

City of University Place
Park Advisory Commission
Thursday, May 11th, 2023 Meeting Minutes

1. Meeting was called to order at 6:04 p.m. by Amy Wolfe

2. Roll Call:

- a. Commissioners present: Ian Ainoa (IA), Amy Wolfe (AW), Halley Knigge (HK), Alecia Cunningham (AC), Rick Mehlman (RM), Katy Schaff (KS)
- b. UP Staff: Tony West (TW), Jack Ecklund (JE)
- c. Others in attendance: Kris Saunders (KS)

2. Flag Salute: Led by IA at 6:06 p.m.

3. Review/Approve Minutes - 3/9/23

- a. Motion to approve from IA; second from AC; motion carries

4. Review/Approve Agenda

- a. Motion to approve from IA; second from KS; motion carries

5. Public comment

- a. KS from the University Place Parks and Recreation Foundation shared an update on fundraising for the inclusive playground at Cirque Park. There are about 15 organizations at the table right now with fundraising above 33%. This is good progress; the Cal Ripken foundation fundraising kicks in at 50%. Shared appreciation for support from Parks Advisory Commission.

6. Staff report, updates:

- a. TW: Parks appreciation day was a great success with a good turnout and partnership from UP Refuse.
- b. TW: Cirque park: first part of grant is underway for trail paving and fitness stations; electrical going to repair the lighting (has been out almost 3 years due to wire theft)
- c. TW: Homestead: current project is parking for the park and street lights

7. Parks CIP 23/24 Project List - summary & update

- a. TW and JE: presented the 23-24 Parks CIP Project list of funded projects
 - i. Cirque Park - \$853,794 – RCO grant park rebuild project
 - ii. Cirque Park – \$75,000 – feasibility and site plan study for community center space
 - iii. Sunset Terrace Park - \$40,000 – design of parking lot improvements
 - iv. Creekside Park - \$250,000 – master plan
 - v. Leach Creek Trail - \$135,084 – design, property purchase
 - vi. Chambers Creek Trail - \$632,837 – phase II trail design and construction
 - vii. Paradise Pond Park - \$65,000 – master plan, parking lot design
 - viii. Paradise Pond / Adriana Hess Park - \$50,000 – property purchase for trail extension
 - ix. Cirque Skate Park - \$70,000 – fence replacement with CMU block wall
 - x. Cirque Park - \$25,000 – field #1 lighting repairs and wire replacement
 - xi. Sunset Terrace Park - \$210,000 – phase 1 construction of parking lot improvements
 - xii. Kobayashi Park - \$100,000 – asphalt driveway repaving

- xiii. *Curran Apple Orchard Park - \$25,000 – irrigation system repairs and upgrade*
- xiv. *Curran Apple Orchard Park - \$25,000 – fence replacement*

8. Cirque Park Community Center Site - RFQ review

- a. JE: Received 6 proposals for the RFQ that closed May 11. Commission should recommend three firms to interview by May 17, in advance of the June 5 city council meeting.
- b. Discussion: AC and AW volunteered to participate on interview panels. Commissioners discussed importance of public outreach, DEI and supporting firms that know and understand UP.
- c. JE: TW/JE will send out a survey for commissioners to rank preferred firms.

9. Additional Commissioner Comments

- a. HK: Neighbor is working at Tahoma Audobon, has expressed interest in more collaboration and cross-promotion with UP Parks. Has been in contact with TW.

10. Adjourned—7:07 p.m.

Am 7/13/23
Halley Knigge