## **ORDINANCE NO. 585**

AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AMENDING ORDINANCE NUMBERS 338 AND 405 RELATING TO CHAPTER 2.25, PLANNING COMMISSION, OF THE UNIVERSITY PLACE MUNICIPAL CODE

WHEREAS, the City Council has determined the need to amend the Planning Commission terms; and

WHEREAS, the City Council desires all commission appointments to expire on January 31; and

WHEREAS, the City Council desires all commissions to express minority opinions when reporting decisions to the Council; and

WHEREAS, the City Council desires that all Commissioners be required to vote unless a conflict of interest under State law is present; and

WHEREAS, to allow for improved consistency between commissions, clarity of expectations, and ease of administration, the City Council wishes housekeeping revisions to be made.

## NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. <u>Amending UPMC Chapter 2.25, Section 2.25.050 -- Terms.</u> Chapter 2.25. Section 2.25.050 of the University Place Municipal Code is hereby amended to read as follows:

Commission members shall serve three <u>four</u>-year terms, except that in 2004 two members shall serve a one-year term. There are no term limits. Terms shall be staggered so that no more than three appointments expire every year. Terms shall expire on <u>December January 31</u>.

Section 2. <u>Amending UPMC Chapter 2.25, Section 2.25.060 -- Vacancies and removal of members.</u> Chapter 2.25, Section 2.25.060 of the University Place Municipal Code is hereby amended to read as follows:

Vacancies shall be filled by the Council. Members may be removed by City Council motion. A Planning Commission member automatically forfeits their position by having more than two unexcused absences, or four excused absences, during a twelve-month period.

Vacancies and removal of members. Members may be removed by City Council motion. Positions shall be deemed vacated after a member is absent for 2 unexcused Regular Meetings or absent for more than 50% of the Commission meetings in a calendar year.

Section 3. <u>Amending UPMC Chapter 2.25, Section 2.25.070 -- Public meetings and voting.</u> Chapter 2.25, Section 2.25.070 of the University Place Municipal Code is hereby amended to read as follows:

All meetings shall be held in the city (except for training or field trips) and comply with the Open Public Meetings Act. No executive session shall be noticed or held without the prior knowledge of the City Clerk and City Attorney. A quorum is necessary to act on any matter before the commission. Four (4) members of the commission constitute a quorum. Any recommendation that a majority of the commission believes should be forwarded to the City Council shall be so forwarded and shall include the minority opinion. All Commissioners present are required to vote. Failure to vote shall be deemed an affirmative vote. Commissioners may submit written comments for the record on an issue that will be voted on in their absence. Subcommittees shall not be created.

Section 4. Amending UPMC Chapter 2.25, Section 2.25.090 -- Expenditures and staff support. Chapter 2.25, Section 2.25.090 of the University Place Municipal Code is hereby amended to read as follows:

Members shall serve without compensation. Any expenditure for the Commission shall be within the amounts appropriated for the purposes set by the City Council and approved in advance by the City Manager or designee. Staff resource and support shall be as provided by the City Council in the adopted budget under the City Manager's authority.

Severability. If any one or more chapters, sections, subsections or sentences of this ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

Section 6. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect five days after publication.

PASSED BY THE CITY COUNCIL ON DECEMBER 30, 2010.

Debbie Klosowski, Mayor

ATTEST:

enetia, City Clerk

APPROVED AS TO FORM:

Steve Victor, City Attorney

Publication Date: 01/04/11 Effective Date: 01/09/11