

**UNIVERSITY PLACE CITY COUNCIL  
Regular Council Meeting  
Monday, August 17, 2020, 6:30 p.m.**



*Note: Times are approximate and subject to change.*

**PUBLIC NOTICE**

The University Place City Council will REMOTELY hold its scheduled meetings to ensure essential city functions continue. However, pursuant to Governor Inslee's Proclamation 20-25.5 Safe Start – Stay Healthy issued on May 31, 2020 and Proclamation 20-28.8 – Open Public Meetings Act, there will be no in-person attendance by members of the public.

Members of the public can virtually attend City Council meetings by watching them live on University Place Television, Click! Channel 12 or Comcast Channel 21, by watching digitally on the City's YouTube channel [www.YouTube.com/UniversityPlaceTV](http://www.YouTube.com/UniversityPlaceTV) or by dialing in to listen audibly-only at +1 509-342-7253 United States, Spokane (Toll), Conference ID: 313 926 457#.

Participation in Public Comments and public testimony on Public Hearings will be accepted by the following methods. Written comments/testimony will be accepted via email. Comments should be sent to Emy Genetia, City Clerk at [Egenetia@cityofup.com](mailto:Egenetia@cityofup.com). Comments received up to one hour (i.e., 5:30 p.m.) before the meeting will be provided to the City Council electronically. Subject to technological limitations, the Council will also accept telephonic comments/testimony by calling the number listed above.

The meeting invitation begins at 6:00 p.m. for technical setup. City Council members and the public may dial in and/or connect at this time. However, the meeting does not officially begin until 6:30 p.m.

In the event of technical difficulties or the absence of a quorum, all items on this agenda shall be carried over to the agenda for the September 8, 2020 Regular Meeting.

**AGENDA**

- 6:30 pm 1. **CALL REGULAR MEETING TO ORDER**
- 2. **ROLL CALL**
- 6:35 pm 3. **PLEDGE OF ALLEGIANCE – Councilmember Keel**
- 4. **APPROVAL OF AGENDA**
- 6:40 pm 5. **PRESENTATION**
  - **Citizens Taking Action Against Crime Award - Police Chief Premo**
- 6:45 pm 6. **PUBLIC COMMENTS**
- 6:50 pm 7A. – **CONSENT AGENDA**  
7D. **Motion: Approve or Amend the Consent Agenda as Proposed**

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed for the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. Approve the minutes of the August 3, 2020 Council meeting as submitted.
- B. Receive and File: Payroll for period ending 07/31/20; and Claims dated 07/15/20 and 07/30/20.
- C. Pass an ordinance of the City of University Place, Washington, amending portions of Titles 10,13, and 14 of the University Place Municipal Code; relating to insurance and indemnity requirements for certain permits.
- D. Authorize the City Manager to execute a Local Agency Agreement with Tierra Right of Way Services, Ltd., as required for construction of the 35<sup>th</sup> Street Improvement project, in the amount not to exceed Eighty-One Thousand Two Hundred Thirty-Nine Dollars (\$81,239.00).

- 6:55 pm 8. **CITY MANAGER & COUNCIL COMMENTS/REPORTS** - (Report items/topics of interest from outside designated agencies represented by Council members, e.g., AWC, PRSC, Pierce Transit, RCC, etc., and follow-ups on items of interest to Council and the community.)

7:15 pm

**9. ADJOURNMENT**

\*PRELIMINARY CITY COUNCIL AGENDA

September 8, 2020  
Regular Council Meeting

September 21, 2020  
Regular Council Meeting

October 5, 2020  
Regular Council Meeting

October 19, 2020  
Regular Council Meeting

**Preliminary City Council Agenda subject to change without notice\***  
Complete Agendas will be available 24 hours prior to scheduled meeting.  
To obtain Council Agendas, please visit [www.cityofup.com](http://www.cityofup.com).

**American Disability Act (ADA) Accommodations Provided Upon Advance Request**  
**Call the City Clerk at 253-566-5656**

# APPROVAL OF CONSENT AGENDA

**CITY OF UNIVERSITY PLACE  
DRAFT MINUTES  
Regular Meeting of the City Council  
Monday, August 3, 2020  
(Remote Participation)**

**1. CALL REGULAR MEETING TO ORDER**

Mayor Belleci called the Regular Meeting to order at 6:30 p.m.

**2. ROLL CALL**

Roll call was taken by the City Clerk as follows:

Councilmember Figueroa	Present
Councilmember Keel	Present
Councilmember Pro Tem Lee	Present
Councilmember McCluskey	Excused
Councilmember Flemming	Present
Mayor Pro Tem Worthington	Present
Mayor Belleci	Present

Staff Present: City Manager Sugg, City Attorney Kaser, Executive Director/ACM Craig, Engineering and Capital Projects Director Ecklund, Finance Director Blaisdell and City Clerk Genetia.

**MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to excuse the absence of Councilmember McCluskey.

**The motion carried.**

**3. PLEDGE OF ALLEGIANCE**

Councilmember Figueroa led Council in the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

**MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel to approve the agenda.

**The motion carried unanimously.**

**5. PRESENTATION**

Mayor Belleci read a proclamation against racial injustice, declaring the City Council's intent to investigate; to change policies and procedures that have contributed to systemic racism within its local government based on outcomes of community conversations partnered with subject matter experts.

**6. PUBLIC COMMENTS** – None.

**7. CONSENT AGENDA**

**MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to approve the Consent Agenda as follows:

**A.** Approve the minutes of the July 20, 2020 Council meeting as submitted.

- B. Pass an ordinance amending Chapter 4.40 of the University Place Municipal Code, relating to City Fund types. **(ORDINANCE NO. 732)**
- C. Adopt a resolution making further technical corrections to Resolution No. 924. **(RESOLUTION NO. 928)**
- D. Authorize the City Manager to execute a Local Agency Agreement with Sitts & Hill for survey services, as required for construction of the Chambers Creek Road/Chambers Lane project, in the amount not to exceed Thirty-One Thousand Five Hundred and Fifty-One Dollars (\$31,551.00).

**The motion carried unanimously.**

## **8. CITY MANAGER & COUNCIL COMMENTS/REPORTS**

City Manager Sugg provided an update on the CARES Act funding and distribution process. He indicated that 67 businesses and 2 non-profits have qualified for grants totaling \$351,000. Distribution of funds began Friday and is anticipated to be completed tomorrow. The City will now proceed to the distribution of up to \$95,000 for rental, child-care, and utilities assistance under human services portion of the CARES Act. Additionally, City Manager Sugg reported that there will be free COVID-19 testing provided by Pierce County to the public at the old Windmill Village site tomorrow between 9:30 a.m. – 3:30 p.m.

Councilmember Keel reported from AWC that there is a strong possibility that the State will be allocating roughly an additional \$15 per capita of CARES Act fund to the cities.

Councilmember Pro Tem Lee reported that the City's Public Safety Department is currently working on its public safety education training series. The remote training will start on October 8, 2020 and will run through November. He encouraged the community to register.

Councilmember Flemming commented on the City's hard work on the CARES Act fund process and distribution; he also stressed the importance of getting tested for COVID-19 and encouraged the public to take advantage of the free testing tomorrow.

Mayor Pro Tem Worthington recognized the City's strong efforts in getting the CARES Act funding out to the public.

Mayor Belleci appreciated the time and effort the staff have spent in getting the CARES Act funding out to the community. She also looks forward to the possible additional funding to further help the community.

## **STUDY SESSION**

### **9. INSURANCE CODE**

City Attorney Kaser presented the recommended changes to the University Place Municipal Code relating to appropriate indemnity conditions for permit issuance. He indicated that recently, the City's insurance carrier has provided guidance relative to a number of contracts and obligations that the City regularly enters into. The following changes are intended to modernize Code provisions in light of current best-practices recommended by our insurance carrier:

- UPMC Section 10.45.100 Transportation permits—Oversized Load – to raise limits from \$100,000 per occurrence to \$200,000 per occurrence and from \$300,000 to \$2,000,000 aggregate; in addition to require, as a condition of permit issuance, to indemnify and hold the City harmless.
- UPMC Section 13.05.670 Public Works contracts "Insurance Required" – to (1) raise the rate of CGL insurance coverage to no less than \$2,000,000 per occurrence; and (2) shorten the time to two days of notice of policy cancellation.
- UPMC Section 14.10.050 Moving of Structures - considering the rarity of applications for such permits, the "public liability insurance policy," has been recommended to be removed.

The proposed changes will be moved forward for Council consideration.

**10. ADJOURNMENT**

The meeting adjourned at 6:55 p.m. No other action was taken.

Submitted by,

Emy Genetia  
City Clerk

City of University Place  
Voucher Approval Document

<b>Control No.:</b> 57	<b>Agenda of:</b> 08/17/20	<b>PREPAY</b>
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**Claim of:** Payroll for Pay Period Ending 07/31/2020

Check #	Date	Amount	Check #	Date	Amount	
318899	8/5/2020	636.39				
				8/5/2020	142,409.59	<b>DIRECT DEPOSIT</b>
						<b>EMPLOYEE NET 143,045.98</b>
318900	8/5/2020	72,483.12				AWC EMPLOYEE BENEFIT TRUST
WIRE	8/5/2020	486.75				IUOE LOCAL 612
WIRE	8/5/2020	7,503.22				IUOE LOCALS 302/612 TRUST FUND
WIRE	8/5/2020	26,887.93				BANK OF AMERICA
WIRE	8/5/2020	24,026.14				- 106006, VANTAGEPOINT TRANSF
WIRE	8/5/2020	10,503.61				- 304197, VANTAGEPOINT TRANSF
WIRE	8/5/2020	5,530.57				- 800263, VANTAGEPOINT TRANSF
WIRE	8/5/2020	834.23				PACIFIC SOURCE ADMINISTRATORS
WIRE	8/5/2020	42,736.55				WA STATE DEPT OF RETIREMENT SY
WIRE	8/5/2020	260.86				- 705544, VANTAGEPOINT TRANSF
WIRE	8/5/2020	186.57				AFLAC INSURANCE
WIRE	8/5/2020	1,220.90				WA ST DEPT OF RETIREMENT SYS
WIRE	8/5/2020	210.19				- 304197 LOAN, VANTAGEPOINT TR
WIRE	8/5/2020	3,062.61				- 106006 LOAN, VANTAGEPOINT
WIRE	8/5/2020	250.00				NATIONWIDE RETIREMENT SOLUTION

**BENEFIT/DEDUCTION AMOUNT 196,183.25**  
**TOTAL AMOUNT 339,229.23**

**Preparer Certification:**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: (Signature on file.)  
Steve Sugg, City Manager

Date \_\_\_\_\_

FINAL CHECK LISTING  
CITY OF UNIVERSITY PLACE

Check Date: 07/15/2020

Check Range: 51984448 – 51984506 and WIRE #14951389

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided, and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file.)

Date: \_\_\_\_\_



Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
14951389	7/15/2020	002072	WA STATE DEPT OF REVENUE	JUN20	7/8/2020	JUN20/B&O TAX/SWM FEES	6,899.23	6,899.23
		Voucher: 47100						
51984448	6/29/2020	001114	PITNEY BOWES GLOBAL FIN. SV(JUN20 & CARES /		6/29/2020	JUN20/ACCT19533470/POSTAGE	2,000.00	2,000.00
		Voucher: 47082						
51984449	7/14/2020	025179	ACCESS INFORMATION MANAGE8227543		6/30/2020	JUN20/OFFSITE RECORDS STOF	269.11	269.11
		Voucher: 47042						
51984450	7/14/2020	026328	ACTIVE CONSTRUCTION, INC	1	7/9/2020	CONSTRUCTION/CIRQUE DRIVE	210,604.87	210,604.87
		Voucher: 47043						
51984451	7/14/2020	001004	ALARMWORKS NW	17760	7/1/2020	JUL20/ALARM MONITORING	300.03	300.03
		Voucher: 47044						
51984452	7/14/2020	001818	APEX ENGINEERING PLLC	202058629	6/18/2020	MAY20/35TH ST TOPO	17,185.00	
		Voucher: 47045		202058634	6/18/2020	MAY20/LARSON LANE SURVEY	5,400.00	22,585.00
51984453	7/14/2020	026212	ARAMARK UNIFORM & CAREER /	1991800558	6/23/2020	MAT RENTAL/PW SHOP	24.46	
		Voucher: 47046		01991674526	3/17/2020	MAT RENTAL/PW SHOP	24.46	
				1080992	5/31/2020	LATE PAYMENT CHARGE	0.37	49.29
51984454	7/14/2020	002333	BANK OF AMERICA	548001400009914	6/22/2020	MASTERCARD/06-22-2020	2,408.88	2,408.88
		Voucher: 47047						
51984455	7/14/2020	001187	BUNCE RENTAL, INC.	285295-1	6/30/2020	COMPACTOR PLATE/RENTAL	361.46	361.46
		Voucher: 47048						
51984456	7/14/2020	025573	CANON FINANCIAL SERVICES	21573336	6/12/2020	JUN20/PLOTWAVE345/PRINTER I	425.72	
		Voucher: 47049		21573335	6/12/2020	JUN20/COPIER LEASE/IR4551I	153.44	
				21573334	6/12/2020	JUN20/COPIER LEASE/IRC5535I	153.24	
				21573339	6/12/2020	JUN20/PAPERDECK-F1	28.26	
				21573337	6/12/2020	JUN20/COPIER LEASE/IRC7565I	614.04	1,374.70
51984457	7/14/2020	003155	CDW.GOVERNMENT, INC.	ZR00136005	6/25/2020	ILAND/INSIDER PROTECTION/RE	263.61	263.61
		Voucher: 47050						
51984458	7/14/2020	001152	CENTURYLINK	120627588	6/16/2020	PHONES/LONG DISTANCE/INTEF	3,851.77	
		Voucher: 47051		1494149849	6/23/2020	LONG DISTANCE	0.04	3,851.81
51984459	7/14/2020	001152	CENTURYLINK	206-Z20-0051	6/20/2020	PHONES/CITY WIDE	664.68	
		Voucher: 47052		253-584-0775	6/1/2020	PHONE/KOBAYASHI	55.73	
				253-566-9558	6/14/2020	PW PUMP CALLOUT LINE	51.05	771.46

Bank : bofa BANK OF AMERICA (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984461	7/14/2020	001024 CITY OF TACOMA	100963867	6/15/2020	POWER/4411 ELWOOD DR W	92.16	
	Voucher:	47053	100798512	6/19/2020	POWER/4402 97TH AVE W H1 ST	91.72	
			100385145	6/24/2020	WATER/3800 74TH AVE W	91.46	
			100864411	6/24/2020	POWER/6730 40TH ST CT W	90.62	
			100696565	6/25/2020	POWER/4609 ALAMEDA AVE W	82.30	
			100573267	6/25/2020	POWER/4727 ALAMEDA AVE W	74.47	
			100895144	6/16/2020	POWER/ 8300 CIRQUE DR W	72.88	
			101065354	6/18/2020	POWER/8001 54TH ST. W	71.11	
			100933758	6/22/2020	POWER/7203 44TH ST W	67.19	
			100533758	7/1/2020	POWER/5418 CIRQUE DR W	66.26	
			100104132	6/26/2020	POWER/3503 67TH AVE W	63.41	
			100083115	6/24/2020	POWER/4000 67TH AVE W	62.94	
			100089560	6/12/2020	POWER/4317 GRANDVIEW DR W	57.28	
			100456986	7/1/2020	POWER/5918 HANNAH PIERCE F	56.21	
			100185134	6/22/2020	POWER/4401 67TH AVE W	53.06	
			101006141	6/11/2020	POWER/2698 BP WAY WEST	51.56	
			100895151	6/17/2020	POWER/7901 CIRQUE DR W	51.04	
			100060658	6/26/2020	POWER/3510 67TH AVE W	49.34	
			100344745	6/12/2020	POWER/6810 CIRQUE DR W	47.56	
			100256491	6/12/2020	POWER/7250 CIRQUE DR W	46.00	
			100131881	6/19/2020	POWER/4523 97TH AVE W	44.50	
			100089578	6/12/2020	POWER/4116 GRANDVIEW DR W	42.96	
			101040440	6/12/2020	POWER/7699 54TH ST W	40.82	
			100089528	6/12/2020	POWER/3912 GRANDVIEW DR W	35.80	
			100057075	6/12/2020	POWER/4100 GRANDVIEW DR W	34.63	
			100165190	6/24/2020	POWER/3761 BP WAY W	30.24	
			100089555	6/12/2020	POWER/4526 GRANDVIEW DR W	28.64	
			100068203	6/30/2020	POWER/3715 BP WAY W	1,781.52	
			100263915	6/12/2020	POWER & WATER/7250 CIRQUE	1,034.52	
			100358203	6/12/2020	POWER/7150 CIRQUE DR W	678.95	
			100668537	6/12/2020	WATER/7150 CIRQUE DR W	520.45	
			100565439	6/24/2020	WATER/3761 BP WAY W	504.80	
			100077160	6/15/2020	POWER/5202 67TH AVE W	461.35	
			100333844	6/18/2020	WATER/4951 GRANDVIEW DR W	427.10	
			100083325	6/18/2020	POWER/4910 BRISTONWOOD DR	283.80	

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100668521	6/9/2020	WATER/3000 BP WAY W	225.99	
			100775637	6/12/2020	POWER/7001 CIRQUE DR W	200.33	
			100172057	6/18/2020	POWER & WATER/3920 GRANDV	183.88	
			100386367	6/24/2020	POWER/7223 40TH ST W	165.75	
			100668517	6/17/2020	WATER/4300 BP WAY W	144.62	
			100081728	6/11/2020	POWER/6701 BP WAY W	144.24	
			101121519	6/11/2020	POWER/6602 BP WAY W	144.05	
			100679491	6/11/2020	POWER/8002 40TH ST W	138.66	
			100080586	6/18/2020	POWER/4951 GRANDVIEW DR W	127.95	
			100094683	6/18/2020	POWER/4758 BRISTONWOOD DF	114.55	
			100324281	6/12/2020	POWER/7820 CIRQUE DR W	113.47	
			100892486	7/1/2020	POWER/6400 BP WAY W	109.12	
			101153457	6/26/2020	POWER/6813 35TH ST W	100.39	
			101074049	6/15/2020	POWER/6710 58TH ST CT W	26.78	
			100077151	6/12/2020	POWER/4000 OLYMPIC BLVD W	21.55	
			100089583	6/12/2020	POWER/4016 GRANDVIEW DR W	21.48	
			100089550	6/12/2020	POWER/4704 GRANDVIEW DR W	21.48	
			100940204	6/17/2020	WATER/7299 44TH ST W	18.27	
			100072254	6/12/2020	POWER/8417 40TH ST W	18.11	
			100072268	6/12/2020	POWER/8901 40TH ST W	18.11	
			100072286	6/12/2020	POWER/ 8501 40TH ST W	18.11	
			100077140	6/12/2020	POWER/ 2900 GRANDVIEW DR V	18.11	
			101032430	6/18/2020	WATER/7935 54TH ST W	12.91	
			100109710	6/11/2020	POWER/8902 40TH ST W	10.74	
			100890035	6/15/2020	WATER/8399 CIRQUE DR W	10.51	
			100961315	6/15/2020	WATER/4399 ELWOOD DR W	8.75	9,426.56
51984462	7/14/2020	001140 CITY TREASURER	90980070	6/10/2020	MAY20/HYDRANT USE/BRISTON	256.80	256.80
		Voucher: 47054					
51984463	7/14/2020	002171 CITY TREASURER	90972888	4/30/2020	FLEET MAINTENANCE	9,561.66	9,561.66
		Voucher: 47055					
51984464	7/14/2020	024565 COMCAST	102496314	6/1/2020	ACCT 939731393/INTERNET/CITY	2,972.40	2,972.40
		Voucher: 47056					
51984465	7/14/2020	024565 COMCAST	849835010113564	6/7/2020	JUN12-JUL11/INTERNET/CIVIC BI	182.57	
		Voucher: 47057	849835010117473	6/1/2020	JUN6-JUL5/INTERNET/PW SHOP	160.18	
			849835010117473	6/18/2020	JUN12-JUL11/INTERNET/PW SHC	35.04	377.79

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984466	7/14/2020	023260	CONCUT DIAMOND PRODUCTS AR319693	6/23/2020	PREMIUM CONCRETE	768.21	768.21
		Voucher: 47058					
51984467	7/14/2020	024347	COPIERS NORTHWEST, INC. INV2155428	6/16/2020	MAY14-JUN13/OVERAGE CHARG	145.36	
		Voucher: 47059	INV2155427	6/16/2020	JUN13-JUL12/BASE RATE	131.14	
			INV2158041	6/23/2020	MAY21-JUN20/OVERAGE CHARG	70.71	
			INV2158674	6/24/2020	MAY23-JUN22/OVERAGE CHARG	16.27	363.48
51984468	7/14/2020	001307	DAILY JOURNAL OF COMMERCE,3359038	6/15/2020	BID AD/67TH AVE W/PH2	420.00	
		Voucher: 47060	3359039	6/15/2020	BID AD/35TH ST WEST/ROADWA'	415.80	
			3359080	6/16/2020	BID AD/CIRQUE DR/PH 3 TESTIN	407.40	1,243.20
51984469	7/14/2020	001737	DON SMALL & SONS OIL DIST CCS181628	6/17/2020	BULK FUEL/PW SHOP	1,707.88	1,707.88
		Voucher: 47061					
51984470	7/14/2020	026309	FTR LTD 14600/01	6/24/2020	FTR PREMIUM SUPPORT	768.20	768.20
		Voucher: 47062					
51984471	7/14/2020	001212	GRAY & OSBORNE INC 2/20502.00	6/22/2020	ALAMEDA DR W/STORM SYSTEM	1,394.75	1,394.75
		Voucher: 47063					
51984472	7/14/2020	001858	GRAY LUMBER COMPANY 398068	6/19/2020	MISC BLDG MATERIALS/COLGAT	986.63	986.63
		Voucher: 47064					
51984473	7/14/2020	001221	HOLROYD COMPANY, INC. 360705	6/19/2020	CRUSHED ROCK/COLGATE PLAY	967.78	
		Voucher: 47065	360087	6/8/2020	BUILDING SAND/PW PROJECTS	53.74	1,021.52
51984474	7/14/2020	001222	HOME DEPOT U.S.A., INC. 6035-3225-3196-0	6/28/2020	MISC REPAIR & MAINT SUPPLIE	181.17	181.17
		Voucher: 47066					
51984475	7/14/2020	026334	JEFFERS, PAUL REIMB	6/25/2020	REIMB SUPPLIES/DEER CAGES	1,115.53	1,115.53
		Voucher: 47067					
51984476	7/14/2020	023454	KELLMAN, DAVID 0037	6/19/2020	CHS GRADUATION TOUR/VIDEO	1,010.00	1,010.00
		Voucher: 47068					
51984477	7/14/2020	026324	KPFF CONSULTING ENGINEERS 327993	6/11/2020	67TH AVE SURVEY/ROW BASE/R	32,637.98	32,637.98
		Voucher: 47069					
51984478	7/14/2020	002873	LAKWOOD HARDWARE & PAINT619319	6/11/2020	SPARK PLUG/OIL/MISC SUPPLIE	257.37	
		Voucher: 47070	619550	6/15/2020	HELMET/SAW BLADE	120.73	
			621441	7/6/2020	AIR FILTER/OIL/SMALL EQUIPME	68.67	
			617904	5/28/2020	TRIMMER LINE	8.78	
			610630	3/6/2020	CREDIT/RETURNED ITEMS	-395.60	59.95
51984479	7/14/2020	026246	LARSON'S GLASS CO INC 1835-E	6/8/2020	TEMPERED GLASS/INSTALLATIC	7,652.34	7,652.34
		Voucher: 47071					

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984480	7/14/2020	001244 LEWIS, STACY	REIMB	6/25/2020	REIMB/MILEAGE/BANK DEPOSIT	49.34	49.34
		Voucher: 47072					
51984481	7/14/2020	001243 LLOYD ENTERPRISES INC	3319386	6/16/2020	SCREENED DIRT/DUMP BRICK M	642.39	642.39
		Voucher: 47073					
51984482	7/14/2020	001797 LOWE'S BUSINESS ACCOUNT/GE874-3507-900095-		6/17/2020	MISC REPAIR & MAINTENANCE S	550.21	550.21
		Voucher: 47074					
51984483	7/14/2020	001378 MOUNTAIN MIST WATER	003552725	6/29/2020	#065205/BOTTLED WATER/CITY I	43.96	
		Voucher: 47075	003508220	6/4/2020	#075361/BOTTLED WATER/PW SI	37.02	
			003532885	6/18/2020	#075361/BOTTLED WATER/PW SI	28.23	109.21
51984484	7/14/2020	026124 MRI SOFTWARE LLC	USRM-582136	5/31/2020	ANNUAL RAM SAAS RENEWAL	2,495.96	2,495.96
		Voucher: 47076					
51984485	7/14/2020	001095 NEWS TRIBUNE	I04660298-060220	6/15/2020	LEGAL NOTICE/ RFQ 67TH PH 2	809.29	
		Voucher: 47077	I04660310-060220	6/15/2020	LEGAL NOTICE/ RFQ 35TH ST	809.29	
			I04662106-060220	6/16/2020	LEGAL NOTICE/RFQ CIRQUE 3	770.13	
			I04641753-050820	5/15/2020	NOTICE OF INTENT/CIRQUE DR	416.37	
			I04645281-051220	5/12/2020	LEGAL NOTICE/RFP/HOUSING A	226.11	
			I0464058-0511202	5/11/2020	PUBLIC HEARING NOTICE/TIP	220.75	
			I04645187-051220	5/12/2020	LEGAL NOTICE/DNS/4201 BP	140.35	
			I04662853-060320	6/30/2020	ORDINANCE PUBLICATION/#728	140.35	3,532.64
51984486	7/14/2020	002150 OFFICE DEPOT,INC.	513656877001	6/19/2020	TONER	287.10	287.10
		Voucher: 47078					
51984487	7/14/2020	003178 OWENS PRESS, INC.	26541	6/7/2020	BUSINESS CARDS/M.COONEY/P	83.41	83.41
		Voucher: 47079					
51984488	7/14/2020	001109 PIERCE COUNTY BUDGET & FIN/CI-289622		6/29/2020	2NDQTR20/MEMBERSHIP DUES/	13,293.07	
		Voucher: 47080	CI-289559	6/23/2020	MAY20/ANIMAL CONTROL & SHE	9,203.68	
			CI-289447	6/17/2020	APR20-MAY20/TRAFFIC OPERAT	4,411.72	
			CI-289621	6/29/2020	MAY20/I-NET CHARGES	253.00	
			CI-288138	5/19/2020	APR20/I-NET CHARGES	253.00	27,414.47

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984489	7/14/2020	001588	PIERCE COUNTY SEWER	00664685	7/1/2020	SEWER/4951 GRANDVIEW DR W	231.99
	Voucher:	47081		01576712	7/1/2020	SEWER/3609 MARKET PL W/RET	49.54
				01576721	7/1/2020	SEWER/3609 MARKET PL W/RET	49.54
				01576739	7/1/2020	SEWER/3609 MARKET PL W/RET	49.54
				01571443	7/1/2020	SEWER/7520 CIRQUE DR W	40.19
				00604682	7/1/2020	SEWER/2917 MORRISON RD W	21.48
				01633279	7/1/2020	SEWER/1902 SEAVIEW AVE W	21.48
				01512692	7/1/2020	SEWER/3555 MARKET PL W	16.79
							480.55
51984490	7/14/2020	001114	PITNEY BOWES GLOBAL FIN. SV(3311298291	5/30/2020	MAR30-JUN29/FOLDING & MAIL I	1,732.77	1,732.77
	Voucher:	47083					
51984491	7/14/2020	001291	PITNEY BOWES INC	1015733584	6/2/2020	RED INK CARTRIDGE/POSTAGE	300.55
	Voucher:	47084		1015859280	6/16/2020	RED INK CARTRIDGE/POSTAGE	282.97
							583.52
51984492	7/14/2020	023073	PRSA	DUES	7/31/2020	2020 DUES/MEMBERSHIP #19069	55.00
	Voucher:	47085					55.00
51984493	7/14/2020	001630	PUGET SD CLEAN AIR AGENCY C091/3RDQTR20	1/10/2020	3RDQTR20/CLEAN AIR ASSESS/9	5,443.50	5,443.50
	Voucher:	47086					
51984494	7/14/2020	001161	PUGET SOUND ENERGY CORP	200000971479	6/25/2020	GAS/4910 BRISTONWOOD DR W	69.12
	Voucher:	47087		200014542258	6/29/2020	GAS/7450 MARKET SQ W	36.00
							105.12
51984495	7/14/2020	026335	RAINIER CONNECT NORTH LLC	131373	6/21/2020	CABLE TV/ATRIUM	37.08
	Voucher:	47088					37.08
51984496	7/14/2020	026335	RAINIER CONNECT NORTH LLC	130297	6/7/2020	DTA RECEIVERS/CITY HALL	4.50
	Voucher:	47089					4.50
51984497	7/14/2020	026326	RU2 SYSTEMS, INC	42061	6/24/2020	POLE INSTALLATION KIT	1,538.00
	Voucher:	47090					1,538.00
51984498	7/14/2020	025431	SIMPLOT TURF & HORTICULTURI212090457	6/25/2020	SEVIN SL INSECTICIDE	175.99	175.99
	Voucher:	47091					
51984499	7/14/2020	021951	SIRENNET.COM	0249223	6/25/2020	VEHICLE LIGHT BAR	917.20
	Voucher:	47092					917.20
51984500	7/14/2020	024421	SOLMSSSEN, KURT	PARKS2020	7/2/2020	MAINTENANCE/BRONZE SCULP'	1,648.50
	Voucher:	47093					1,648.50
51984501	7/14/2020	002097	TACOMA SCREW PRODUCTS INC30114025	6/22/2020	WIRE ROPE/GALVANIZED/SUNSE	85.75	85.75
	Voucher:	47094					85.75
51984502	7/14/2020	025311	TACOMA WINSUPPLY, INC.	067213 01	6/12/2020	PVC PIPE	445.51
	Voucher:	47095					445.51

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51984503	7/14/2020	026092	THE SPYGLASS GROUP, LLC	19717	6/30/2020	TELECOM AUDIT/SVC ELIM & CC	4,489.20	4,489.20
		Voucher: 47096						
51984504	7/14/2020	002823	THOMPSON ELECTRICAL CONST	0620-14599V	7/2/2020	INSTALL COBRAHEAD ON POLE/	248.10	248.10
		Voucher: 47097						
51984505	7/14/2020	001331	UNIVERSITY PLACE REFUSE SV,	11136663	6/17/2020	JUL20/BILLING PERIOD/REFUSE	1,532.59	
		Voucher: 47098		1140863	6/17/2020	JUL20/BILLING PERIOD/COMPAC	168.03	1,700.62
51984506	7/14/2020	001809	WA STATE DEPT OF ECOLOGY	RS-000000041	5/18/2020	2020/STORMWATER ACTION MO	15,252.00	15,252.00
		Voucher: 47099						

**Sub total for BANK OF AMERICA:** 395,353.14

59 checks in this report.

Grand Total All Checks: 395,353.14



FINAL CHECK LISTING  
CITY OF UNIVERSITY PLACE

Check Date: 07/30/2020

Check Range: 51984507 - 51984509 & 51984577- 51984624

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided, and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file.)

Date: \_\_\_\_\_

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984507	7/15/2020	002278	KING LUMINAIRE COMPANY INC I-KUS-2003207	3/19/2020	KING LUMINAIRE GLOBES/ARMS	17,377.00	17,377.00
		Voucher: 47201					
51984508	7/15/2020	001024	CITY OF TACOMA 8400	7/9/2020	IRRIGATION SERIVCE/8400 CIRC	21,635.00	21,635.00
		Voucher: 47177					
51984509	7/15/2020	001024	CITY OF TACOMA 9300	7/9/2020	IRRIGATION SERVICE/9300 CIRC	21,635.00	21,635.00
		Voucher: 47178					
51984577	7/30/2020	001606	AABERG'S INC 117480	7/9/2020	RENTAL/JOHN DEERE 35G EXCA	2,846.41	2,846.41
		Voucher: 47168					
51984578	7/30/2020	002661	AIR SYSTEMS ENGINEERING INC101104741	7/1/2020	3RDQTR20/HVAC MAINTENANCE	5,660.95	5,660.95
		Voucher: 47169					
51984579	7/30/2020	026144	AMAZON 60457 8781 06026	6/10/2020	ACCT# 6045787810602637	2,585.66	2,585.66
		Voucher: 47170					
51984580	7/30/2020	001818	APEX ENGINEERING PLLC 202058652	7/13/2020	JUN20/35TH ST TOPO	5,956.25	5,956.25
		Voucher: 47171					
51984581	7/30/2020	026212	ARAMARK UNIFORM & CAREER /1991819347	7/7/2020	MAT RENTAL/PW SHOP	24.46	
		Voucher: 47172	001991729705	4/28/2020	MAT RENTAL/PW SHOP	24.46	
			001991782540	6/9/2020	MAT RENTAL/PW SHOP	24.46	
			1991838001	7/21/2020	MAT RENTAL/PW SHOP	24.46	97.84
51984582	7/30/2020	025573	CANON FINANCIAL SERVICES 21685546	7/13/2020	JUL20/COPIER LEASE/IRC5535I	153.24	
		Voucher: 47173	21685550	7/13/2020	JUL20/COPIER LEASE/IR4551III	151.73	
			21685551	7/13/2020	JUL20/PAPERDECK	28.26	333.23
51984583	7/30/2020	003155	CDW.GOVERNMENT, INC. ZLK4342	7/17/2020	VEEAM STE ENT	4,419.26	
		Voucher: 47174	ZLN9586	7/17/2020	VIEWSONIC	1,582.08	
			ZLH5276	7/16/2020	HP OFFICE JET PRO	966.39	
			ZKX9663	7/15/2020	SHREDDER/LASERJET PRO	373.54	7,341.27
51984584	7/30/2020	001152	CENTURYLINK 253-584-0775	7/1/2020	PHONE/KOBAYASHI	56.46	56.46
		Voucher: 47175					
51984585	7/30/2020	025873	CERIUM NETWORKS, INC. I083868	6/30/2020	PM/PROJECT OVERSIGHT	3,242.05	3,242.05
		Voucher: 47176					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984587	7/30/2020	001024 CITY OF TACOMA	100109710	7/13/2020	POWER/8902 40TH ST W	10.91	
	Voucher:	47179	100986098	7/7/2020	POWER/7613 CHAMBERS CREEK	9.40	
			100086155	7/6/2020	POWER/7801 40TH ST W	7.77	
			100086165	7/6/2020	POWER/7813 44TH ST W	7.77	
			100668519	7/17/2020	WATER/5600 ALAMEDA AVE W	798.73	
			100358203	7/14/2020	POWER/7150 CIRQUE DR W	681.47	
			101060039	7/14/2020	WATER/6312 CIRQUE DR W	533.65	
			101102107	7/6/2020	POWER/3555 MARKET PL W	500.63	
			101117614	7/6/2020	POWER/3612 DREXLER DR W	412.91	
			100333844	7/20/2020	WATER/4951 GRANDVIEW DR W	412.43	
			100597956	7/13/2020	POWER/8715 40TH ST W	326.31	
			100057089	7/10/2020	POWER/2700 BP WAY W	293.47	
			100669141	7/13/2020	WATER/3500 GRANDVIEW DR W	212.74	
			100751205	7/6/2020	WATER/3555 MARKET PLACE W	188.45	
			100668517	7/17/2020	WATER/4300 BP WAY W	174.85	
			101096891	7/13/2020	WATER/2140 BRIDGEPORT WAY	166.29	
			101088118	7/17/2020	POWER/6100 CIRQUE DR W	146.04	
			101006142	7/13/2020	POWER/2299 BP WAY W	141.74	
			100156306	7/17/2020	POWER/5400 ALAMEDA AVE W	140.73	
			100080586	7/20/2020	POWER/4951 GRANDVIEW DR W	137.30	
			101010515	7/10/2020	POWER/7106 27TH ST W	130.05	
			100672520	7/9/2020	POWER/2208 GRANDVIEW DR W	112.96	
			101060038	7/14/2020	WATER/5640 CIRQUE DR W	106.20	
			101031174	7/10/2020	POWER/6706 24TH ST W	100.17	
			100488528	7/10/2020	POWER/6701 REGENTS BLVD W	92.85	
			100569668	7/15/2020	POWER/2610 SUNSET DR W	90.75	
			100737063	7/20/2020	POWER/2715 ELWOOD DR W	89.04	
			100984717	7/10/2020	POWER/2210 MILDRED ST W	86.15	
			101088119	7/17/2020	POWER/5800 CIRQUE DR W	77.27	
			100951901	7/7/2020	POWER/7723 CHAMBERS CREEK	71.66	
			100495884	7/6/2020	POWER/3625 DREXLER DR	61.58	
			100895144	7/16/2020	POWER/ 8300 CIRQUE DR W	59.84	
			100808957	7/9/2020	WATER/7607 27TH ST W	57.57	
			101129840	7/6/2020	POWER/3609 MARKET PLACE W	54.93	
			100105615	7/6/2020	POWER/3503 BP WAY W	51.82	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100714386	7/6/2020	POWER/3609 MARKET PL #201	48.09	
			100895151	7/17/2020	POWER/7901 CIRQUE DR W	46.21	
			100808955	7/9/2020	WATER/8235 27TH ST W	42.98	
			100077129	7/9/2020	POWER/2701 GRANDVIEW DR W	42.83	
			100808956	7/15/2020	WATER/8005 27TH ST W	42.62	
			101006141	7/13/2020	POWER/2698 BP WAY WEST	41.56	
			100820972	7/9/2020	POWER/2700 SUNSET DR W	38.45	
			100156353	7/6/2020	POWER/4720 BP WAY W	38.23	
			100737857	7/7/2020	POWER/2101 MILDRED ST W	33.64	
			100176036	7/9/2020	POWER/2695 GRANDVIEW DR W	32.74	
			101115836	7/20/2020	POWER/2702 ELWOOD DR W	28.93	
			100401273	7/9/2020	POWER/8420 20TH ST W	28.92	
			100125363	7/10/2020	POWER/6817 27TH ST W	28.82	
			101003692	7/14/2020	POWER/5417 64TH ST W	26.80	
			100897062	7/6/2020	WATER/3600 DREXLER DR W	25.95	
			101007599	7/10/2020	WATER/7104 27TH ST W	25.70	
			101126231	7/9/2020	WATER/7900 27TH ST W	22.92	
			100802489	7/6/2020	POWER/3904 BP WAY W	19.05	
			100360066	7/13/2020	POWER/3850 GRANDVIEW DR W	18.11	
			100360178	7/13/2020	POWER/3900 GRANDVIEW DR W	18.11	
			100360059	7/13/2020	POWER/3800 GRANDVIEW DR W	18.11	7,215.20
51984588	7/30/2020	001140 CITY TREASURER	90984651	7/13/2020	SEMI ANNUAL ATTACHMENT FEE	2,275.23	2,275.23
		Voucher: 47180					
51984589	7/30/2020	002060 CODE PUBLISHING COMPANY IN67130		7/13/2020	CODE UPDATE/ORD#718-729	2,730.32	2,730.32
		Voucher: 47181					
51984590	7/30/2020	024565 COMCAST	104207367	7/1/2020	ACCT 939731393/INTERNET/CITY	4,502.09	4,502.09
		Voucher: 47182					
51984591	7/30/2020	024565 COMCAST	849835010113564	7/7/2020	JUL12-AUG11/INTERNET/CIVIC B	224.03	224.03
		Voucher: 47183					
51984592	7/30/2020	024076 COMMENCEMENT BAY CONST.IN2044034		7/16/2020	SAKRETE CONCRETE MIX	249.40	249.40
		Voucher: 47184					
51984593	7/30/2020	002066 CONSOLIDATED ELECTR.DIST.C(8541-499661		4/29/2020	LAMP/BALLAST	368.88	368.88
		Voucher: 47185					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984594	7/30/2020	024347	COPIERS NORTHWEST, INC.	INV2161208	6/30/2020	JUN1-JUN30/OVERAGE CHARGE	88.02
	Voucher:	47186		INV2160270	6/30/2020	MAY29-JUN28/OVERAGE CHARG	5.67
				INV2162580	6/30/2020	JUN14-JUN30/OVERAGE CHARG	163.73
				INV2168244	7/14/2020	JUL13-AUG12/BASE RATE	131.14
							388.56
51984595	7/30/2020	001307	DAILY JOURNAL OF COMMERCE,	3359752	7/9/2020	BID AD/CHAMBERS CREEK RD V	411.60
	Voucher:	47187					411.60
51984596	7/30/2020	026290	EFAX CORPORATE	1468832	6/30/2020	JUL20/FEES/LOCAL NUMBERS/S	94.95
	Voucher:	47188					94.95
51984597	7/30/2020	026129	GOVPILOT	1716	8/1/2020	2020/ANNUAL MUNICIPAL SUBSC	16,668.00
	Voucher:	47189					16,668.00
51984598	7/30/2020	026128	GOVQA LLC	1406-200702	7/2/2020	GOVQA PAYMENTS MODULE/AU	13,854.62
	Voucher:	47190					13,854.62
51984599	7/30/2020	022739	GRAINGER	9557399244	6/11/2020	LATCH PROTECTOR	47.81
	Voucher:	47191		9553533473	6/8/2020	HANDLE ASSEMBLY/FLUSH MAT	21.98
							69.79
51984600	7/30/2020	001212	GRAY & OSBORNE INC	7/20427.02	6/23/2020	CHAMBERS CREEK CANYON TR	53,819.51
	Voucher:	47192		6/20427.01	6/22/2020	CHAMBERS CREEK CANYON TR	34,039.40
				5/20426.00	6/23/2020	TAHOMA PL WEST/STORM IMPR	6,028.60
							93,887.51
51984601	7/30/2020	025936	GRAY CPA CONSULTING, PC	130893	7/7/2020	FINANCE CONSULTING/CAFR AS	768.48
	Voucher:	47193					768.48
51984602	7/30/2020	001858	GRAY LUMBER COMPANY	394545	6/5/2020	SHEATHING/DOULAS FIR/MISC S	727.04
	Voucher:	47194		404916	7/15/2020	COMMON PINE/SCREWS	269.67
				30072	6/8/2020	CREDIT MEMO/ORIGINAL INVOIC	-727.04
							269.67
51984603	7/30/2020	001406	GUARDIAN SECURITY GROUP IN	87134	7/20/2020	SPECIALTY KEY	51.33
	Voucher:	47195					51.33
51984604	7/30/2020	025850	HAPCO	IN0000059328	7/6/2020	PED POLE-RTA16'-GREEN	10,185.00
	Voucher:	47196					10,185.00
51984605	7/30/2020	001221	HOLROYD COMPANY, INC.	361953	7/10/2020	CRUSH ROCK/COLGATE PARK	579.87
	Voucher:	47197					579.87
51984606	7/30/2020	026256	HURWITZ, MARK	002	7/26/2020	CONTRACT AMENDMENTS/MUSI	325.00
	Voucher:	47198					325.00
51984607	7/30/2020	026336	JACKSON, MELISSA	REFUND	7/10/2020	REFUND/PET LICENSE/DOES NC	23.00
	Voucher:	47199					23.00
51984608	7/30/2020	022801	KATE MCDERMOTT	06302020	6/30/2020	APR-JUN20/HEADLINES/SOCIAL	1,872.50
	Voucher:	47200		APR-JUN20	6/30/2020	APR-JUN20/TALKING UP/SPECIA	1,627.50
							3,500.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984609	7/30/2020	026324	KPFF CONSULTING ENGINEERS 332123	7/13/2020	67TH AVE SURVEY/ROW BASE M	14,336.03	14,336.03
		Voucher: 47202					
51984610	7/30/2020	025142	KPG, INC PS 6-8720	7/6/2020	19178 67TH AVE W/PH 2/IMPROV	1,191.00	1,191.00
		Voucher: 47203					
51984611	7/30/2020	002091	LEXISNEXIS 3092740338	6/30/2020	JUN20/ONLINE LEGAL SERVICES	109.90	109.90
		Voucher: 47204					
51984612	7/30/2020	001352	MILES RESOURCES, LLC 309726	7/13/2020	TACK COAT	449.05	
		Voucher: 47205	309748	7/13/2020	HOT MIXED ASPHALT	140.54	589.59
51984613	7/30/2020	001109	PIERCE COUNTY BUDGET & FIN/CI-290385	7/13/2020	JUN20/JAIL SERVICES	2,267.27	
		Voucher: 47206	CI-288824	6/1/2020	2NDQTR20/COUNTY VIEW SUBS	918.00	
			CI-290416	7/14/2020	JUN20/I-NET CHARGES	253.00	3,438.27
51984614	7/30/2020	001291	PITNEY BOWES INC 1015961199	7/6/2020	RED INK	270.89	270.89
		Voucher: 47207					
51984615	7/30/2020	024637	PLAYCORE WISCONSN/DBA GAMPJI-0141055	7/16/2020	REPAIR PARTS/SWING/SUNSET	890.75	890.75
		Voucher: 47208					
51984616	7/30/2020	024186	RAILROAD MGMNT CO. III, LLC 421048	6/15/2020	LICENSE FEE/STORM SEWER CI	258.95	258.95
		Voucher: 47209					
51984617	7/30/2020	026335	RAINIER CONNECT NORTH LLC 130297	7/7/2020	DTA RECEIVERS/CITY HALL	4.50	4.50
		Voucher: 47210					
51984618	7/30/2020	026165	SILENT LIGHTS LLC 1370	1/21/2020	DEC2019/HOLIDAY DECOR & TRI	14,122.15	
		Voucher: 47211	1371	1/21/2020	JAN2020/HOLIDAY DECOR & TRE	7,033.60	21,155.75
51984619	7/30/2020	021951	SIRENNET.COM 0248753	6/3/2020	LED SAFETY LIGHTING/2020 FOI	672.28	
		Voucher: 47212	0248756	6/4/2020	OVAL STEADY LED/TRUCK #55	37.93	710.21
51984620	7/30/2020	025336	US BANK 745000006	6/30/2020	CUSTOMER #745000006/JUN20/M	22.00	22.00
		Voucher: 47213					
51984621	7/30/2020	001153	VERIZON WIRELESS,LLC. 9857827351	7/1/2020	CELL PHONE/CITY WIDE/PW & P.	2,225.07	2,225.07
		Voucher: 47214					
51984622	7/30/2020	001389	WA STATE PATROL I20007443	7/6/2020	JUN20/BACKGROUND CHECKS	11.00	11.00
		Voucher: 47215					
51984623	7/30/2020	002121	WASHINGTON TREE & LAWN CAF1355682	6/30/2020	SPRING SPRAY #3/CURRAN ORC	1,648.50	1,648.50
		Voucher: 47216					
51984624	7/30/2020	001149	WEST PIERCE FIRE & RESCUE INV20-063	7/13/2020	2020 EMERGENCY MANAGEMEN	13,048.65	13,048.65
		Voucher: 47217					

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Sub total for BANK OF AMERICA: 307,320.71

50 checks in this report.

Grand Total All Checks: 307,320.71



**Business of the City Council  
City of University Place, WA**

**Proposed Council Action:**

Pass an ordinance of the City of University Place, Washington, amending portions of Titles 10, 13 and 14 of the University Place Municipal Code; relating to insurance and indemnity requirements for certain permits.

<b>Agenda No:</b>	7C
<b>Dept. Origin:</b>	City Attorney
<b>For Agenda of:</b>	August 17, 2020
<b>Exhibits:</b>	Ordinance
<b>Concurred by Mayor:</b>	_____
<b>Approved by City Manager:</b>	_____
<b>Approved as to Form by City Atty.:</b>	_____
<b>Approved by Finance Director:</b>	_____
<b>Approved by Dept. Head:</b>	_____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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**SUMMARY/POLICY ISSUES**

Recently, the City's insurance carrier has provided input on several recommended changes to the University Place Municipal Code. The foregoing recommended changes are intended to modernize Code provisions in light of current best-practices for insurance. Recommended amendments are as follows:

- Section 10.45.100, entitled, "Transportation permits – Oversized Load – Liability. This provision has not been amended since it was enacted in 2004. Our carrier has recommended changes raising these limits from \$100,000 per occurrence to \$2,000,000 per occurrence and from \$300,000 to \$2,000,000 aggregate. Permittees would also be required, as a condition of permit issuance, to indemnify and hold the City harmless.
- Section 13.05.670 "Insurance Required." The City issues a number of public works-related permits. The recommended changes to this provision involve (1) raising the rate of CGL insurance coverage from \$1,000,000 per occurrence to no less than \$2,000,000 per occurrence; and (2) shortening the time to two days of notice of policy cancellation. This provision was last amended in 2016.
- Section 14.10.050 "Application, Deposits and Fees." The City requires a permit before moving buildings and other structures. In view of the rarity of applications for such permits, the "public liability insurance policy," given the other requirements of the Code, is recommended for removal. This provision has been untouched since passed by the pre-incorporation City Council on July 24, 1995.

**RECOMMENDATION/MOTION**

**MOVE TO:** Pass an ordinance of the City of University Place, Washington, amending portions of Titles 10, 13 and 14 of the University Place Municipal Code; relating to insurance and indemnity requirements for certain permits.

ORDINANCE NO. \_\_\_\_

**AN ORDINANCE OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AMENDING PORTIONS OF TITLES 10, 13 AND 14 OF THE UNIVERSITY PLACE MUNICIPAL CODE; RELATING TO INSURANCE AND INDEMNITY REQUIREMENTS FOR CERTAIN PERMITS**

WHEREAS, the City requires certain indemnification and insurance requirements for certain permits, which are set forth in the University Place Municipal Code; and

WHEREAS, from time to time the University Place Municipal Code is reviewed by the City and its insurer, Washington Cities Insurance Authority (WCIA); and

WHEREAS, in its most recent review, WCIA is recommending amendments to Titles 10, 13 and 14 of the Code in order to ensure adequate security to protect the City in the event a permit holder fails to perform its obligations; and

WHEREAS, it is in the City's best interests to adopt the recommended amendments;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. Amendment of Section 10.45.100 UPMC. Section 10.45.100 of the University Place Municipal Code, entitled, "Transportation permits – Oversized Load – Liability insurance and/or bond required" is amended to read as follows:

10.45.100 Transportation permits – Oversized Load – Liability insurance and/or bond required.

A. Every person applying for a transportation permit, in addition to the requirements contained in this chapter, shall submit to the permits center evidence of adequate general liability ~~and property damage~~ insurance coverage, which shall not be less than ~~\$100,000~~\$2,000,000 per ~~person~~occurrence and ~~\$300,000~~2,000,000 general aggregate, naming the City of University Place as an additional insured using ISO endorsement form CG 20 12 or coverage at least as broad, and auto liability insurance which shall not be less than \$2,000,000 combined single limit, per accident and not less than \$100,000 for property damage, which insurance coverage shall adequately protect the city of University Place against any loss to property or bodily injury, or other damages sustained or claimed by any person, or sustained or claimed by the city of University Place, arising out of the granting or use of this permit or any acts or omissions done or performed under or in connection with such moving activities.

B. In addition to the foregoing insurance coverage, the applicant shall submit with this application a cash bond with a lawful corporate surety, the form to be approved by the city attorney, in the amount of \$10,000, conditioned upon the applicant's compliance with all the provisions of this chapter and agreeing to pay and hold blameless and harmless and indemnify the city of University Place, its officers, agents, and employees against any accident, liability, loss, injury, action and the costs thereof arising from the conduct or operations of the permittee in connection with this permit.

C. The Permittee shall be required to defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with activities or operations performed by the Permittee or on the Permittee's behalf out of issuance of the Permit.

Section 2. Amendment of Section 13.05.670 UPMC. Section 13.05.670 of the University Place Municipal Code, entitled, "Insurance Required" is amended to read as follows:

13.05.670 Insurance Required.

A. The applicant shall procure and maintain for the duration of the permit insurance against claims for injuries to persons or damage to property which may arise from or in connection with operations or activities performed by or on the applicant's behalf with the issuance of this permit.

B. No Limitation. Applicant's maintenance of insurance as required by the permit shall not be construed to limit the liability of the applicant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance. The applicant shall obtain insurance of the type described below:

1. Commercial general liability insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover products liability. The City shall be named as an insured under the applicant's commercial general liability insurance policy using ISO Additional Insured-State or Political Subdivisions – Permits CG 20 12 or a substitute endorsement providing equivalent coverage.

2. Automobile liability insurance covering all owned, nonowned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. ~~If necessary, the policy shall be endorsed to provide contractual liability coverage.~~

D. Minimum Amounts of Insurance. Applicant shall maintain the following insurance limits:

1. Commercial general liability insurance shall be written with limits no less than \$24,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.

2. Automobile liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

E. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for commercial general liability insurance:

1. The applicant's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the applicant's insurance and shall not contribute to it.

2. ~~The Applicant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice. The applicant's insurance shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice by certified mail, return receipt requested, has been given to the City.~~

F. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage. Applicant shall furnish the City with original certificates and a copy of the amendatory endorsements, including the additional insured endorsement, evidencing the insurance requirements of the applicant before issuance of the permit.

Section 3. Amendment of Section 14.10.050 UPMC. Section 14.10.050 of the University Place Municipal Code, entitled, "Application, Deposits and Fees" is amended to read as follows:

14.10.050 Application, Deposits and Fees.

A. Every applicant before being granted a permit shall pay an application filing fee as shall be established from time to time by the City.

B. For any application for a Class I or II move herein provided for, there shall be charged and collected an inspection fee in an amount established from time to time by the City.

C. An application hereunder shall be accompanied by:

1. A cash deposit or corporate surety bond in the sum of \$1,000 or such greater amount as the Building Official determines necessary as indemnity for any damage which the City may sustain by reason or damage or injury to any highway, street or alley, sidewalk, or other property of the City which may be caused by or be incidental to the removal of any building over, along or across any street in the City and to indemnify the City against any claim of damages to persons or private property;

~~2. A public liability insurance policy, naming the city as an additional assured and providing \$100,000 or such greater amount the building official determines necessary to satisfy any claim by private individuals, firm, or corporations arising out of, caused by, or incidental to the moving of any building over, along, or across any street in the city; and~~

~~23.~~ A cash deposit or a corporate surety bond in the sum of \$500.00 or such greater amount as the building official determines necessary conditioned upon the permittee, within six months from the date of the issuance of such permit (a) completing the construction, painting and finishing of the exterior of the building and (b) faithfully complying with all requirements of this chapter, the building code, UPMC Title 19, Zoning, the other ordinances then in effect within the City including but not limited to permittee completing such work within six months of the date of the issuance of such permit. In the event the provisions of this subsection are not complied with within the time specified, the sum of \$500.00 shall be forfeited to the City

as a penalty for the default, and this shall be in addition to any other penalties provided for failure to comply within the terms of this chapter.

Section 4. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 5. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other.

Section 6. Effective Date. This Ordinance shall be in full force and effect five (5) days after final passage.

**PASSED BY THE CITY COUNCIL ON AUGUST 17, 2020.**

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Caroline Belleci, Mayor

**ATTEST:**

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Emelita J. Genetia, City Clerk

**APPROVED AS TO FORM:**

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Matthew S. Kaser, City Attorney

Publication Date: xx/xx/xx

Effective Date: xx/xx/xx

**Business of the City Council  
City of University Place, WA**

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**Proposed Council Action:**

Authorize the City Manager to execute a Local Agency Agreement with Tierra Right of Way Services, LTD, as required for construction of the 35<sup>th</sup> Street Improvements project, in an amount not to exceed eighty one thousand, two hundred and thirty nine dollars (\$81,239.00).

**Agenda No:**

7D

**Dept. Origin:**

Engineering

**For Agenda of:**

August 17, 2020

**Exhibits:**

**Concurred by Mayor:**

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**Approved by City Manager:**

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**Approved as to Form by City Atty.:**

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**Approved by Finance Director:**

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**Approved by Dept. Head:**

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Expenditure

Required: \$81,239.00

Amount

Budgeted: \$84,000.00

Appropriation

Required: \$0.00

**SUMMARY/POLICY ISSUES**

It is necessary to begin the right of way negotiation and acquisition services associated with construction of the 35<sup>th</sup> Street Improvements project. On June 1, 2020 we placed a legal advertisement requesting qualifications from right of way firms. The City reviewed the qualification packages received, interviewed firms, and determined Tierra Right of Way Services to be the most qualified firm for this work. They have submitted a proposal for \$81,239.00. The City has reviewed the proposal and found it to be acceptable. This work is 86.5% reimbursable from the FHWA grant acquired for the project, and the required matching funds are within the approved budget.

**ALTERNATIVES CONSIDERED**

None.

**BOARD OR COMMITTEE RECOMMENDATION**

N/A

**RECOMMENDATION/MOTION**

**MOVE TO:** Authorize the City Manager to execute a Local Agency Agreement with Tierra Right of Way Services, LTD, as required for construction of the 35<sup>th</sup> Street Improvements project, in an amount not to exceed eighty one thousand, two hundred and thirty nine dollars (\$81,239.00).