



In an effort to provide you relevant and timely information and keep you up to date during the coronavirus outbreak, the Economic Development Office will be sending a weekly bulletin. We will focus on information regarding business resources and support from various government agencies.

## UPdates for May 8, 2020

Click on the chart below to see all the details.

This week Governor Jay Inslee announced his Phased Plan for reopening the State of Washington's economy. The "Safe Start" program charts a cautious approach to emerging from the pandemic by modifying business closures and physical distancing measures while minimizing the health impacts of COVID-19.

"This phased approach to re-opening our economy will allow us to move forward with a careful and thoughtful balance of our health and economic needs," Inslee said in a press release. "However, if infection rates and hospitalizations for COVID-related issues go up, I would not hesitate to scale these efforts back down to protect public health and save lives."

WASHINGTON'S PHASED APPROACH Reopening Business and Modifying Physical Distancing Measures				
	1 Phase 1	2 Phase 2	3 Phase 3	4 Phase 4
<b>High-Risk Populations*</b>	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Reopen public, indoor spaces, with physical distancing
<b>Recreation</b>	Some outdoor recreation (hiking, fishing, golf, boating, biking)	All outdoor recreation (including fewer than 2 people outside your household) (camping, beaches, etc.)	Outdoor recreation, sports activities (50% capacity) *Indoor recreation at 25% capacity (golf, parks, etc.)	Reopen all recreational activity
<b>Gatherings (social, spiritual)</b>	None	Gather with no more than 2 people outside your household per household	Allow gatherings with no more than 50 people	Allow gatherings with >50 people
<b>Travel</b>	Only essential travel	Limited non-essential travel within proximity of your home	Reopen non-essential travel	Continue non-essential travel
<b>Business/ Employers</b>	Essential businesses open Employment restrictions (but meet payroll) Retail, food, and services (with physical distancing) Car washes Pet services	Manufacturing Retail (no more purchases allowed with non-essential) Food service Professional services (office based businesses, independent contractors, etc.) Hair and nail salons/barbers Construction Restaurants (25% capacity table size no longer than 6')	Restaurants (25% capacity table size no longer than 6') Bars at 25% capacity Indoor spaces at 25% capacity Event spaces Government All other business activities not yet allowed Event spaces for gatherings and events with capacity floor 50/people	Nightclubs Event spaces Large sporting events Reopen commercial offices of workers, but continue to provide physical distancing and good hygiene

## Reopening Requirements

Employers in Washington who plan to reopen their businesses must:

- Maintain the six-foot physical distancing requirements for employees and patrons (or provide sneeze and cough barriers).
- Provide adequate sanitation and personal hygiene for workers, vendors and patrons.
- Ensure frequent cleaning and disinfection of the business, particularly of high-touch surfaces.

- Provide necessary personal protective equipment (PPE) and L&I-required cloth facial coverings in accordance with industry-specific COVID-19 standards.
- Educate employees about signs, symptoms and risk factors for COVID-19 and its spread.
- Develop policies for addressing ill employees. Require COVID-19-positive employees to stay at home while infectious, and potentially restrict employees who were directly exposed to that individual. Follow CDC guidelines on deep cleaning after reports of an employee with suspected or confirmed COVID-19 illness.
- Follow directives of federal, state and local public health and workplace safety officials regarding specific practices appropriate for your business.

Challenge Seattle and the Washington Roundtable have developed a **business checklist** which is a great starting point for businesses as they prepare for a Safe Start.

## Reopening Steps for Restaurateurs

The **Washington Hospitality Association** has outlined key steps that restaurants can take now while waiting to reopen:

- Adjust dining room seating to provide for social distancing.
- Determine lobby traffic procedures. Will you take reservations? Will customers need to wait outside or in their car until seating is available?
- Source and acquire masks for employees.
- Identify COVID-19 screening measures. Will you take employee temperatures or allow self-reporting?
- For the near future, source single-use items, such as condiment packets, throw-away menus, etc.

## COVID-19 Impact Webinar

Make plans to participate in a free COVID-19 webinar to get a quick overview of some of the State of Washington's responses, resources, and other impacts affecting small businesses. Interact with liaisons from the Employment Security Department (ESD), Department of Health (DOH), Department of Revenue (DOR), Department of Labor & Industry (L&I), Department of Enterprise Services (DES) and the Governor's Office for Regulatory Innovation and Assistance (ORIA).

Learn about:

- Agency responses to COVID-19.
- Where to get further information and assistance to help you weather this challenging period.
- Small business recovery.

Registration is free, but capacity is limited. Reserve your spot [here](#) for the webinars on May 11 (1:30-3:30 p.m.) and May 12 (9-11 a.m.)

## Helpful Tips for PPP Loan Recipients

If you have received a federal Paycheck Protection Program loan, you will need to track your expenses and be prepared to follow the government formula for reporting. To learn more about how to be sure your records will meet the requirements, listen to a [webinar](#) on the topic that was sponsored by the Tacoma-Pierce County Chamber and Economic Development Board. And while you are there, listen to other archived webinars to gain valuable information on how to help your business survive the COVID-19 pandemic.

## Continue to Watch the City's COVID-19 Business Support Page

Don't forget to check out the Economic Development Department's special [COVID-19 Business Support](#) page on the City of University Place website. We update it regularly with information we receive so that it can serve as a repository of critical information and resources for local businesses.

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