
| Executive Secretary | 1.0 | 12 | 2,800 | 33,604 |
| Community Assistant | 1.0 | 12 | 2,190 | 26,280 |
| Intern (Temp. Part-Time) | 0.25 | 12 | 1,473 | 4,419 |
| Total | 4.25 | | | \$ 181,912 |

| 0.20 | Benefits (26% of Salary) | | 46,148 |
|------|--|------------|--|
| 0.30 | Supplies (\$200/mo.) | | 2,400 |
| 0.40 | Services | | 10,540 |
| | 41 Professional Services | - | |
| | .42 Communications (Cell phone: \$50/mo.) | 600 | • . |
| | .43 Travel/Training/Car (\$250/mo. allowance plus \$50/mo misc. office travel; ICMA \$1,500; AWC \$350; LGPI \$350; NWCM \$350; Misc. \$1,430) | 7,580 | |
| | .44 Advertising | 200 | ÷ |
| | .45 Rents/Leases | . - | |
| | .46 Insurance .47 Utilities | <u>.</u> | e de la companya della companya della companya de la companya della companya dell |

0.50 Intergovernmental
0.60 Capital

.49 Miscellaneous (ICMA Conf. \$500; AWC \$350; LGPI \$350;

0.70 Debt Service

Total Expenditures \$ 241,000

160

2,000

Purpose and Responsibilities: The City Attorney is responsible for legal advice to the City Council and administration. The City Attorney reviews City ordinances and contracts, assists with preparation and review of resolutions, and advises council and staff at public meetings. Prosecution and Defense Services are separate contracts in Justice Services.

Goals/Issues/Major Work:

- * Codes Enforcement Program
- * Municipal Prosecution Options
- * Storm Water Liability Assessment
- * Development Compliance Requirements
- * Annexations Support
- * Policy & Procedure System

- * Standard Contracts & Agreements
- * Purchasing Policies & Procedures
- * Impact Fees & Capital Facilities Plan
- * Saltwater Access Program Plan
- * Comprehensive Plan & Codes
- * Chambers Creek Properties Plan

| | Interim Actual* | tart-Up stimate | Start-Up Actual | P | roposed | ۸ | dopted |
|--------------------------|--------------------|--------------------|--------------------|----|---------|----|---------|
| Expenditures: | 1995 (4 mo.) | 25 (4 mo.) | 1995 (4 mo.) | | 1996 | | 1996 |
| 0.10 Salaries & Wages | | \$ 11,000 | <u> </u> | \$ | 99,948 | \$ | 99,948 |
| 0.20 Benefits | | 2,772 | | | 25,986 | | 25,986 |
| 0.30 Supplies | | 1,000 | | | 2,900 | | 2,900 |
| 0.40 Services | | 5,228 | | | 21,166 | | 21,166 |
| 0.50 Intergovernmental | | - | | | - | | - |
| 0.60 Capital | | - | | | 5,000 | | 5,000 |
| 0.70 Debt Service | | - | | | - | | - |
| Total Expenditures | | \$ 20,000 | | \$ | 155,000 | \$ | 155,000 |
| Staffing (FTE's) | contracted | 1 | 2 | | 2 | | 2 |
| Revenues | | | | | | | |
| General Fund | | \$ 16,000 | | \$ | 130,200 | \$ | 130,200 |
| Special Capital Fund | | - | | | - | | - |
| Street Fund | | 2,600 | | | 9,400 | | 9,400 |
| Arterial Street Fund | | - | | | 6,000 | | 6,000 |
| Surface Water Management | | 1,400 | | | 9,400 | | 9,400 |
| Total Revenues | | \$ 20,000 | | \$ | 155,000 | \$ | 155,000 |

Workload Data:

^{*} Interim Budget: Because a simplified single budget was developed and adopted for the Interim Period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Governance & Management Fund: General | |
|---|-----------------------------|
| Department: Governance & Management Fund: General | |
| | |
| | |
| Budget Unit: 'City Attorney's Office Acct: 10.515,020 | |
| | |
| Budget Unit: City Attorney's Office Acct: 10.515,020 | |
| | |
| | |
| | 2000000 Service (1975-1975) |
| | |

Basic Services

| Salaries and Wages | | | | | | | \$ | 99,948 |
|--|-------------|--------------|----------|------------|----|----------------|-----|------------|
| Position | # Pos. | # Mos. | Mor | nthly Rate | | Total | | ٠, |
| City Attorney | 1.0 | 12 | \$ | 5,500 | \$ | 66,000 | | |
| Legal Assistant/Paralegal | 1.0 | 12 | | 2,829 | | 33,948 | | |
| Total | 2.0 | | | | \$ | 99,948 | | |
| Benefits (26% of salary) | | | | | | | | 25,986 |
| S 11 (2000) | | 2500 | | | | | | |
| Supplies (\$200 month; mes | senger ser | vice \$500) | | | | • | * . | 2,900 |
| Services | | | | | | | | - . |
| .41 Professional Services (d | utside leg | al services) | | 4 | | 15,000 | | 21,166 |
| .42 Communications | | | | | | - | | |
| .43 Travel/Training/Car (\$1 Conference \$700 for 2; | | | | :. \$400) | | 3,000 | | |
| .44 Advertising | | | | | | - | | |
| .45 Rents/Leases (Lexis Acc | cess) | | | | | 700 | | |
| .46 Insurance | | | | | | - | ٠ | |
| .47 Utilities | | | | | | - | | |
| .48 Repairs | | | | | | 182 | | |
| .49 Miscellaneous (CA \$70) misc. \$884) | 0 for 2; AV | VC \$350; LO | GPI \$35 | 50; | | 2,2 8 4 | | |
| Intergovernmental | | | | | | | | - |
| Capital (Law books and equ | ipment) | | | | 4 | | | 5,000 |
| Debt Service | | | | | | | | - |
| , | Fotal Exp | enditures | | | | | \$ | 155,000 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and Capital Projects" budget units.

| Budget Unit: Community Services' Office Acct: 30.514.010 |
|--|
|--|

Purpose and Responsibilities: The Assistant City Manager/Community Services Director is responsible to the City Manager for overall direction of the City's Administrative Services Divisions and the Public Safety Contracts. Specific responsibilities include: Budget and Long-Range Financial Planning, Debt Management, Emergency Management, Intergovernmental Contract Negotiations, and Library District, Health District, and Fire District Coordination.

Goals/Issues/Major Work:

- * 5-Year Financial & Debt Mgmt. Plan
- * Space Needs Program & Finance
- * Dept./Division Desk Manuals
- * Employee Training & Development Plan
- * Short-Term Remodel Projects

- * Municipal Court Options Plan
- * Police Contract Evaluation & Options
- * Community Information System Plan
- * Emergency Management Plan
- * C.O.P.S. Program Implementation

| | l | Interm | | tart-Up | Start-Up | | constitues a second | | |
|-------------|---------------------------|--------------|-----|-----------|--------------|----|---------------------|----|---------|
| * | | Actual* | E | stimate | Actual | P | roposed | Α | dopted |
| Expenditu | ires: | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | 31,000 | | \$ | 99,300 | \$ | 99,300 |
| 0.20 | Benefits | | | 7,813 | | | 25,818 | | 25,818 |
| 0.30 | Supplies | | | 2,000 | | | 2,332 | | 2,332 |
| 0.40 | Services | | | 2,900 | | | 2,800 | | 2,800 |
| 0.50 | Intergovernmental | | | - | | | - | | - |
| 0.60 | Capital | | | _ | | | 750 | | 750 |
| 0.70 | Debt Service | | | - | | | - | | _ |
| | Total Expenditures | | \$ | 43,713 | | \$ | 131,000 | \$ | 131,000 |
| | | | | | | | 1 | | |
| Staffing (I | TTE's) | 2 | | 2 | 2 | | 2 | | 2 |
| • | | | | | | | | | |
| Revenues | | | | | | | | 7 | |
| General | Fund | | \$ | 34,930 | | \$ | 111,000 | \$ | 111,000 |
| Special C | Capital Fund | | | _ | | | | | |
| Street Fu | nd | | | 5,709 | | | 8,000 | | 8,000 |
| Arterial S | Street Fund | | | - | | | 4,000 | | 4,000 |
| Surface V | Water Fund | | | 3,074 | | | 8,000 | | 8,000 |
| | Total Revenues | | \$ | 43,713 | | \$ | 131,000 | \$ | 131,000 |

Workload Data:

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

99,300

| Department: Community Services Fund: General Budget Unit: Community Services' Office Acct: 30.514.010 | |
|--|--|
| Budget Unit: Community Services' Office Acct: 30.514.010 | |

Basic Services

| 0.10 | Salaries | and | Wages |
|------|----------|-----|-------|

| • | | | | | |
|------------------------------|--------|--------|-----|-----------|--------------|
| Position | # Pos. | # Mos. | Mon | thly Rate | Total |
| Community Services Director/ | 1.0 | 12 | \$ | 5,775 | \$ 69,300 |
| Assistant City Manager | | | | | |
| Administrative Secretary | 1.0 | 12 | | 2,500 | 30,000 |
| Total | 2.0 | | | | \$ 99,300 |

| 0.20 | Benefits (26% of salary) | | 25,818 |
|------|---|----------------|-----------------|
| 0.30 | Supplies | 1 | 2,332 |
| 0.40 | Services | | 2,800 |
| • | .41 Professional Services | - | |
| | .42 Communications (Cell phone: \$50/mo.) | 600 | |
| | .43 Travel/Training/Car (AWC, WFOA, WCIA, Training, Travel) | 2,000 | |
| | .44 Advertising | . . | |
| • | .45 Rents/Leases | - - | |
| | .46 Insurance | | |
| | .47 Utilities | <u>-</u> • . | |
| | .48 Repairs | · _ · · | • |
| | .49 Miscellaneous | 200 | |
| 0.50 | Intergovernmental | | . |
| 0.60 | Capital (desk & 4 chairs) | 1/2 | 750 |
| 0.70 | Debt Service | | ▼1 1 # 1. 14 |

Total Expenditures

\$ 131,000

Purpose and Responsibilities: The City Clerk is responsible to the Assistant City Manager/Community Services Director for recording of public meetings, providing public notices, and overall City-wide records management systems. The Clerk's office provides City-wide phone and walk-in reception and office support services.

Goals/Issues/Major Work:

- * Municipal Codes Codification
- * Dial-Up Voice Mail & Info. System
- * Lotus Notes Utilization Training & Plan
- * Meeting Roordings & Public Address System
- * Council Calendar & Agenda Systems
- * Roords Management System
- * Certified Municipal Clerk Training
- * Policy & Procedures Systems

| | | Interim | . 2 | tart-Up | Start-Up | | | |
|-------------|---------------------------|--------------|-----|-----------|--------------|---------------|----|---------|
| | | Actual* | E | stimate | Actual | Proposed | 1 | dopted |
| Expenditu | ares: | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | 25,800 | | \$ 97,864 | \$ | 97,864 |
| 0.20 | Benefits | | | 6,501 | | 25,445 | | 25,445 |
| 0.30 | Supplies | | | 2,000 | | 3,376 | | 3,376 |
| 0.40 | Services | | | 3,500 | | 9,915 | | 9,915 |
| 0.50 | Intergovernmental | | | - | | - | | - |
| 0.60 | Capital | | | - | | 1,400 | | 1,400 |
| 0.70 | Debt Service | 4 | | - | | - | | - |
| | Total Expenditures | | \$ | 37,801 | | \$ 138,000 | \$ | 138,000 |
| | | | | | | | | |
| Staffing (l | FTE's) | 2 | | 3 | 3 | 3 | | 3 |
| | | | | | • | | | |
| Revenues | | | | | | | | |
| | General Fund | | \$ | 30,201 | | \$ 117,800 | \$ | 117,800 |
| : | Special Capital Fund | | | - | | - | | - |
| * 1 | Street Fund | | | 4,940 | | 8,100 | | 8,100 |
| 4 | Arterial Street Fund | - | | - | | 4,000 | | 4,000 |
| ; | Surface Water Fund | | | 2,660 | | 8,100 | | 8,100 |
| | Total Revenues | | \$ | 37,801 | | \$ 138,000 | \$ | 138,000 |

Workload Data:

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

Debt Service

0.70

| Department: Community Services Fund: General Budget Unit: City Clerk Acet: 30.514.030 | |
|--|--|

Basic Services

| 0.10 | Salaries and Wages | | | | | \$ 97,8 |
|------|--------------------|---------|-------|--------------|-------|------------|
| | Position | l # Pos | # Mos | Monthly Rate | Total | |

| Position | # Pos. | # Mos. | Mon | thly Rate | Total |
|-------------------------------|--------|--------|-----|-----------|--------------|
| City Clerk | 1.0 | 12 | \$ | 3,885 | \$ 46,620 |
| Deputy City Clerk | 1.0 | 12 | | 2,295 | 27,544 |
| Office Assistant/Receptionist | 1.0 | 12 | | 1,975 | 23,700 |
| Total | 3.0 | | | | \$ 97,864 |

| 0.20 | Benefits (26% of salary) | 5. | 25,445 |
|------|--|--------------|--------|
| 0.30 | Supplies | | 3,376 |
| 0.40 | Services | | 9,915 |
| | .41 Professional Services | - | |
| | .42 Communications | . - | |
| | .43 Travel/Training/Car (office travel, WMCA Conf.) | 1,300 | |
| | .44 Advertising (Legals: \$300/mo.; UP Journal: \$400/mo.) | 8,400 | . * |
| | .45 Rents/Leases | - | |
| | .46 Insurance | ~ | |
| | .47 Utilities | ~ <u>-</u> . | |
| | .48 Repairs | - | |
| | .49 Miscellaneous | 215 | |
| | | | |
| 0.50 | Intergovernmental | | - |
| 0.60 | Capital (2 4-drawer lateral file cabinets) | | 1 400 |
| 0.00 | Capital (2 4-uruwer tuterut jue cuvinets) | | 1,400 |

Total Expenditures

\$ 138,000

| | | | | | | | 491 (27) | | |
|-----------------------------------|----|----------|-------|-------|--------------|------------------|----------|---|------------------------------|
| Department: Community Services | | | 0.00 | | T. | und: G | eneral | | |
| | | | | | 300 Sec. 102 | | | | |
| D. J. J. Harris Manager C | TT | D | | 10000 | / | cct: 3(| 216 01 | 3 | |
| Budget Unit: Management Services/ | | LIKESUIL | I USA | | | <i>cci.</i> – Ji | POTOTAL | | |
| | | | | | | | | | APPARAMENT CONTRACTOR OF THE |

Purpose and Responsibilities: The Management Services/Human Resources Manager is responsible to the Assistant City Manager/Community Services Director for police and miscellaneous contracts administration, management studies and audits, personnel policies, salary and benefits administration, recruitment, selection, staff development and City-wide training.

Goals/Issues/Major Work:

- * Job Descriptions
- * Salary & Classifications Plan
- * Recruitment & Selections
- * Benefits Administration & Annual Summary
- * Benefits Program Review
- * Performance Evaluation System

- * CJ/CDCTED Grants
- * Total Quality Services Program
- * Police Contract Standards Review
- * C.O.P.S. Implementation
- * Employee Training & Development
- * Employee Orientation Program

| | | Interim | art-Up | Start-Up | | | |
|-------------|-----------------------|--------------|--------------|--------------|--------------|----|---------|
| | | Actual* | stimate | Actual | Proposed | 1 | Adopted |
| Expenditu | | 1995 (4 mo.) | | 1995 (4 mo.) | 1996 | | 1996 |
| 0.10 | Salaries & Wages | 4 | \$ 10,664 | | \$ 59,884 | \$ | 59,884 |
| 0.20 | Benefits | | 2,687 | | 15,570 | | 15,570 |
| 0.30 | Supplies | | 500 | | 2,496 | | 2,496 |
| 0.40 | Services | | 8,050 | | 18,050 | | 18,050 |
| 0.50 | Intergovernmental | | - | | - | | - |
| 0.60 | Capital | | - | | - | | - |
| 0.70 | Debt Service | | _ | | _ | | - |
| | Total Expenditures | | \$ 21,901 | | \$ 96,000 | \$ | 96,000 |
| | | | | | | | |
| Staffing (I | FTE's) | - | 1 | 2 | 2 | | 2 |
| • | , | | | | | | |
| Revenues | | | | | | | |
| General | Fund | | \$ 17,521 | • | \$ 81,000 | \$ | 81,000 |
| Special C | Capital Fund | | - | | 4 | | - |
| Street Fu | nd | | 2,847 | | 6,000 | | 6,000 |
| Arterial S | Street Fund | | _ | | 3,000 | | 3,000 |
| Surface V | Water Fund | | 1,533 | | 6,000 | | 6,000 |
| | Total Revenues | | \$ 21,901 | | \$ 96,000 | \$ | 96,000 |
| Workload | Data: | | | | | | |
| S | taff Recruitment | 16 | 24 | 12 | 12 | | |
| # | of Contracts | | | | | | |
| | | | | | | | |

^{*}Interim Budget: Because a simplified budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| A CONTROL OF A STREET AND A STR | und: General cet: 30.516.010 |
|--|---------------------------------|
| | |

Basic Services

| Position | # Pos. | # Mos. | Mon | thly Rate | | Total | • |
|------------------------------------|--------------|-------------------|------------------|------------|-----|----------|-----|
| Management Services Manager | 1.0 | 12 | \$ | 2,800 | \$ | 33,604 | |
| Office Assistant | 1.0 | 12 | Ψ | 2,190 | Ψ | 26,280 | |
| Total | 2.0 | | | | \$ | 59,884 | |
| Benefits (26% of salary) | | | | | | | 15, |
| Supplies | | | | | | | 2, |
| Services | | | | | | | 18, |
| .41 Professional Services | | | | | | 1,000 | |
| (Recruitment testing: 10 at \$10 | 0 each) | | | | | • | |
| .42 Communications | | | | 2 | | - | |
| .43 Travel/Training/Car | | | | | | 11,350 | |
| (\$50/mo. office travel, \$750 HR | seminars, e | and \$10,000 |) <i>city</i> -и | ide traini | ng) | | |
| .44 Advertising (10 recruitments a | t \$500 each | h) | | | | 5,000 | |
| .45 Rents/Leases | | | | | . , | - | |
| .46 Insurance | | | | | | _ | |
| .47 Utilities | | | | | | - | |
| .48 Repairs | | 7 | | | 1 | - | |
| .49 Miscellaneous | | | | | | 700 | |
| Intergovernmental | | | | | | | |
| Capital | | · · · · · · · · · | | | • | | |
| Debt Service | | | - i | | | | |

Total Expenditures

96,000

| | | and the start of the last | Section 2010 | E 1 | |
|-------------------------|------------|---------------------------|---|---------------------------------|--|
| Department: C | ommunity s | ervices | | Fund: (| seneral . |
| | | | 100 | | |
| n / | | 4 | | (B) (C) (C) (C) (C) | 0.514.000 |
| Budget Unit: 1 | mance & Bu | laget | | Acci: 3 | 0.514.020 |
| Company Company Company | | | THE RESERVE OF THE PERSON NAMED IN COLUMN TWO | A CONTRACTOR OF THE PROPERTY OF | Control of the Assessment of the Control of the Con |

Purpose and Responsibility: The Finance Manager is responsible to the Assistant City Manager/Community Services Director for finance, accounting, budget and purchasing. Insurance, risk management and control of General Government program expenses are also responsibilities of the Finance and Budget Division.

Goals/Issues/Major Work:

- * Accounting Systems Selection
- * Treasury Systems & Procedures
- * Banking & Investments Policy
- * Purchasing Policy

- * Management Budget Info. Program
- * 5-Year Financial & Debt Mgmt. Plan
- * Fixed Assets Inventory & Recording
- * C.I.P. Financial Coordination

| | | Interim | S | art-Up | Start-Up | 1 | | | |
|----------------------|-----------------------|--------------|-----|-----------|--------------|----|----------|-----|---------|
| | | Actual* | E, | stimate | Actual | | Proposed | , A | dopted |
| Expenditures: | | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | 15,332 | | \$ | 111,192 | \$ | 111,192 |
| 0.20 | Benefits | | | 3,864 | | | 28,910 | | 28,910 |
| 0.30 | Supplies | | | 400 | | | 2,000 | | 2,000 |
| 0.40 | Services | | | 3,150 | | | 5,898 | | 5,898 |
| 0.50 | Intergovernmental | | | 2,500 | | | 5,000 | | 5,000 |
| 0.60 | Capital | | | - | | | 25,000 | | 25,000 |
| 0.70 | Debt Service | | | - | | | - | | - |
| | Total Expenditures | | \$ | 25,246 | | \$ | 178,000 | \$ | 178,000 |
| Staffing (FTE's) | | • | 4 | 2 | 3 | | 3 | | 3 |
| Revenues | | | | | | | | | |
| General Fund | | | \$ | 20,197 | | \$ | 150,500 | \$ | 150,500 |
| Special Capital Fund | | | | | | | - | | - |
| Street Fund | | | | 3,282 | | | 11,000 | | 11,000 |
| Arterial Street Fund | | | | - | | | 5,500 | | 5,500 |
| Surface Water Fund | | | | 1,767 | | | 11,000 | | 11,000 |
| | Total Revenues | | \$ | 25,246 | | \$ | 178,000 | \$ | 178,000 |

Workload Data:

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Community Services Fund: General Budget Unit: Finance & Budget Acct: 30,514,020 |
|--|
|--|

Basic Services

| 0.10 | rvices Salaries and Wages | | | | | | \$ | 111,192 |
|------|--|----------|-----------|-----------|-----|-----------|---------|---------|
| | Position | ···· | # Pos. | # Mos. | Mon | thly Rate | Total | , |
| | Finance Manager | | 1.0 | 12 | \$ | 4,156 \$ | 49,872 | |
| | Finance Specialist | | 2.0 | 12 | | 2,555 | 61,320 | |
| | | Total | 3.0 | | | \$ | 111,192 | |
| 0.20 | Benefits (26% of salary) | | • | | | | | 28,910 |
| 0.30 | Supplies | | | | | | | 2,000 |
| 0.40 | Services | | | | | | | 5,898 |
| | .41 Professional Services | (financi | al system | support) | | | 4,000 | |
| | .42 Communications | | | | | | | |
| | .43 Travel/Training/Car (\$50/mo. office travel) 600 | | | | | | | |
| | .44 Advertising | | | | | | | |
| | .45 Rents/Leases - | | | | | | | |
| | .46 Insurance | | | | | | | |
| | .47 Utilities | | | | | | - | |
| | .48 Repairs | | | | | | - | |
| | .49 Miscellaneous | | | | | | 1,298 | |
|).50 | Intergovernmental (Audit: \$2,500 for interim, \$2,500 for start-up) | | | | | | | 5,000 |
|).60 | Capital (Financial System) |) | | | | | | 25,000 |
|).70 | Debt Service | | | | | | | |
| | | T | otal Exp | enditures | | | \$ | 178,000 |

| Department: Community Services Fund: General Budget Unit: Community Information Services Acct: 30.518.080 |
|--|
| |

Purpose and Responsibilities: The Information Services Manager is responsible to the City Manager for C.I.S. contract administration with the City's C.I.S. consultants, development of new services, training, and troubleshooting.

Goals/Issues/Major Work:

- * Lotus Notes Program Expansion
- * Community Information Access
- * C.I.S. Hardware/Software Plan

- * Employee Software Training Program
- * G.I.S. Evaluation & Program
- * Interlocal Services Options Plan

| | Interim | St | art-Up | Start-Up | | | | |
|------------------------|--------------|------|-----------|--------------|----|----------|----|---------|
| | - Actual* | Es | timate | Actual | 1 | Proposed | A | dopted |
| Expenditures: | 1995 (4 mo.) | 1995 | 5 (4 mo.) | 1995 (4 mo.) | | 1996 | | 1996 |
| 0.10 Salaries & Wages | | \$ | | | \$ | 43,752 | \$ | 43,752 |
| 0.20 Benefits | | | - | | | 11,376 | | 11,376 |
| 0.30 Supplies | | | 100 | | | 5,872 | | 5,872 |
| 0.40 Services | | | 17,900 | | | 57,000 | | 57,000 |
| 0.50 Intergovernmental | | | _ | | | - | | |
| 0.60 Capital | | | 68,109 | | | 200,000 | | 200,000 |
| 0.70 Debt Service | | | - | | | - | | - |
| Total Expenditures | | \$ | 86,109 | | \$ | 318,000 | \$ | 318,000 |
| Staffing (FTE's) | - | | - | 1 | | 1 | | - |
| Revenues | | | | | | | | |
| General Fund | | \$ | 68,887 | | \$ | 185,300 | \$ | 185,300 |
| Special Capital Fund | • | | | | 6 | | | - |
| Street Fund | | | 11,194 | | | 113,100 | 1 | 113,100 |
| Arterial Street Fund | | | - | | | 6,500 | | 6,500 |
| Surface Water Fund | | | 6,028 | | | 13,100 | | 13,100 |
| Total Revenues | | \$ | 86,109 | | \$ | 318,000 | \$ | 318,000 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Communi | y Services Departi | nem runu: | General |
|--|--|-------------|--|
| | | | |
| Budget Unit: Communi | tv Information Ser | vices Acct: | 30.518.080 |
| The state of the control of the state of the | Support Control Control (Control (C | | COMPANY OF THE STATE OF THE STA |

| 0.10 | Salaries and Wages | | | | | | \$ | 43,752 |
|------|----------------------------------|-----------|-------------|----------|------------|------------|----|---------|
| | Position | # Pos. | # Mos. | Monthl | y Rate | Total |] | |
| | Information Services Manager | 1.0 | 12 | \$ | | \$ 43,752 | 1 | |
| | Total | 1.0 | | | | \$ 43,752 | | |
| 0.20 | Benefits (26% of salary) | | | | | | | 11,376 |
| 0.30 | Supplies | | | | | | | 5,872 |
| 0.40 | Services | | | | | | | 57,000 |
| | .41 Professional Services | | | | | 40,000 | | |
| | .42 Communications | | | | | , - | | |
| | .43 Travel/Training/Car | | | | | 10,000 | | • |
| | .44 Advertising | | | | | - | | |
| | .45 Rents/Leases | | | | | 1 2 | | |
| | .46 Insurance | | | | | _ | | |
| | .47 Utilities | | | | | .5 | | |
| | .48 Repairs | | | | | 2,000 | | |
| | .49 Miscellaneous | | | | | 5,000 | | |
| 0.50 | Intergovernmental | | | | | | | _ |
| 0.60 | Capital (Hardware & Software \$1 | 00,000; G | IS System & | : AutoCa | d \$100,00 | 00) | | 200,000 |
| 0.70 | Debt Service | | • | | | | | - |
| | • | Fotal Exp | enditures | | | | \$ | 318,000 |

| Department: Community | | | Fund: General |
|----------------------------|------|----------------|------------------|
| Budget Unit: Justice Servi | ces. | and the second | Acct: 10.512.050 |

Purpose and Responsibilities: The County Jail, contract Prosecutor and County Public Defender are responsible to the Assistant City Manager/Community Services Director as contract services providers for the Justice Services Program Division.

Goals/Issues/Major Work:

- * Alternative Sentencing Program
- * Community & Court Services Program
- * Public Defender Options Program

- * Municipal Court Options
- * Interlocal Services Options

| | | Interim | - 5 | art-Up | Start-Up | 100000000000000000000000000000000000000 | | |
|-------------|---------------------------|--------------|-----|-----------|--------------|---|-----|----------|
| | · · | Actual* | E | stimate | Actual | Proposed | A | dopted |
| Expenditu | ires: | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | - | | \$ - | \$ | - |
| 0.20 | Benefits | | 7 | - | | - | | - |
| 0.30 | Supplies | | | - | | - | | - |
| 0.40 | Services | | | 5,000 | | 10,000 | | 10,000 |
| 0.50 | Intergovernmental | | | 33,560 | | 180,000 | | 110,000 |
| 0.60 | Capital | | | -) | | - | | - |
| 0.70 | Debt Service | | | - | | - | | - |
| | Total Expenditures | | \$ | 38,560 | | \$ 190,000 | \$ | 120,000 |
| | | | | | | | | |
| Staffing (I | FTE's) | contracted | co | ntracted | contracted | contracted | COI | ntracted |
| | | | | | | | | |
| Revenues | | | | | | | | |
| General 1 | Fund | | \$ | 38,560 | | \$ 190,000 | \$ | 120,000 |
| Special C | Capital Fund | | | - | | - | | - |
| Street Fu | ınd | | | _ | • | | | - |
| Arterial S | Street Fund | | | _ | | _ | | _ |
| Surface V | Water Fund | | | - | | | | _ |
| | Total Revenues | | \$ | 38,560 | | \$ 190,000 | \$ | 120,000 |
| | | | | | | | | • |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| | AND AND THE STATE OF THE STATE | |
|---------------------------------|---|------------------|
| A Comment Comment Comment | | Frank Carried |
| - Department: Community Service | | Fund: General |
| | | |
| | | |
| Budget Unit: Justice Services | | |
| Rudget Lutte Tuetica Services | | 4001 |
| Dunger Chia. Subtree Services | | Acct: 10.512.050 |
| | | |

| 0.10 | Salaries and Wages | | | | | \$ | . • |
|------|-------------------------------|--------------|----------------------|--------|----------------|----|----------------|
| | Position | # Pos. | # Mos. Monthl | y Rate | Total | | • |
| | | 0.0 | 0 - \$ | - \$ | • | | |
| | Total | 0.0 | \$ | - \$ | - | | |
| 0.20 | Benefits | | | | | | . . |
| 0.30 | Supplies | | | | | | - |
| 0.40 | Services | | · | | | | 10,000 |
| | .41 Professional Services | | | | - | | |
| | .42 Communications | | | | _ | | |
| | .43 Travel/Training/Car | - | | | _ | | |
| | .44 Advertising | | | | _ | ٠. | ti. |
| • | .45 Rents/Leases | | | | - | | |
| | | | | | EA | | |
| | .46 Insurance | | | | - | | |
| | .47 Utilities | | | | - | | |
| | .48 Repairs | | | | · - | • | |
| | .49 Miscellaneous (Transport | Costs to & j | from Court?) | | 10,000 | | in the second |
| 0.50 | Intergovernmental (Correction | s \$60,000; | Prosecutor \$50,000) | | | | 110,000 |
| 0.60 | Capital | | | | | 7 | · <u>-</u> |
| 0.70 | Debt Service | | | | | | - |
| | | Total Expe | enditures | | | \$ | 120,000 |

| | | 100 | T 1 (1 1 |
|---------------------------|----------|-----|--------------------|
| Department: Community | Services | | Fund: General |
| | | | |
| Budget Unit: Police Servi | | | Acct: 30,521.020 |
| Duager Chu. Tonce Servi | LES | | ZICCL - JULYALIUAU |

Purpose and Responsibilities: The Sheriff's Department is responsible to the Assitant City Manager/
Community Services Director for contract law enforcement services, targeted neighborhood patrol, traffic safety coordination with engineers, and evening and weekend community meeting projects.

Goals/Issues/Major Work:

- * Police Services Contract Standards & Reporting
- * Interlocal Services/Service Mix Options
- * C.O.P.S. Strategy & Program

- * Neighborhood Involvement with C.O.P.S.
- * Comprehensive Plan Coordination
- * Emergency Preparedness Plan

| | | Interim | Start-Up | Start-Up | | | |
|-------------|---------------------------|--------------|--------------|--------------|----|------------|-----------------|
| | | Actual* | Estimate | Actual | J | Proposed | Adopted |
| Expenditu | res: | 1995 (4 mo.) | 1995 (4 mo.) | 1995 (4 mo.) | | 1996 | 1996 |
| 0.10 | Salaries & Wages | | \$ - | | \$ | - | \$ - |
| 0.20 | Benefits | | - | | | - | • |
| 0.30 | Supplies | | - | | | • | <u></u> |
| 0.40 | Services | | - | | | - | - |
| 0.50 | Intergovernmental | | 361,300 | | | 2,500,000 | 2,400,000 |
| 0.60 | Capital | | - | | | _ | |
| 0.70 | Debt Service | | - | | | - | |
| | Total Expenditures | | \$ 361,300 | | \$ | 2,500,000 | \$ 2,400,000 |
| Staffing (F | TE's) | contracted | contracted | contracted | | contracted | - |
| Revenues | | | | | | _ | |
| General | Fund | | \$ 361,300 | | \$ | 2,500,000 | \$ 2,400,000 |
| Special C | Capital Fund | | - | | | - | - |
| Street Fu | nd | | - | | | | - |
| Arterial S | Street Fund | | - | | | - | - |
| Surface V | Vater Fund | | - | | | | |
| | Total Revenues | | \$ 361,300 | | \$ | 2,500,000 | \$ 2,400,000 |

Workload Data:

Response Time/Avg.

Response Time/Emer.

Case Reports

Clearance Rates

Traffic Citations

Officers/Population

Police %/

Operating Budget

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| 0.10 | Salaries and Wages | | | | | | | | \$ - |
|------|--|-------|-----------|-----------|----|--------------|----|--------------|--------------|
| | Position | | # Pos. | # Mos. | | ıly Rate | | otal |] |
| | | | 0.0 | 0 | \$ | · - | \$ | - | |
| | | Total | 0.0 | | \$ | - | \$ | - | |
| 0.20 | Benefits | | | | | | | | • |
| 0.20 | Denonts | | | | | | | | |
| 0.20 | Counties | | | | | | | | |
| 0.30 | Supplies | | | | | | | | - |
| 0.40 | Services | | • | | | • . | | | _ |
| 0.40 | .41 Professional Services | | | | | | | | |
| | .41 Professional Services .42 Communications | | | | | | | - | |
| | | | | | | | | - | · |
| | .43 Travel/Training/Car | | | | | | | • • | |
| | .44 Advertising | | | | | | , | - | |
| | .45 Rents/Leases | | | | | | | | |
| | .46 Insurance | | • | | | | | ~ | |
| | .47 Utilities | | | | | | | - | |
| | .48 Repairs | | | | | | | _ | |
| | .49 Miscellaneous | | | | | | | _ | |
| | .49 Miscellancous | | | | | | | _ | |
| 0.50 | Intergovernmental | | | | | | | | 2,400,000 |
| 0.00 | *************************************** | | | | ÷ | | | | _,, |
| 0.60 | Capital | | | | | | | | _: |
| | • | | | | | · · | | | |
| 0.70 | Debt Service | | | | | | | | _ |
| | | | | | | | | | |
| | | 7 | Total Exp | enditures | | | | | \$ 2,400,000 |

| Department: Community Services Fund: General Budget Unit: General Government Acct: 30.511,000 | |
|--|--|
| | |

Purpose and Responsibilities: The Finance Division Manager is responsible for administration of the Citywide, nondepartmental program expenses in the General Government Division.

Goals/Issues/Major Work:

- * Contracts & Agreements
- * Tracking & Evaluation

- * Remodel Project
- * Equipment Reserve Program

| | | | merm | , | start-up | otart-op | | operate and the second | | Oliver to the |
|-------------|---------------------------|-----|------------|----|------------|--------------|----|------------------------|----|---------------|
| | | 1 | Actual* | 1 | Estimate | Actual | Pı | roposed | 1 | Adopted |
| Expenditu | ıres: | 199 |)5 (4 mo.) | 19 | 95 (4 mo.) | 1995 (4 mo.) | | 1996 - | | 1996 |
| 0.10 | Salaries & Wages | \$ | 121,545 | \$ | - | | \$ | - | \$ | |
| 0.20 | Benefits | | 23,380 | | - | | | 10,000 | | 10,000 |
| 0.30 | Supplies | | 11,000 | | | | | 1,000 | | 1,000 |
| 0.40 | Services | | 110,775 | | 23,700 | | | 163,000 | | 326,000 |
| 0.50 | Intergovernmental | | 25,000 | | 63,955 | | | 692,000 | | 751,148 |
| 0.60 | Capital | | 116,000 | | - | | | 20,000 | | 91,000 |
| 0.70 | Debt Service | | - | | _ | | | - | | - |
| | Total Expenditures | \$ | 407,700 | \$ | 87,655 | | \$ | 886,000 | \$ | 1,179,148 |
| Staffing (I | FTE's) | | | | | 2 | | - | | • |
| Revenues | | | | | | | | | | |
| General | Fund | \$ | - | \$ | 78,137 | | \$ | 856,000 | \$ | 1,069,448 |
| Special | Capital Fund | | - | | - | | | - | | - |
| Street Fr | und | | - | | 6,663 | | | 12,000 | | 15,500 |
| Arterial S | Street Fund | | - | | - | | | 6,000 | | 7,700 |
| Surface \ | Water Fund | | - | | 2,855 | | | 12,000 | | 15,500 |
| Equipme | nt Replacement Fund | | - | | - | - | | | | 71,000 |
| | Total Revenues | \$ | - | \$ | 87,655 | | \$ | 886,000 | \$ | 1,179,148 |

Workload Data:

General Govt. as %
Operating Budget
One Time Only Expenses
One Time Only as %
Ongoing Expenses

Ongoing Expenses as %

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Community Services Budget Unit: General Government | Fund: General Acct: 30.511.000 |
|---|--------------------------------|
| bunger oner General Government | ACCR 30.511.000 |

| 0.10 | Salaries and Wages | | | | | | \$ | · _ |
|------|---|--------------|---------------|------------|-----------|---------|----|-----------|
| | Position | # Pos. | # Mos. | Month | ly Rate | Total | | |
| | | 0.0 | 0 | \$ | - | \$ - | | |
| | Total | 0.0 | | | | \$ - | | |
| 0.20 | Benefits (Unemployment Liab | oility Reser | ve) | | | | | 10,000 |
| 0.30 | Supplies | | | | | · . | | 1,000 |
| 0.40 | Services | | | | | | | 326,000 |
| | .41 Professional Services (\$8, | 000 for jani | itorial servi | ces, \$5,0 | 000 | 13,000 | | |
| | Drug/Alcohol Addiction Gran | ts to be Awa | arded by th | e City) | | | | |
| | .42 Communications (\$750/ma | o. for phone | & long dis | tance) | | 9,000 | - | |
| | .43 Travel/Training/Car | | | | | - | | |
| | .44 Advertising | | | 4 | | | | . * |
| | .45 Rents/Leases (rent, impro- | vements, re | wiring, tem | p. space) | • | 201,000 | | |
| | .46 Insurance (Vehicle/Proper | ty Insuranc | e) | | | 71,000 | | |
| ٠ | .47 Utilities (\$500/mo.) | | | | | 6,000 | | |
| | .48 Repairs (Misc.) | | | | | 5,000 | | |
| | .49 Miscellaneous (\$500/mo., | \$15,000 AV | WC Dues) | | | 21,000 | | |
| 0.50 | Intergovernmental (\$61,000 a | nimal contr | ol; emerge | ncy mana | agement | | | 751,148 |
| | \$19,000, 656,148 share of pro | | _ | sed thro | ugh to | | | |
| | library, dues to Rainier Cable | Commissio | n \$15,000) | | | | 1 | |
| 0.60 | Capital (Office furnishings \$5, Equipment Replacement Reser | · · | _ | \$15,000 |), | | | 91,000 |
| 0.70 | Debt Service | | | | | | _ | · - |
| | | Total Exp | enditures | | | | \$ | 1,179,148 |

| Department: Planning/Community | | Fund: General |
|---|------------------------|------------------|
| Budget Unit: Planning/Community | Dev. Director's Office | Acct: 50.540.000 |

Purpose and Responsibilities: The Planning/Community Development Director is responsible to the City Manager for overall administration of the Planning/Building and Permit Services Center Divisions, and for coordinating with Public Works/Engineering on Development Services, Long-Range Capital Improvement Projects and coordination with the Parks and Recreation District. Annexations are the Department's lead.

Goals/Issues/Major Work:

- * Comprehensive Plan Program
- * Development Services Procedures
- * Chambers Creek Properties Plan
- * Annexations

- * Neighborhood Community Involvement
- * Interlocal Services Options
- * C.I.P./C.F.P. Plans and Policies
- * Parks, Recreation & Open Space Plan

| | | | art-Op | our cop | | | | |
|------------------------|--------------|-----|-----------|--------------|----|---------|----|---------|
| == | Actual* | | timate | Actual | l) | oposed | Α | dopted |
| Expenditures: | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | | 1996 | | 1996 |
| 0.10 Salaries & Wages | • | \$ | 24,250 | | \$ | 96,000 | \$ | 96,000 |
| 0.20 Benefits | | | 6,111 | | | 24,960 | | 24,960 |
| 0.30 Supplies | | | 2,000 | | | 2,400 | | 2,400 |
| 0.40 Services | | | 1,900 | | | 10,640 | | 10,640 |
| 0.50 Intergovernmental | | | -(| | | - | | - |
| 0.60 Capital | | | - | | | - | | - |
| 0.70 Debt Service | | | _ | | | - | | _ |
| Total Expenditure | es | \$ | 34,261 | | \$ | 134,000 | \$ | 134,000 |
| Staffing (FTE's) | 1 | | 3 | 2 | | 2 | | 2 |
| Revenues | | | | | | | | |
| General Fund | | \$ | 34,261 | | \$ | 134,000 | \$ | 134,000 |
| Special Capital Fund | | | - | | | - | | - |
| Street Fund | | | - | | | - | | - |
| Arterial Street Fund | | | - | | | - | | |
| Surface Water Fund | | | - | | | - | | - |
| Total Revenu | es | \$ | 34,261 | | \$ | 134,000 | \$ | 134,000 |

Interim Start-Up Start-Up

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| 0.10 | Salaries and Wages | | | | | | | \$ | 96,000 |
|------|-------------------------------------|--------------|---------------|------|----------|----|--------|----|----------|
| 0.10 | Position | # Pos. | # Mos. | Mont | nly Rate | | Total | 1 | _ 20,000 |
| | PCD Director | 1.0 | 12 | \$ | 5,500 | \$ | 66,000 | | |
| | Administrative Secretary | 1.0 | 12 | · | 2,500 | | 30,000 | | |
| | Total | 2.0 | | | | \$ | 96,000 | | |
| 0.20 | Benefits (26% of salary) | | | | | | | | 24,960 |
| 0.30 | Supplies (\$200/mo.) | | | | | | | | 2,400 |
| 0.40 | Services | | | | | | | | 10,640 |
| | .41 Professional Services (Planning | Consulta | nts) | | | | 6,108 | | |
| | .42 Communications (\$50/mo. cell) | phone) | • | | | | 600 | | |
| | .43 Travel/Training/Car | | | | | | 1,832 | | |
| | .44 Advertising | 17 g | <i>‡</i> | • | | | _ | | |
| | .45 Rents/Leases | | | | | | | | |
| | .46 Insurance | | | | | | _ | | |
| | .47 Utilities | | | | | | | | |
| | | | | | | | - | | |
| | .48 Repairs | | | | | | - | | |
| | .49 Miscellaneous (Dues, members) | iips, regisi | trations, oth | er) | | | 2,100 | | |
| 0.50 | Intergovernmental | | | | | • | | | - |
| 0.60 | Capital | | | | | | | | - |
| 0.70 | Debt Service | | | | | | | | - |
| | ı | Total Exp | enditures | | | | | \$ | 134,000 |

| Department: Planning/Commu | Section of the sectio | THE PROPERTY AND ADDRESS OF THE PARTY OF THE | |
|---------------------------------------|--|--|-----------------|
| Ilanguets and Planting // anima | market dispersion and the second | and the state of t | und: General |
| | | L' | WW. CTENERAL |
| 1 | | | |
| | | | |
| | | | |
| Redant Luit: Ports Domostion | Color vaco | | ant. 51 576 010 |
| Budget Unit: Parks Recreation | | | cct: 50.576.010 |
| C C C C C C C C C C C C C C C C C C C | | | |

Purpose and Responsibilities: The Planning/Community Development Director is responsible for coordination of the Parks and Recreation Services with the University Place Parks and Recreation District.

Goals/Issues/Major Work:

- * Parks Master Plan Development
- * C.I.P./C.F.P. Coordination

* Joint Recreation Services Interlocal with UPPRD

| | | Interim | St | art-Up | Start-Up | | | |
|-------------|---------------------------|--------------|------|-----------|--------------|----|--------|---------------|
| | | Actual* | Es | timate | Actual | Pr | oposed | Adopted |
| Expenditu | ires: | 1995 (4 mo.) | 1995 | 5 (4 mo.) | 1995 (4 mo.) | | 1996 | 1996 |
| 0.10 | Salaries & Wages | | \$ | - | | \$ | | \$ 41,310 |
| 0.20 | Benefits | | | - | | | - | 10,741 |
| 0.30 | Supplies | | 7 | - | | | - | . 2,949 |
| 0.40 | Services | | | 5,000 | | | 5,000 | 32,500 |
| 0.50 | Intergovernmental | | | - | | | - | - |
| 0.60 | Capital | | | | | | - | 227,500 |
| 0.70 | Debt Service | | | - | | | - | - |
| | Total Expenditures | | \$ | 5,000 | | \$ | 5,000 | \$ 315,000 |
| | | | | | | | | |
| Staffing (I | FTE's) | - | | - | | | - | 1.50 |
| | | | | | | | | |
| Revenues | | | | | | | | |
| General | Fund | | \$ | 5,000 | | \$ | 5,000 | \$ 315,000 |
| Special C | apital Fund | | | - | | | - | - |
| Street Fu | nd | | | - | | | - | - |
| Arterial S | Street Fund | | | - | | Ť | | _ |
| Surface V | Vater Fund | | | - | | | | - |
| | Total Revenues | | \$ | 5,000 | | \$ | 5,000 | \$ 315,000 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Planning/Community Development Fund: General Budget Unit: Parks Recreation Service Acct: 50.576.010 |
|--|
| Pringer offer, I also receptation pervices |

| | Position | | # Pos. | # Mos. | Mont | hly Rate | Total | |
|---------------|---------------|----------|----------|--------|------|----------|------------|-------|
| Recreation | Coordinator | | 1.0 | 9 | \$ | 2,800 \$ | 25,200 | |
| Recreation | Assistant | | 1.0 | 9 | | 1,790 | 16,110 | |
| | | Total | 2.0 | | | \$ | 41,310 | |
| Benefits (@ |), 26%) | | | | | | | 10,7 |
| Supplies | | | | | | | | 2,9 |
| Services | | | | | | | | 32,5 |
| .41 Professi | onal Services | (Parks P | lanning) | | | | 15,000 | |
| .42 Commu | nications | | | | | | - - | |
| .43 Travel/ | Training/Car | | | | | | - | ٠, |
| .44 Adverti | - | | | | | | | |
| .45 Rents/L | • | | | | | | _ | |
| .46 Insuranc | | | | | | | - . | |
| .47 Utilities | | | | | | | _ | |
| | (Parks Mainte | nanco) | | | | | 12,500 | |
| .49 Miscella | | nunccy | | | | | 5,000 | ÷ |
| .47 IVIISCEII | illeous | | | | | | 3,000 | |
| Intergovern | mental | | | | | | | |
| Capital | | | | | | | | 227,5 |
| Debt Servic | e | | | | | | | |

| Department: Planning/Community Development Fund: General | |
|--|---|
| | 4 |
| | 1 |
| Budget Unit: Planning & Development Acct: 50.558.010 | |

Purpose and Responsibilities: The City's Planning Manager is responsible to the Planning/Community Development Director for long-range comprehensive planning, current planning development and code review, and for coordinating with City Engineers on Transportation Planning, Parks master planning, C.I.P., and grants are also responsibilities of the Planning Division.

Goals/Issues/Major Work:

- * Development Pipeline Review
- * 3-Year Development Conditions Review
- * Comprehensive Plan & Codes

- * Planning Process Timelines Reporting
- * Codes Development and Enforcement
- * Annexations

| | | Interim | The second | tart-Up | Start-Up | | | |
|---------------|-----------------------|---------------|------------|-----------|--------------|---------------|----|----------|
| | | Actual* | | stimate | Actual | Proposed | A | dopted |
| Expenditures: | | 1995 (4 mo.) | 199 | 5 (4 ma.) | 1995 (4 mo.) | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | 19,164 | | \$ 112,356 | \$ | 112,356 |
| 0.20 | Benefits | | | 4,829 | | 29,213 | | 29,213 |
| 0.30 | Supplies | | | 500 | | 2,500 | | 2,500 |
| 0.40 | Services | | | 2,500 | | 23,931 | | 23,931 |
| 0.50 | Intergovernmental | | | - | | 5,000 | | 5,000 |
| 0.60 | Capital | • | | | | - | | <u>-</u> |
| 0.70 | Debt Service | | • | - | | - | | - |
| | Total Expenditures | | \$ | 26,993 | | \$ 173,000 | \$ | 173,000 |
| Staffing (| FTE's) | .5/contracted | | 2 | 3 | 4 | | 4 |
| Revenues | | | | | | | | |
| | General Fund | | \$ | 26,993 | | \$ 173,000 | \$ | 173,000 |
| ! | Special Capital Fund | | | _ | | | 7 | - |
| ; | Street Fund | | | - | | _ | | - |
| | Arterial Street Fund | | | _ | | | | - |
| 4 | Surface Water Fund | | | - | | - | | - |
| | Total Revenues | | \$ | 26,993 | | \$ 173,000 | \$ | 173,000 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

.49 Miscellaneous

Capital

0.60

112,356

| Budget Unit: Planning & Development Acct: 50.558.010 |
|--|
|--|

Basic Services

| 0.10 | Salaries and Wages | | 4 | | | | \$ |
|------|--------------------|--------|--------|-----|-----------|--------------|----|
| | Position | # Pos. | # Mos. | Mon | thly Rate | Total | |
| | Planning Manager | 1.0 | 12 | \$ | 3,750 | \$ 45,000 | |

| Position | | # Pos. | # Mos. | Mon | thly Rate | Total |
|---------------------|----------|--------|--------|-----|-----------|---------------|
| Planning Manager | <u> </u> | 1.0 | 12 | \$ | 3,750 | \$ 45,000 |
| Associate Planner | | 1.0 | 12 | | 3,063 | 36,756 |
| Planning Technician | | 1.0 | 12 | | 2,550 | 30,600 |
| | Total | 3.0 | | | | \$ 112,356 |

| 0.20 | Benefits (26% of salary) | 29,213 |
|------|--------------------------|--------|
| | | |

| 0.30 | Supplies | 2,500 |
|------|----------|-------|
| 0.30 | Supplies | 2,5 |

0.40 23,931

| .41 Professional Services | | 4.4 | • | 16,000 |
|----------------------------|--------------------|-------------|---|--------|
| (Hearings examiner \$500/n | io.; Misc. Plannin | g \$10,000) | | |

| .42 Communications | |
|-------------------------|-------|
| .43 Travel/Training/Car | 4,301 |

| .44 Advertising | 2,000 |
|-----------------|-------|
| | |

| .45 Rents/Leases | - |
|------------------|------|
| .46 Insurance | · '_ |

| · · · · · · · · · · · · · · · · · · · | | |
|---------------------------------------|--|---|
| | | |
| .47 Utilities | | _ |
| 117 Cultito | | |

| .48 Repairs | | _ |
|-------------|--|---|
| • | | |

| 0.50 | intergovernmentar (Fierce County back-up) | | | 5,000 |
|------|---|--|--|-----------|
| | | | | |
| | | | | |

0.70 Debt Service

> **Total Expenditures** \$ 173,000

| Department: Planning/Commu | nity Dovelonment | Funds | General |
|------------------------------|------------------|-----------|--|
| vepu mem, mannug commu | nit betempinent | 1 11/11/4 | O CHCI AI |
| | | | |
| Rudgat Unit. Building & Codo | Enforcement | Acate | 50.558.060 |
| Budget Unit: Building & Code | emorcoment | ALL | ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ |

Purpose and Responsibilities: The Building Official is responsible to the Planning/Community Development Director for all the building related codes/permits/inspections and other non-criminal codes enforcement on zoning and nuisance codes. The Building Official acts as the Fire Marshall for Uniform Fire Code Enforcement, but carries out these duties by contract with the University Place Fire District.

Goals/Issues/Major Work:

- * Over-the-Counter Permitting & Guideline Standards
- * Quality Customer Service

- * Codes Enforcement & Tracking
- * Policy & Procedures System
- * Records Management

| | I | Interim | - 51 | art-Up | Start-Up | | 1111 | | |
|-------------|---------------------------|--------------|------|-----------|--------------|-----|----------|----|---------|
| | | Actual* | E | stimate | Actual | | Proposed | A | dopted |
| Expenditu | ıres: | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | 100 | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | 15,831 | | \$ | 81,756 | \$ | 81,756 |
| 0.20 | Benefits | | | 3,989 | | | 21,257 | | 21,257 |
| 0.30 | Supplies | | | 400 | | | 1,200 | | 1,200 |
| 0.40 | Services | | | 7,300 | | | 14,787 | | 14,787 |
| 0.50 | Intergovernmental | | | | | | 5,000 | | 5,000 |
| 0.60 | Capital | | | 25,000 | | | 2,000 | | 2,000 |
| 0.70 | Debt Service | | | - | | | - | | - |
| | Total Expenditures | | \$ | 52,520 | | \$ | 126,000 | \$ | 126,000 |
| • | | | | | | | | | |
| Staffing (I | FTE's) | contracted | | . 2 | 2 | | 2 | | 2 |
| | | | | | | | | | |
| Revenues | | | | | | | | | |
| General | Fund | | \$ | 52,520 | | \$ | 126,000 | \$ | 126,000 |
| Special C | apital Fund | | | - | | | _ | | _ |
| Street Fu | nd | • | | _ | | | - | | - |
| Arterial S | Street Fund | | | - | | | - | | - |
| Surface V | Vater Fund | | | _ | | | - | | _ |
| | Total Revenues | | \$ | 52,520 | | \$ | 126,000 | \$ | 126,000 |

Workload Data:

residential inspections

commercial inspections

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

|--|

| 0.10 | Calarias | and Wages | 2 |
|------|----------|-----------|---|
| U.10 | Salaries | and wages | s |

\$ 81,756

| Position | | # Pos. | # Mos. | Mor | thly Rate | Total |
|--------------------------|-------|--------|--------|-----|-----------|--------------|
| Building Official | | 1.0 | 12 | \$ | 3,750 | \$ 45,000 |
| Building Inspector/Codes | | 1.0 | 12 | | 3,063 | 36,756 |
| Enforcement Officer | | | | | | |
| | Total | 2.0 | | | | \$ 81,756 |

0.20 Benefits (26% of salary)

21,257

0.30 Supplies (\$100/mo.)

1,200

0.40 Services

14,787

- .41 Professional Services (Interim Building Official)
- .42 Communications (\$100/mo. each, 2 cell phones)

2,400

.43 Travel/Training/Car (\$250/mo. fuel & maintenance and travel expense)

3,000

.44 Advertising

.

.45 Rents/Leases (Equipment/yard storage)

1,000

.46 Insurance

-

.47 Utilities

_

.48 Repairs
.49 Miscellaneous

8,387

0.50 Intergovernmental (Note: Fire Marshal on contract; back-up services with County at 5,000)

5,000

0.60 Capital

2,000

0.70 Debt Service

Total Expenditures

\$ 126,000

| Department: Planning/Con | amunity Development - | Func | d: General |
|----------------------------|-----------------------|-------|------------|
| Budget Unit: Permit Servic | es Center | Acct: | 50.559.065 |

Purpose and Responsibilities: The Permit Services Center Manager is responsible to the Planning/
Community Development Director for administration and operations of the City's one-stop Permit Services
Center for Building, Planning, and Engineering permits per the SEPA/GMA consolidation requirements under
State Law.

Goals/Issues/Major Work:

- * RCW Permitting Tracking Guidelines
- * Quality Customer Service
- * Development Services Coordination & Support
- * Policy & Procedures
- * Records Management

| | Y | Interim | S | art-Up | Start-Up | | | |
|-------------|---------------------------|--------------|-----|-----------|--------------|---------------|----|---------|
| | | Actual* | E | stimate | Actual | Proposed | A | dopted |
| Expenditu | ıres: | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | 11,875 | " • | \$ 63,036 | \$ | 63,036 |
| 0.20 | Benefits | | | 2,993 | | 16,389 | | 16,389 |
| 0.30 | Supplies | | | 1,000 | | 3,000 | | 3,000 |
| 0.40 | Services | | | 500 | | 1,575 | | 1,575 |
| 0.50 | Intergovernmental | | | - | | - | | - |
| 0.60 | Capital | | | 20,000 | | 20,000 | | 20,000 |
| 0.70 | Debt Service | | | - | | - | | - |
| | Total Expenditures | | \$ | 36,368 | | \$ 104,000 | \$ | 104,000 |
| | | | | | | | | |
| Staffing (I | FTE's) | contracted | | 2 | 2 | 2 | | 2 |
| | | | | | | | | |
| Revenues | | | | | | | | |
| General | Fund | | \$ | 32,731 | | \$ 104,000 | \$ | 104,000 |
| Special C | apital Fund | | | - | | - | | - |
| Street Fur | nd | | | 2,546 | | - | | - |
| Arterial S | treet Fund | | | - | | | | - |
| Surface V | Vater Fund | | | 1,091 | | _ | | _ |
| | Total Revenues | | \$ | 36,368 | | \$ 104,000 | \$ | 104,000 |
| | | | | | | | | |

Workload Data:

Single Family Permits Multi-Family Permits Commercial Permits Commercial Remodels

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Planning/Communit Budget Unit: Permit Services Cer | | Fund: General Aect: 50.559.065 |
|---|-----|--------------------------------|
| Dinger Charles Leaning Services Con | RCI | 7.16.EAS 20.537.0005 |

| 0.20 0.30 0.40 | Position Permits Manager Office Assistant Benefits (26% of salary) Supplies (\$250/mo.) Services | Total | # Pos. 1.0 1.0 2.0 | # Mos. 12 12 | \$ | 3,063 2,190 | \$ | Total 36,756 26,280 63,036 | | 16,389 |
|----------------------|---|----------|-----------------------------|--------------------|----------|----------------|----|----------------------------|----|--------|
| .30 | Office Assistant Benefits (26% of salary) Supplies (\$250/mo.) Services | Total | 1:0 | 12 | | - | \$ | 26,280 | | 16,389 |
| .30 | Supplies (\$250/mo.) Services | Total | 2.0 | | | | \$ | 63,036 | | 16,389 |
| .30 | Supplies (\$250/mo.) Services | | | | | · | | | | 16,389 |
| | Services | | | | | | | | | |
| .40 | | | | | | | | | | 3,000 |
| | | | * . | | | | | | | 1,575 |
| | .41 Professional Services | | | | | | | - | | |
| | .42 Communications | | | | e di ser | | | | | , |
| | .43 Travel/Training/Car (f | uel, mai | ntenance, | & travel) | | | | 1,000 | | ٠. |
| | .44 Advertising | | | | | • | | · - · | | |
| | .45 Rents/Leases | | | | | | | · · | ٠. | |
| | .46 Insurance | | | | | | | | | |
| | .47 Utilities | | | | | | | , | | • |
| | .48 Repairs | | | | | | | - , | | |
| | .49 Miscellaneous | | | | | | | 575 | | |
| .50 | Intergovernmental | | | | | | 1 | | | |
| .60 | Capital (Permits Tracking | Softwar | re) | | | | | | | 20,000 |
| .70 | Debt Service | | | · | | | | | | - |

| | ren e | 7 7 7 7 | Market of the control |
|--|-------------------------------|----------------|--|
| Department: Public Wor | ks/Lugineering | Fund: Ge | nerai . |
| | | | |
| n 1 2 77. 2. h. Lit. 117. | ks/Engineering Director's Of | fice Acct: 70 | 523.010 |
| - Duagel Call Endic wor | R2/E/H5/H66E/H5 Dilector 2/04 | nce aca. /v | .332.010 |
| and the state of t | | | |

Purpose and Responsibilities: The Public Works Director/City Engineer is resonsible to the City Manager for Engineering Services, Public Works Operations of Streets and Surface Water Management, C.I.P. Projects and long-range C.I.P. Planning. Transportation planning is the Director's responsibility.

Goals/Issues/Major Work:

- * Surface Water Management Plan
- * Surface Water Management Capital Improvement List
- * Transfer of Existing State & Federal Grants to City
- * Streets System Mgmt. Plan
- * Development of Street Maintenance Priority List
- * Intergovernmental Coordination re: Transportation & SW
- * C.I.P./C.F.P. Plan & Finance
- * Total Quality Services Standards and Program
- * Service Mix Options
- * Grants and Low-Interest Loan Applications
- * Chambers Creek Properties Plan
- * Arterial Street Light Evaluation

| | Interim | | tart-Up | Start-Up | | | |
|------------------------|--------------|-----|------------|--------------|----|---------|---------------|
| | Actual* | E | stimate | Actual | P | roposed | Adopted |
| Expenditures: | 1995 (4 mo.) | 199 |)5 (4 mo.) | 1995 (4 mo.) | | 1996 | 1996 |
| 0.10 Salaries & Wages | | \$ | 26,500 | | \$ | 102,000 | \$ 102,000 |
| 0.20 Benefits | | | 6,678 | | | 26,520 | 26,520 |
| 0.30 Supplies | | | 1,000 | | | 3,000 | 3,000 |
| 0.40 Services | | | 700 | | | 4,480 | 4,480 |
| 0.50 Intergovernmental | | | - | | | - | - |
| 0.60 Capital | | | - | | | - | - |
| 0.70 Debt Service | | | - | | | - | - |
| Total Expenditures | • | \$ | 34,878 | | \$ | 136,000 | \$ 136,000 |
| Staffing (FTE's) | 1 | • | 3 | 2 | | 2 | 2 |
| Revenues | | | | | | | |
| General Fund | | \$ | 17,539 | | \$ | 91,000 | \$ 91,000 |
| Special Capital Fund | | | - | | | - | _ |
| Street Fund | | | 12,137 | | | 20,000 | 20,000 |
| Arterial Street Fund | | | - | | | 10,000 | 10,000 |
| Surface Water Fund | | | 5,202 | | | 15,000 | 15,000 |
| Total Revenues | | \$ | 34,878 | | \$ | 136,000 | \$ 136,000 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

Budget Detail: 1996

| | Fund: General |
|--|-------------------------|
| Department: Public Works/Engineering | |
| | |
| | |
| | |
| Budget Unit: Public Works/Engineering Director's (| Office Acct: 70.532.010 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Basic Services

| 0.10 Salaries | and Wages | š |
|---------------|-----------|---|
|---------------|-----------|---|

\$ 102,000

| Position | # Pos. | # Mos. | Monthly Rate | Total |
|---------------------------|--------|--------|--------------|---------------|
| PW Director/City Engineer | 1.0 | 12 | \$ 6,000 | \$ 72,000 |
| Administrative Secretary | 1.0 | 12 | 2,500 | 30,000 |
| Tota | 1 2.0 | | | \$ 102,000 |

Benefits (26% of salary) 0.20

26,520

0.30 Supplies (\$250/mo.) 3,000

0.40 Services 4,480

- .41 Professional Services
- .42 Communications (\$50/mo. cell phone)

600

.43 Travel/Training/Car

2,101

44 Advertising

.45 Rents/Leases

.46 Insurance

.47 Utilities

.48 Repairs

1,779

.49 Miscellaneous (Dues, memberships, registrations,

conferences, other)

0.50 Intergovernmental

0.60 Capital

Debt Service 0.70

Total Expenditures

\$ 136,000

| Department: Public Wo | mire/L'namoorina | process and the first of the contract of the c | Fund: General |
|-------------------------|------------------|--|------------------|
| Devarances running mo | | | Tuna. Otheral |
| 1 | | | |
| | | | |
| | | | # 0 #30 000 |
| Budget Unit: Engineerii | TO COMMODO | | Acct: 70.532.020 |
| Danger Chr. Dugineen | | | 2100:00000000 |
| | | | |

Purpose and Responsibilities: Engineering Services Manager is responsible to the Public Works Director/City Engineer for development review of engineering standards, projects management of C.I.P. projects, small project engineering designs, and coordination with the County on traffic signal services. Contract consulting engineers are responsible to the City's Project Engineer for major C.I.P. construction projects.

Goals/Issues/Major Work:

- * C.I.P. Contracts & Inspection
- * Development Services Review
- * List of C.I.P. Projects
- * Develop PW Design & Construction Standards

- * Review of Development Projects
- * Establishment of As-Built Records/Records Management
- * Neighborhood Traffic Solutions
- * C.I.S./G.I.S. Plan

Total Cow III Cod In

| | | Interim | | art-Up | Start-Up | | | -10 | |
|-------------|---------------------------|--------------|-----|-----------|--------------|-----|----------|-----|---------|
| | | Actual | E | stimate | Actual | . 1 | Proposed | Α | dopted |
| Expenditu | ıres: | 1995 (4 mo.) | 199 | 5 (4 mo.) | 1995 (4 mo.) | | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | - | | \$ | 98,847 | \$ | 98,847 |
| 0.20 | Benefits | | | - | | | 25,700 | | 25,700 |
| 0.30 | Supplies | | | 400 | | | 1,409 | | 1,409 |
| 0.40 | Services | | | 10,500 | | | 35,044 | | 35,044 |
| 0.50 | Intergovernmental | | | | | | 5,000 | | 5,000 |
| 0.60 | Capital | | | - | | | _ | | - |
| 0.70 | Debt Service | | | - | | | - | | - |
| | Total Expenditures | | \$ | 10,900 | | \$ | 166,000 | \$ | 166,000 |
| | | | | | | | • | | |
| Staffing (H | TTE's) | contracted | CO: | ntracted | 3 | | 3 | | 3 |
| | | | | | | | | | |
| Revenues | | | | | | | | | |
| General | Fund | | \$ | 5,450 | | \$ | 76,000 | \$ | 76,000 |
| Special C | Capital Fund | | | - | | | | | _ |
| Street Fu | nd | | | 3,815 | | | 45,000 | | 45,000 |
| Arterial S | Street | | | - | | | 15,000 | | 15,000 |
| Surface V | Water Fund | | | 1,635 | | | 30,000 | | 30,000 |
| | Total Revenues | | \$ | 10,900 | | \$ | 166,000 | \$ | 166,000 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Department: Public Works/Engineering Fund: General Budget Unit: Engineering Services Fund: 70.532.020 | |
|--|--|
| Buaget Cha: Engineering Services Acci: 70.552.020 | |

| | Salaries and Wages Position | | # Pos. | # Mos. | Mon | thly Rate | Total | \$ | 98,847 |
|---|--|-------------|-----------|--------|-----|-----------|--------------|-----------|--------|
| | Project Engineer/Engineering Ma | gr. | 1.0 | 12 | \$ | 3,750 | \$ 45,000 | | |
| | Engineering Technician | , | 0.75 | 9 | | 3,063 | 27,567 | | • |
| | Office Assistant | | 1.0 | 12 | | 2,190 | 26,280 | | |
| | To | otal | 2.75 | | | | \$ 98,847 | | |
| 0 | Benefits (26% of salary) | | | | | | | | 25,70 |
| 0 | Supplies (\$100/mo.) | | | | 4 | | | | 1,40 |
| 0 | Services | | | | · | | | | 35,04 |
| | .41 Professional Services (Engine | erin | g Consuli | ants) | | | 18,000 | | |
| | .42 Communications | | | 4.5 | | | _ | | |
| | .43 Travel/Training/Car | | | | | | 2,000 | | |
| | .44 Advertising | | | | | | - - | | |
| | .45 Rents/Leases (rental of transieng engineering equipment) | t the | odolite & | misc. | | | 2,000 | | . * |
| | .46 Insurance | | | | | | | | |
| | .47 Utilities | | | | | | | | |
| | | | | | | | - | 4 | |
| | .48 Repairs | | | | | | - | | |
| | .49 Miscellaneous | | • | | | | 13,044 | | |
| 0 | Intergovernmental | | | | | | | | 5,00 |
| 0 | Capital | | | | | | 1 | | |
| 0 | Debt Service | | | | | | | | |

|--|

Purpose and Responsibilities: The Public Works Superintendent is responsible to the Public Works Director/City Engineer for direct services relating to Streets and Surface Water Management, including intergovernmental and contract services.

Goals/Issues/Major Work:

- * C.I.P. Contracts & Inspection
- * Development Services Review
- * Purchase of Equipment
- * Management of Maintenance Contracts
- * Traffic Sign Maintenance, Markings and Stripings
- * Surface Water Management Priorities
- * Street Cleaning and Shoulder Repair
- * Trimming and Brushing

Interim Stort line Start Line

- * Ditch, Culvert, and Catch-Basin Cleaning
- * Temporary Shops Implementation

| | | Interim | . 5 | tart-Up | Start-Up | 10.00 | | 100 |
|-------------|---------------------------|--------------|-----|------------|--------------|-----------------|----|-----------|
| | | Actual* | E | stimate | Actual | Proposed | 1 | Adopted |
| Expenditu | ires: | 1995 (4 mo.) | 199 | 95 (4 mo.) | 1995 (4 mo.) | 1996 | | 1996 |
| 0.10 | Salaries & Wages | | \$ | 13,748 | | \$ 113,752 | \$ | 128,752 |
| 0.20 | Benefits | | | 3,465 | | 29,576 | | 29,576 |
| 0.30 | Supplies | | | 1,000 | | 3,000 | | 3,000 |
| 0.40 | Services | | | 4,100 | | 95,922 | | 200,922 |
| 0.50 | Intergovernmental | | | 166,600 | | 1,000,000 | | 780,000 |
| 0.60 | Capital | | | 45,000 | | 45,000 | | 45,000 |
| 0.70 | Debt Service | | | - | | - | | - |
| | Total Expenditures | | \$ | 233,913 | | \$ 1,287,250 | \$ | 1,187,250 |
| Staffing (I | FTE's) | - | | 2 | 3 | 4 | | 4 |
| Revenues | | | | | | | | |
| General 1 | Fund | | \$ | 12,706 | | \$ 846,510 | \$ | 780,850 |
| Special C | apital Fund | | | - | | - | | - |
| Street Fur | nd | | | 197,396 | | 149,290 | | 137,700 |
| Arterial S | treet Fund | | | = | | 130,200 | | 120,000 |
| Surface W | Vater Fund | | | 23,811 | | 161,250 | | 148,700 |
| | Total Revenues | | \$ | 233,913 | | \$ 1,287,250 | \$ | 1,187,250 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

Budget Detail: 1996

| Department: Public V | Vorks/Engin | eering | Fund: Gener | al |
|------------------------|-------------|--------|--------------|-------|
| * Budget Unit: Public? | Vorks Oper: | itions | Acet: 70.542 | 1.030 |

Basic Services

| Position | # Pos. | # Mos. | Mon | thly Rate | Total | | |
|------------------------------------|-------------|--------------|-------------|-----------|-------|-----|-------|
| Public Works Superintendent | 1.0 | 12 | \$ | 3,646 | 3 43, | 752 | |
| Utility Maintenance Worker | 2.33 | 12/8 | | 2,500 | 70,0 | 000 | |
| Summer Help | 4.00 | 3 | | 1,250 | 15,0 | - 1 | |
| Total | 3.33 | | · · · · · · | | 128, | 752 | |
| Benefits (26% of salary) | | | | | | | 29,5 |
| Supplies (\$250/mo.) | | | | | | | 3,0 |
| Services | | | | | | | 200,9 |
| .41 Professional Services (\$52,3 | 10 Storm w | vater contro | <i>l)</i> | | 52,3 | 340 | |
| .42 Communications (\$100/mo. | each, 2 cel | l phones) | | | 2,4 | 400 | |
| .43 Travel/Training/Car | | | | | 8,4 | 400 | - |
| (\$650/mo. for fuel and mainte | nance; \$5 | 0/mo travel | expens | e) | | | |
| .44 Advertising | | | | | | | |
| .45 Rents/Leases (Equipment, St. | orage Yara | d, Vacuum T | ruck) | | 65,0 | 000 | |
| .46 Insurance | | | | | | _ | ; |
| .47 Utilities | | | | | | - | |
| 48 Repairs | | | | | 70.0 | 000 | • |
| .49 Miscellaneous | | | | | | 782 | |
| .+> Iviisoonanoous | | | | | 2, | 702 | |
| Intergovernmental (Road & Trag | fic Mainte | nance) | | | | | 780,0 |
| Capital (one 3/4-ton truck at \$20 | ,000; one | 1-ton dumpe | er flat | | | 1 | 45,0 |
| bed at \$20,000; \$5,000 for equip | oment) | | | | | | |

\$ 1,187,250

Purpose and Responsibilities: The Public Works Director/City engineer with assistance from the Project Engineer and Operations Superintendent is responsible to the City Manager for development and construction of the Capital Improvements Plan and Projects. The Real Estate Excise Tax Funds are held in Special Capital as a reserve for Parks, Streets, and other G.M.A. Comprehensive Plan approved projects.

Goals/Issues/Major Work:

- * Service Standards & Contracts Administration
- * C.I.P. Project Design & Construction
- * 6-Year Transportation Improvement Plan

- * Grant Applications
- * Arterial Street Inventory
- * Pavement Management System

| | Inter | ********* | art-Up | Start-Up | | | | |
|----------------------|-------------|-----------|-----------|--------------|-----|---------|----|---------|
| | - Actu | al* Es | timate | Actual | Pro | posed | A | dopted |
| Expenditures: | 1995 (4 | mo.) 1995 | 5 (4 mo.) | 1995 (4 mo.) | 10 | 996 | | 1996 |
| 0.10 Salaries & W | Vages | \$ | | | \$ | - | \$ | - |
| 0.20 Benefits | | | - | | | - | | - |
| 0.30 Supplies | | | - | | | - | | <u></u> |
| 0.40 Services | | | 11,000 | | | - | | - |
| 0.50 Intergovernm | nental | | | | | - | | - |
| 0.60 Capital | | | 40,000 | | | 939,648 | | 939,648 |
| 0.70 Debt Service | ; | | | | | _ | | - |
| Total Expe | nditures | \$ | 51,000 | | \$ | 939,648 | \$ | 939,648 |
| Staffing (FTE's) | | - | - | 3 | | | | - |
| Revenues | | | | | | | | |
| General Fund | | \$ | _ | | \$ | 590,000 | \$ | 590,000 |
| Special Capital Fund | | | - | | | - | | - |
| Street Fund | | | 25,500 | | | - | | - |
| Arterial Street Fund | | | - | | | 75,393 | | 75,393 |
| Surface Water Fund | | | 25,500 | | | 274,255 | | 274,255 |
| Total I | Revenues \$ | - \$ | 51,000 | | \$ | 939,648 | \$ | 939,648 |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| 5 5 11 | N. 1 (2) | | |
|--------------------|-------------------------|------------------------------------|-----------------|
| Department: Public | : Works/Engineering | | Fund: General |
| n , , , , , , , | | | 50 504 20 |
| Buaget Unit: Capit | al Improvement Projects | ALM DESCRIPTION OF THE PROPERTY OF | Acet: 70.594.39 |

| 0.10 | Salaries and Wages | | | | | | | \$ | - |
|------|-----------------------------------|--------------|---------------|------|-----------|------|---------------|----|---------|
| | Position | # Pos. | # Mos. | | thly Rate | | Total |] | |
| | | 0.0 | 0 | \$ | •• | \$ | - | | |
| | Total | 0.0 | | | | \$ - | | | |
| 0.20 | Benefits (26% of salary) | | | | | | ÷ | \$ | |
| 0.30 | Supplies | | | | | | | \$ | - |
| 0.40 | Services | | | | | | | \$ | - |
| | .41 Professional Services (charge | ed as part o | of project co | ost) | | \$ | - | | |
| | .42 Communications | | | | | \$ | - | | |
| | .43 Travel/Training/Car | | | | | \$ | - , | | |
| | .44 Advertising | | | | | \$ | - | | |
| | .45 Rents/Leases | | | | | \$ | - | | |
| | .46 Insurance | | | | | \$ | - · · · - · · | | |
| | .47 Utilities | | | | | \$ | - | | ÷ · |
| | .48 Repairs | | | | | \$ | - | | |
| | .49 Miscellaneous | | | | | \$ | - | | |
| 0.50 | Intergovernmental | | | | | | | \$ | - |
| 0.60 | Capital | | | | | | | \$ | 939,648 |
| 0.70 | Debt Service | | | | | | | \$ | - |
| | | Total Expe | enditures | | | | | \$ | 939,648 |

| | | | |
|-----------------------|--|------------|--|
| | | | |
| | | d: All | |
| | | | |
| | | | |
| | | | |
| Department: Other | | | |
| | | | |
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| | | | |
| | | | |
| | | | |
| Budget Unit: Nondepar | | t: Various | |
| | The state of the s | | ense et de le contrate de la contrat |
| | | | |

Goals/Issues/Major Work:

| | Interim Start-Up Start-Up | | We. | | allo como e el lago | | | | |
|----------------------|---------------------------|---------|-----|------------|---------------------|------------|-----------------|----|-----------|
| | 1000000 | Actual* | 200 | stimate | | Actual | Proposed | | Adopted |
| Expenditures: | 199 | | 199 |)5 (4 mo.) | 19 | 95 (4 mo.) | 1996 | | 1996 |
| Nondepartmental | | 50,000 | | 747,498 | | 1,663,749 | 1,745,749 | | 1,845,808 |
| Total Expenditures | \$ | 50,000 | \$ | 747,498 | \$ | 1,663,749 | \$ 1,745,749 | \$ | 1,845,808 |
| | | | | | | | | | |
| Staffing (FTE's) | | N/A | | N/A | | N/A | N/A | | N/A |
| | | | | 7 | | | | | |
| Revenues | | | | | | | | | |
| General Fund | \$ | 50,000 | \$ | 600,541 | \$ | 1,132,936 | \$ 1,082,936 | \$ | 1,061,333 |
| Special Capital Fund | | - | | 44,000 | | 179,000 | 311,000 | | 302,948 |
| Street Fund | | - | | (69,941) | | 255,313 | 255,313 | | 243,573 |
| Arterial Street | | - | | 72,793 | | 20,000 | 20,000 | | 101,449 |
| Surface Water Fund | | - | | 100,105 | | 76,500 | 76,500 | | 136,505 |
| Total Revenues | \$ | 50,000 | \$ | 747,498 | \$ | 1,663,749 | \$ 1,745,749 | \$ | 1,845,808 |
| Workload Data: | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | 1 | |
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| | | | | | | | | | • |

^{*}Interim Budget: Because a simplified single budget was developed and adopted for the Interim period preceding incorporation, all expenditures for that period are displayed under the "General Government" and "Capital Projects" budget units.

| Danartmant's Other | Parvite All |
|--------------------------------|---|
| Department: Other | with the second |
| Budget Unit: Nondepartmental A | <i>leet:</i> Various |
| | |

| General Fund | | |
|---|-----------|------------------|
| Operating Contingency | \$ | 290,000 |
| Debt Service/Short-Term Loans | | 743,187 |
| Ending Fund Balance | | 28,146 |
| General Fund Total | \$ | 1,061,333 |
| Constal Control | | |
| Special Capital | • | |
| Operating Contingency | \$ | - |
| Debt Service/Short-Term Loans Ending Fund Balance | | 302,948 |
| | <u>\$</u> | |
| Special Capital Fund Total | Þ | 302,948 |
| Street Operating Contingency | \$ | 8,260 |
| Debt Service/Short-Term Loans | 4 | 235,313 |
| Ending Fund Balance | | 233,313 |
| | \$ | 243,573 |
| | - | |
| Arterial Street | | |
| Operating Contingency | \$ | 20,000 |
| Debt Service/Short-Term Loans | | |
| Ending Fund Balance | | 81,449 |
| | \$ | 101,449 |
| | | |
| Surface Water Management | • | 7 5 000 |
| Operating Contingency | \$ | 25,000 |
| Debt Service/Short-Term Loans Ending Fund Balance | | 51,500 60,005 |
| Ending I and Datanee | <u>-</u> | |
| | Þ | 136,505 |
| Total Expenditures | \$ | 1,845,808 |