

**CITY OF UNIVERSITY PLACE
MINUTES
Regular Meeting of the City Council
Monday, March 20, 2023**

1. CALL REGULAR MEETING TO ORDER

Mayor Worthington called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL

Roll call was taken by the City Clerk as follows:

Councilmember Keel	Present
Councilmember Wood	Present
Councilmember McCluskey	Present
Councilmember Flemming	Present
Councilmember Belleci	Present
Mayor Pro Tem Figueroa	Present
Mayor Worthington	Present

Staff Present: City Manager Sugg, City Attorney Kaser, Administrative Services Director Petorak, Finance Director Blaisdell, Public Works Director Ecklund, NPDES Coordinator Smith, Public Works Engineering Deputy Director/City Engineer Avcular, IT Manager Vallantyne, and City Clerk Genetia.

3. PLEDGE OF ALLEGIANCE

Mayor Worthington led Council in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

MOTION: By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to approve the agenda.

The motion carried.

5. PUBLIC COMMENT – None.

6. CONSENT AGENDA

MOTION: By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci to approve the Consent Agenda as follows:

- A. Approve the minutes of the March 6, 2023 Council meeting as submitted.
- B. Receive and File: Payroll for period ending 02/28/23 and 03/15/23; and Claims dated 02/28/23.
- C. Receive and File: 2022 Fourth Quarter Financial Report.
- D. Adopt a Resolution identifying additional intended uses of the City of University Place's allocation of local fiscal recovery funds through the American Rescue Plan Act. **(RESOLUTION NO. 1007)**
- E. Adopt a Resolution declaring certain vehicles and equipment surplus and authorizing its disposal. **(RESOLUTION NO. 1008)**
- F. Adopt a Resolution approving the Transfer of Control of Rainier Connect North, LLC. **(RESOLUTION NO. 1009)**
- G. Authorize the purchase of a 2023 Vactor Truck from Owen Equipment through Sourcewell Cooperative Contract #101551-VTR in the amount of \$667,236.75 and authorize the City Manager to execute all necessary documents.
- H. Authorize the City Manager to enter into an agreement with Soft Resources for consulting and project management services for the Enterprise Resource Planning (ERP) project in the amount of One Hundred Fifteen Thousand Dollars (\$115,000.00).

- I. Authorize purchase of hardware and implementation services in replacing existing end of life hardware infrastructure from CDW-G in the amount of One Hundred Sixty-Seven Thousand Five Hundred Three Dollars (\$167,503.00).

The motion carried.

PUBLIC HEARING AND COUNCIL CONSIDERATION

7. STORMWATER MANAGEMENT PROGRAM UPDATE

Staff Report – Public Works Director Ecklund presented the updates to the City’s Stormwater Management Program (SWMP). The program lists the components that are required to be addressed and identifies the stormwater related actions and activities that need to be conducted by the City to meet its requirements under the NPDES Municipal Stormwater permit. The changes this year consist of updates to the dates of public comment period and Council meetings; updates to the various milestones/deadlines that have already been completed in 2022 and added new ones for 2023; updates to reference in the required GIS Mapping hours for 2023; an update of the Storm Water Pollution Protection Plan for the Public Works Shop facility; and the addition of two documents - the Business Source Control Program and the Operations and Maintenance Stormwater Pollution Management Plan. The proposed update has been reviewed and is in conformance with the City’s obligations under its NPDES permit.

Public Comment – None.

Council Consideration – **MOTION:** By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to adopt the 2023 City of University Place Phase II NPDES Stormwater Management Program (SWMP).

The motion carried.

8. PARKING METERS PURCHASE

Staff Report – Public Works Director Ecklund and Community and Economic Development Director Briske requested Council’s consideration for the purchase of parking meters to be installed along Market Place. Director Ecklund recalled the parking management proposal for the Village at Chambers Bay and staff’s efforts to regulate the parking concerns/issues the businesses there have noticed. The use of the parking meters will help with the parking turnover. Staff have identified a parking meter manufactured by Mackay Meters that allows for the most user-friendly and convenient payment options with features that would allow for ease of enforcement. These meters will accommodate payment via credit card, coin, gift card and app. The total for this purchase is \$40,798.84. ADA stalls and 15-minute short term parking are not proposed to be metered. The proposed metered stalls will be limited to Market Place. Parking along Bridgeport Way and the parking garage will remain unmetered and free. Director Ecklund addressed questions that were raised at the last study on this topic.

Public Comment – The following individual provided comment: Frank Boykin, 6310 62nd Street Court West.

Council Consideration – **MOTION:** By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to authorize the City Manager to execute an agreement with Mackay Meters to provide/install parking meters in the amount of Forty Thousand Seven Hundred Ninety-Eight Dollars and Eighty-Four Cents (\$40,798.84).

AMENDED MOTION: By Mayor Pro Tem Figueroa, seconded by Councilmember Flemming to add to the proposed motion a review of the parking operations six months from the start of the operation of meters and then one year thereafter.

The amended motion passed 6 to 1. Mayor Worthington voted no.

The main motion passed 6 to 1. Councilmember Flemming voted no.

9. HOUSING ACTION TOOLKIT

Staff Report - Director Briske, along with Senior Planner George, presented an ordinance that would amend UPMC Title 17 (Critical Areas) and Title 21 (Subdivision Regulations) to begin the implementation of the

City's Housing Action Toolkit. The proposed amendments include: (1) Raising the short plats definition from 4 to 9 to change the threshold for how many lots are processed as a short subdivision; (2) Allow administrative approval of final plats (per RCW 58.17.100) to speed up processing time; and (3) Raise the State Environmental Policy Act (SEPA) exemption levels for minor new construction (recommended baseline categorical exemption flexible threshold as follows: multifamily - 30 dwelling units or less if within one structure; commercial and parking spaces – 10,000 square feet or less of gross floor area and 40 or fewer parking spaces; and landfills and excavations – 750 cubic yards or less).

Public Comment – The following individual provided comment: Frank Boykin, 6310 62nd Street Court West.

Council Consideration – **MOTION:** By Mayor Pro Tem Figueroa, seconded by Councilmember Belleci, to pass an Ordinance amending UPMC Title 17 Critical Areas, and Title 21 Subdivision Regulations to begin the implementation of the Housing Action Toolkit.

The motion carried. (ORDINANCE NO. 769)

10. CITY MANAGER & COUNCIL COMMENTS/REPORTS

City Manager Sugg provided an update on the Grandview Overlay and Chambers Creek Road projects. He also informed Council that the Cirque Park Trail project bid was held last week and that bid opening for the 37th Street Court West project will be held next week.

Councilmember McCluskey provided an update on the Zoo Trek Authority happenings and reported on topics discussed at the Pierce County Regional Council (PCRC) meeting she attended with Mayor Pro Tem Figueroa. She also thanked Mr. Boykin for his years of service on the Planning Commission and commended his passion for community service.

Councilmember Keel reported that he will be attending the National League of Cities (NLC) Congressional City Conference later next week.

Mayor Pro Tem Figueroa encouraged his colleagues to read the Puget Sound Regional Council report he sent by email. He also informed them that he volunteered to do work for PCRC's Operating Committee.

Mayor Worthington reported that he signed the NLC's letter in support of the Rail Safety Act of 2023. He also informed Council that he will be attending a community-related meeting with FEMA at Day Island tomorrow. Mayor Worthington shared that he made a presentation to UP United about the police levy. Lastly, he informed his colleagues that he will be attending the NLC Congressional Conference and is scheduled to meet with congressional leaders/legislators during the conference.

At 7:59 p.m. and 8:28 p.m., motions were made and carried to extend the meeting to 8:30 p.m. and 8:35 p.m. respectively.

11. ADJOURNMENT – The meeting adjourned at 8:34 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk