

**UNIVERSITY PLACE CITY COUNCIL  
Regular Council Meeting  
Monday, July 20, 2020, 6:30 p.m.**



*Note: Times are approximate and subject to change.*

**PUBLIC NOTICE**

The University Place City Council will REMOTELY hold its scheduled meetings to ensure essential city functions continue. However, pursuant to Governor Inslee's Proclamation 20-25.5 Safe Start – Stay Healthy issued on May 31, 2020 and Proclamation 20-28.6 – Open Public Meetings Act, there will be no in-person attendance by members of the public.

Members of the public can virtually attend City Council meetings by watching them live on University Place Television, Click! Channel 12 or Comcast Channel 21, by watching digitally on the City's YouTube channel [www.YouTube.com/UniversityPlaceTV](http://www.YouTube.com/UniversityPlaceTV) or by dialing in to listen audibly-only at +1 509-342-7253 United States, Spokane (Toll), Conference ID: 640 515 091#

Participation in Public Comments and public testimony on Public Hearings will be accepted by the following methods. Written comments/testimony will be accepted via email. Comments should be sent to Emy Genetia, City Clerk at [Egenetia@cityofup.com](mailto:Egenetia@cityofup.com). Comments received up to one hour (i.e., 5:30 p.m.) before the meeting will be provided to the City Council electronically. Subject to technological limitations, the Council will also accept telephonic comments/testimony by calling the number listed above.

In the event of technical difficulties or the absence of a quorum, all items on this agenda shall be carried over to the agenda for the August 3, 2020 Regular Meeting.

**AGENDA**

- 6:30 pm     **1.       CALL REGULAR MEETING TO ORDER**
- 2.       ROLL CALL**
- 6:35 pm     **3.       PLEDGE OF ALLEGIANCE – Mayor Belleci**
- 4.       APPROVAL OF AGENDA**
- 6:40 pm     **5.       PRESENTATION**
  - **Public Safety Report – Police Chief Premo**
- 6:55 pm     **6.       PUBLIC COMMENTS**
- 7:00 pm     **7A. –   CONSENT AGENDA**  
**7C.      Motion: Approve or Amend the Consent Agenda as Proposed**

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed for the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. Approve the minutes of the July 6, 2020 Council meeting as submitted.**
- B. Receive and File: Payroll for period ending 07/15/20 and Claims dated 06/15/20 and 06/30/20.**
- C. Adopt a resolution making technical corrections to Resolution No. 924.**

**COUNCIL CONSIDERATION – (The following item(s) will require Council action.)**

- 7:05 pm     **8.       CONSTRUCTION ZONE SPEED LIMIT**
  - **Staff Report**
  - **Public Comment**
  - **Council Consideration**

- 7:25 pm      **9.      CITY MANAGER & COUNCIL COMMENTS/REPORTS** - (Report items/topics of interest from outside designated agencies represented by Council members, e.g., AWC, PRSC, Pierce Transit, RCC, etc., and follow-ups on items of interest to Council and the community.)
- STUDY SESSION** – (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)
- 7:30 pm      **10.      FUND ORDINANCE**
- 7:50 pm      **11.      PROCLAMATION AGAINST RACIAL INJUSTICE**
- 9:00 pm      **12.      ADJOURNMENT**

\*PRELIMINARY CITY COUNCIL AGENDA

August 3, 2020  
Regular Council Meeting

August 17, 2020  
Regular Council Meeting

September 8, 2020  
Regular Council Meeting

September 21, 2020  
Regular Council Meeting

**Preliminary City Council Agenda subject to change without notice\***  
Complete Agendas will be available 24 hours prior to scheduled meeting.  
To obtain Council Agendas, please visit [www.cityofup.com](http://www.cityofup.com).

**American Disability Act (ADA) Accommodations Provided Upon Advance Request  
Call the City Clerk at 253-566-5656**



# 4<sup>th</sup> of July Recap University Place July 2020



Total complaints continue to trend downward.

20 complaints on July 4<sup>th</sup>

- Gone when officers arrived 1
- “Fireworks in the Area” 8
- Specific location and contact made 11

Of the 11 contacts

- Officer did not see fireworks being used or could not identify the person lighting so verbal warnings to group were given – 7
- Officer contacted group and found legal fireworks – 4

West Pierce Fire and Rescue

- 1 Fire related call (vegetation fire)
- No injuries reported

There were no Fireworks stands operating in UP in 2020

**UP Fireworks CFS - 2000-2020**

Date	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	TREND	
28-Jun	1	1	1	6	2	3	3	3	4	0	0	1	0	1	1	1	0	1	0	0	0	0	📈
29-Jun	4	1	7	2	4	5	2	2	4	0	0	0	5	3	1	1	1	0	2	0	5	5	📈
30-Jun	6	3	14	7	6	4	12	5	4	0	1	4	9	0	6	1	2	2	1	0	1	1	📈
01-Jul	10	3	6	7	3	6	16	7	5	5	0	0	3	2	4	3	6	6	6	1	2	2	📈
02-Jul	10	9	4	5	11	12	16	6	8	6	0	6	2	2	5	6	7	3	2	1	2	2	📈
03-Jul	16	17	23	13	20	26	23	27	16	10	3	16	10	9	13	22	15	10	6	5	8	8	📈
04-Jul	39	43	49	46	20	42	34	42	33	31	20	22	27	41	21	30	20	19	24	35	20	20	📈
05-Jul	34	29	27	28	25	17	10	37	19	13	10	19	10	8	10	12	4	6	4	4	6	6	📈
<b>Total</b>	<b>120</b>	<b>106</b>	<b>131</b>	<b>114</b>	<b>91</b>	<b>115</b>	<b>116</b>	<b>129</b>	<b>93</b>	<b>65</b>	<b>34</b>	<b>68</b>	<b>66</b>	<b>66</b>	<b>61</b>	<b>76</b>	<b>55</b>	<b>47</b>	<b>45</b>	<b>46</b>	<b>44</b>	📈	



# University Place Police

Public Safety Update  
July 2020



## First Half 2020 UPPD

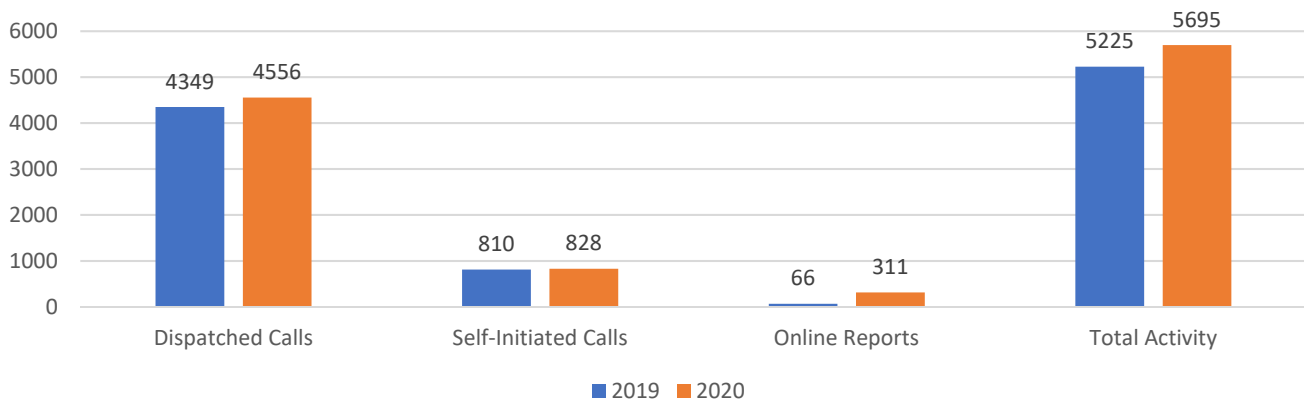
The Covid pandemic had a direct impact on police operations. Certain call types were opened for online/phone reporting for citizens - 371% increase in online reports. Online reporting can be more convenient for citizens and does help reduce workload on officers, but it is not the most effective crime reporting method. Self-initiated activity was up slightly. Due to Covid traffic stops were lower than normal. However, overall police service activity was up 9%.

Property crimes continue to be our biggest challenge. Covid restrictions at the jail impacted patrol's ability to book offenders into jail who commit property crimes. We have seen offenders re-offend because booking was not permitted. The jail was (is) only receiving domestic violence and violent felony crimes due to Covid.

Violent Crime Incidents Jan-June			
Violent Crime	2019	2020	% Change
Agg Assault	19	30	58%
Murder	0	0	**
Rape	6	8	33%
Robbery	21	16	-24%
<b>Total</b>	<b>46</b>	<b>54</b>	<b>17%</b>

Property Crime Incidents Jan-June			
Violent Crime	2019	2020	% Change
Arson	0	1	**
Vehicle Theft	25	41	64%
Burglary	78	69	-12%
Theft	88	108	23%
Vehicle Prowl	131	188	44%
Shoplifting	22	28	27%
<b>Total</b>	<b>344</b>	<b>435</b>	<b>26%</b>

## Police Services Jan-June



# APPROVAL OF CONSENT AGENDA

**CITY OF UNIVERSITY PLACE  
DRAFT MINUTES  
Regular Meeting of the City Council  
Monday, July 6, 2020  
(Remote Participation)**

**1. CALL REGULAR MEETING TO ORDER**

Mayor Belleci called the Regular Meeting to order at 6:30 p.m.

**2. ROLL CALL**

Roll call was taken by the City Clerk as follows:

Councilmember Figueroa	Present
Councilmember Keel	Present
Councilmember Pro Tem Lee	Present
Councilmember McCluskey	Present
Councilmember Flemming	Present
Mayor Pro Tem Worthington	Present
Mayor Belleci	Present

Staff Present: City Manager Sugg, City Attorney Kaser, Executive Director/ACM Faison, Executive Director/ACM Craig, Planning & Development Services Director Swindale, Public Works, Parks & Facilities Director Cooper, Finance Director Blaisdell, Public Safety Administrator Hales, Human Resources Manager Petorak and City Clerk Genetia.

**3. PLEDGE OF ALLEGIANCE**

Councilmember Flemming led Council in the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

**MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel to approve the agenda.

**The motion carried unanimously.**

**5. PRESENTATIONS**

Service Recognition – Mayor Belleci presented a certificate to Steve Smith in recognition of his service to the City. Mr. Smith has served in the Planning Commission for eight years and has participated in a significant number of City planning efforts.

Service Recognition – Ken Campbell, who served in the Planning Commission, was also recognized by the City Council for his service. Mr. Campbell was not able to attend.

**6. PUBLIC COMMENTS** – None.

**7. CONSENT AGENDA**

**MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to approve the Consent Agenda as follows:

- A.** Approve the minutes of the June 15, 2020 Council meeting as submitted.
- B.** Receive and File: Payroll for periods ending 06/15/20 and 06/30/20.

- C. Receive and File: 2020 First Quarter Financial Report.
- D. Confirm Chuck Foster's appointment to the Planning Commission for a four-year term ending January 31, 2024.
- E. Authorize the City Manager to enter into a Professional Services Agreement with LDC, Inc. to create a Housing Action Plan.

**The motion carried unanimously.**

## **PUBLIC HEARING**

### **8. 2019-2020 BIENNIAL BUDGET CARRYFORWARD ADJUSTMENTS**

Staff Report – Finance Director Blaisdell presented the 2019-2020 budget adjustments reflecting the carryforward of funding from 2019 and re-appropriation in 2020. The re-appropriation is comprised primarily of beginning fund balance, capital improvement projects, I.T. internal service fund, and new and continuing grant funding. Notwithstanding the changes, Director Blaisdell indicated that the City's financial position overall, as reflected in the financial forecast, has not materially changed. She noted that the adjustments do not include reductions to revenues or expenses related to COVID-19 impacts. Director Blaisdell highlighted the significant changes in Restricted and CIP funds; and revenue adjustments in the General Fund, Street Fund, Development Services and Police/Public Safety, as well as proposed expenditure projection changes in the General Fund. She indicated that the financial forecast has been updated to include all the carryforward adjustments and that all existing services and legal and contractual obligations can be met with existing revenues through the forecast period.

Public Comment – None.

Council Consideration – **MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to pass an ordinance amending the 2019-2020 Biennial Budget for the 2019 carryforward appropriations and adjustments.

**The motion carried. (ORDINANCE NO. 730)**

## **COUNCIL CONSIDERATION**

### **9. CARES ACT RELIEF FUNDS**

Staff Report – City Attorney Kaser presented information regarding the CARES Act relief funds program recommendations. The City will be receiving \$992,700 of federal funding through the Washington State Department of Commerce to address the specific impacts that COVID-19 has had in the City of University Place. These funds may be used for certain expenditures, including City COVID-19 related costs, economic recovery, and human services. He noted that City staff, Councilmembers, and legislative advisory commissions members met with subject matter experts from other governmental agencies, non-profits, and private business owners over the course of three weeks to gain a better understanding of the community's needs, and guided the development of the City's CARES funding program that is consistent with the legal framework surrounding the expenditures of funds.

He presented staff's recommendations as follows: (1) \$500,000 to be allocated to the City Business Relief Funds Program – \$400,000 for Tier 1 businesses with grant amounts available up to \$20,000; and \$100,000 for Tier 2 businesses with grant amounts available up to \$5,000. (2) \$100,000 for the COVID-19 Human Services Stabilization Program – to be focused on housing/rental assistance, utilities, and childcare. Funding per household shall be capped at \$3,000. Staff is recommending that the City partners with Families Unlimited Network (FUN) to administer this program subject to guidelines set by Council. (3) \$392,700.00 to be set aside to reimburse the taxpayers for City-incurred expenses associated with its COVID-19 response. City Attorney Kaser reviewed and explained the qualifying criterion for grant funding for the above-mentioned programs.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember McCluskey, seconded by Councilmember Pro Tem Lee, to amend the language under Section 3(A)(2) of the Resolution – Allocation of Coronavirus Relief Funds to reflect the following language:

2. One hundred thousand dollars (\$100,000.00) shall be allocated to the COVID-19 Human Services Stabilization Program. Of these amounts,
  - a. An amount, not exceeding ten thousand dollars (\$10,000.00), may be allocated first to nonprofit corporations who have demonstrate a direct impact related to COVID-19 and who provide human services to the University Place Community, with a maximum grant amount of \$3,000.00. The criterion generally applicable, excluding compliance with the City's business licensing requirements, to those Tier 2 business are applicable to an award of funds under this subsection;
  - b. An additional ten thousand dollars (\$10,000) together with any monies which may be unallocated under subsection (a) by August 17, 2020 to nonprofits may be allocated to one or more nonprofit corporations with a demonstrated commitment towards serving the human services needs of University Place residents for the purposes of ensuring food stability and other related human services impacts presented by COVID-19 within the City of University Place during the course of this emergency.

**The motion carried.**

**MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to adopt a resolution approving an Interagency Agreement for Coronavirus Relief Fund for Local Governments and setting forth guidelines for the distribution of Coronavirus Relief Funds to the University Place community as amended.

**The motion carried. (RESOLUTION NO. 924)**

At 8:53 p.m., a motion was made and was carried to extend the meeting to 9:25 p.m.

## 10. COURT SERVICES AGREEMENT

Staff Report – City Attorney Kaser provided an overview of the May 4, 2020 Council discussion regarding the City's municipal court services agreement with the City of Lakewood and referred to his memo (included in the packet) which addressed the questions raised by Council at the time. He informed Council of recent developments about the City of Lakewood's disinclination to extend a new offer at this time. He also pointed out and explained the two changes made to the Pierce County Agreement – term extended to 6 years and the 2.5% cost increase annually that will carry through the end of the term. He also noted the need to execute an interlocal agreement with the City of Lakewood to wind down the handling of the legacy cases for the City and to appoint a new judge. Staff recommends proceeding with executing a new court services Agreement with Pierce County District Court beginning January 1, 2021 and to proceed to negotiate an exit agreement with Lakewood for the legacy cases.

Public Comment – None.

Council Consideration – **MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to adopt a resolution approving an Agreement between Pierce County and the City of University Place for Prosecution, Defense, Probation and Court Services.

**The motion carried. (RESOLUTION NO. 925)**

## 11. SUITE 201 LEASE AGREEMENT

Staff Report – City Manager Sugg presented a resolution that would approve a lease agreement with SH & H Valuation, LLC for Suite 201 of the Civic Building. The proposed lease term is five (5) years with an option for two three-year extensions; requires no City out-of-pocket cost for tenant improvements – in lieu of the City funding for improvements, it is proposed that the City waive the three months' rent and require SH & H Valuation, LLC to perform all tenant improvements at their cost. The proposed agreement also



includes a three percent (3%) annual rent increase (beginning rate at \$18.00 per square foot). City Manager Sugg noted that an expenditure of \$23,000 will be incurred to pay for the brokerage fee. Staff believes that it is in the City's best interests to enter the proposed Lease with SH & H Valuation, LLC for Ste. 201 of the Civic Building.

Public Comment – None.

Council Consideration – **MOTION:** By Mayor Pro Tem Worthington, seconded by Councilmember Keel, to adopt a resolution approving a Lease with SH & H Valuation LLC for Ste. 201 of the University Place Civic Building.

**The motion carried. (RESOLUTION NO. 926)**

## **12. CITY MANAGER & COUNCIL COMMENTS/REPORTS**

City Manager Sugg provided an update on Governor Inslee's Safe Start-Stay Healthy plan, indicating that the opening phases have been put to a pause. He also provided Council information on COVID-19 reported cases.

Councilmember Keel expressed his interest in having a Council discussion on policing issues and requested Mayor Belleci to place the discussion on Council's agenda calendar.

Mayor Pro Tem Worthington congratulated Councilmember Keel for being elected as Association of Washington Cities (AWC) Board's President-elect. He briefly informed Council about the Community Vision Subcommittee's plan to provide Council with the FlashVote survey result for future discussion.

Councilmember Figueroa requested that City staff provide regular updates to Council on the progress of the CARES funding program.

Councilmember McCluskey congratulated Councilmember Keel on being elected as AWC Board's President-elect and thanked him for his service. She concurred with him regarding the need for discussion on racial discrimination and bias at all levels. Lastly, she encouraged the public to do their part in taking care of others from COVID-19.

## **13. ADJOURNMENT**

The meeting adjourned at 9:23 p.m. No other action was taken.

Submitted by,

Emy Genetia  
City Clerk

City of University Place  
Voucher Approval Document

<b>Control No.:</b> 5	<b>Agenda of:</b> 07/20/19	<b>PREPAY</b>
-----------------------	----------------------------	---------------

**Claim of:** Payroll for Pay Period Ending 07/15/2020

Check #	Date	Amount	Check #	Date	Amount	
318898	7/20/2020	636.39				
				7/20/2020	142,492.36	<b>DIRECT DEPOSIT</b>
						<b>EMPLOYEE NET 143,128.75</b>

WIRE	7/20/2020	27,128.41	BANK OF AMERICA
WIRE	7/20/2020	24,132.97	- 106006, VANTAGEPOINT TRANSF
WIRE	7/20/2020	10,478.61	- 304197, VANTAGEPOINT TRANSF
WIRE	7/20/2020	5,546.58	- 800263, VANTAGEPOINT TRANSF
WIRE	7/20/2020	834.23	PACIFIC SOURCE ADMINISTRATORS
WIRE	7/20/2020	42,632.36	WA STATE DEPT OF RETIREMENT SY
WIRE	7/20/2020	260.86	- 705544, VANTAGEPOINT TRANSF
WIRE	7/20/2020	186.57	AFLAC INSURANCE
WIRE	7/20/2020	1,220.90	WA ST DEPT OF RETIREMENT SYS
WIRE	7/20/2020	210.19	- 304197 LOAN, VANTAGEPOINT TR
WIRE	7/20/2020	3,062.61	- 106006 LOAN, VANTAGEPOINT
WIRE	7/20/2020	10.00	PACIFIC SOURCE ADMINISTRATORS
WIRE	7/20/2020	250.00	NATIONWIDE RETIREMENT SOLUTION

**BENEFIT/DEDUCTION AMOUNT 115,954.29**  
**TOTAL AMOUNT 259,083.04**

**Preparer Certification:**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

**Signed:** (Signature on file.) **Date**  
Steve Sugg, City Manager

FINAL CHECK LISTING  
CITY OF UNIVERSITY PLACE

Check Date: 06/15/2020

Check Range: 51984369 – 51984416, Wires #351735, 14520891

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided, and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file.)

Date: \_\_\_\_\_

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
351735	6/15/2020	021638	PACIFICSOURCE ADMIN, INC.	0000351735	5/26/2020	MAY20/ADMIN FEES	75.00	75.00
		Voucher: 46995						
14520891	6/15/2020	002072	WA STATE DEPT OF REVENUE	MAY20	6/11/2020	MAY20/B&O TAX/SWM FEES	16,832.21	16,832.21
		Voucher: 47007						
51984369	6/11/2020	025179	ACCESS INFORMATION MANAGE	8176157	5/31/2020	MAY20/OFFSITE RECORDS STOI	262.47	262.47
		Voucher: 46961						
51984370	6/11/2020	026144	AMAZON	60457 8781 06026	4/10/2020	ACCT# 6045787810602637	4,681.76	4,681.76
		Voucher: 46962						
51984371	6/11/2020	001818	APEX ENGINEERING PLLC	202058513	5/18/2020	APR20/35TH ST TOPO	35,158.75	
		Voucher: 46963		202058373	4/10/2020	MAR20/TOPOGRAPHIC SURVEY,	10,100.00	
				202058515	5/18/2020	APR20/LARSON LANE SURVEY	1,400.00	46,658.75
51984372	6/11/2020	026212	ARAMARK UNIFORM & CAREER /	19917647	5/26/2020	MAT RENTAL/PW SHOP	24.46	24.46
		Voucher: 46964						
51984373	6/11/2020	026214	ARC DOCUMENT SOLUTIONS LL	2320252	5/26/2020	CIRQUE PH 3/PLANS AND SPEC	225.50	225.50
		Voucher: 46965						
51984374	6/11/2020	026323	ARCHIVESOCIAL, INC	10506	4/30/2020	SOCIAL MEDIA AND WEBSITE AF	2,702.88	2,702.88
		Voucher: 46966						
51984375	6/11/2020	026314	ARIES MECHANICAL INC	1831-01	5/27/2020	REPAIR/CIVIC BLDG HOT WATER	8,772.56	8,772.56
		Voucher: 46967						
51984376	6/11/2020	024645	AT YOUR SERVICE PLUMBING	REFUND	6/4/2020	SPONSORSHIP REFUND/25TH AI	5,000.00	5,000.00
		Voucher: 46968						
51984377	6/11/2020	002333	BANK OF AMERICA	548001400009914	5/22/2020	MASTERCARD/05-22-2020	6,916.53	6,916.53
		Voucher: 46969						
51984378	6/11/2020	026329	BLUFOX MOBILE	REFUND	6/3/2020	REFUND/APPLIED FOR PERMIT I	23.00	23.00
		Voucher: 46970						
51984379	6/11/2020	024437	BUILDERS EXCHANGE OF WA. IN	1065544	4/7/2020	PUBLISH PROJECTS ONLINE/CIF	100.20	100.20
		Voucher: 46971						
51984380	6/11/2020	025573	CANON FINANCIAL SERVICES	21460451	5/13/2020	MAY20/COPIER LEASE IRC7565I	614.04	
		Voucher: 46972		21460450	5/13/2020	MAY20/PLOTWAVE345/PRINTER	425.72	
				21460449	5/13/2020	MAY20/COPIER LEASE/IR4551I	153.44	
				21460448	5/13/2020	MAY20/COPIER LEASE/IRC5535I	153.24	
				21460453	5/13/2020	MAY20/PAPERDECK-F1	28.26	1,374.70
51984381	6/11/2020	025483	CARDLOCK VENDING INC.	13694	5/20/2020	ANNUAL SERVICE AGREEMENT/	235.00	235.00
		Voucher: 46973						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984382	6/11/2020	003155	CDW.GOVERNMENT, INC.	XFM6753	3/12/2020	WATCHGUARD FIREBOX/M370 T	5,893.41
	Voucher:	46974	ZR00132571	5/27/2020	FEE/CLOUD BACKUP/PROTECTI	263.61	
			XWW8682	5/26/2020	NETOPICS/3-SLOT	95.67	6,252.69
51984383	6/11/2020	001152	CENTURYLINK	1491831545	5/15/2020	PHONES/LONG DISTANCE/INTEF	3,840.19
	Voucher:	46975	1492344483	5/23/2020	LONG DISTANCE	24.18	3,864.37
51984384	6/11/2020	001152	CENTURYLINK	206-Z20-0051	5/20/2020	PHONES/CITY WIDE	664.68
	Voucher:	46976					664.68
51984385	6/11/2020	003056	CITY OF LAKEWOOD	MC-00226	5/11/2020	MAY20/COURT SERVICES	18,507.50
	Voucher:	46977					18,507.50
51984386	6/11/2020	001024	CITY OF TACOMA	100333844	5/19/2020	WATER/4951 GRANDVIEW DR W	369.98
	Voucher:	46978	100083325	5/19/2020	POWER/4910 BRISTONWOOD DF	255.17	
			100565439	5/26/2020	WATER/3761 BP WAY W	241.78	
			101088118	5/18/2020	POWER/6100 CIRQUE DR W	161.92	
			100156306	5/18/2020	POWER/5400 ALAMEDA AVE W	151.90	
			100080586	5/19/2020	POWER/4951 GRANDVIEW DR W	138.29	
			101031174	5/11/2020	POWER/6706 24TH ST W	112.86	
			100668517	5/18/2020	WATER/4300 BP WAY W	102.33	
			100737063	5/19/2020	POWER/2715 ELWOOD DR W	97.27	
			101088119	5/18/2020	POWER/5800 CIRQUE DR W	84.58	
			100668519	5/18/2020	WATER/5600 ALAMEDA AVE W	51.92	
			100895151	5/18/2020	POWER/7901 CIRQUE DR W	48.69	
			100093125	5/27/2020	POWER/8513 33RD ST W #A	46.48	
			100165190	5/26/2020	POWER/3761 BP WAY W	39.30	
			101115836	5/19/2020	POWER/2702 ELWOOD DR W	28.43	
			100615001	5/22/2020	POWER/2247 E DAY ISLAND BLV	5.90	1,936.80
51984387	6/11/2020	025161	CITY TREASURER	131373	5/21/2020	CABLE TV/ATRIUM	37.08
	Voucher:	46979	130297	5/8/2020	DTA RECEIVERS/CITY HALL	4.50	41.58
51984388	6/11/2020	024565	COMCAST	849835010113564	5/7/2020	MAY12-JUN11/INTERNET/CIVIC E	182.57
	Voucher:	46980					182.57
51984389	6/11/2020	024347	COPIERS NORTHWEST, INC.	INV2142187	5/14/2020	MAY13-JUN12/BASE RATE	131.14
	Voucher:	46981	INV2145073	5/22/2020	APR21-MAY20/OVERAGE CHARG	114.77	
			INV2142612	5/15/2020	APR14-MAY13/OVERAGE CHARG	28.15	274.06
51984390	6/11/2020	002488	CWA CONSULTANTS, P.S.	20-001	1/2/2020	BLD19-0260 STRUCTURAL PLAN	9,217.76
	Voucher:	46982					9,217.76

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984391	6/11/2020	001737	DON SMALL & SONS OIL DIST CCS180618	5/27/2020	BULK FUEL/PW SHOP	1,342.35	1,342.35
		Voucher: 46983					
51984392	6/11/2020	026284	FOSTER'S CREATIVE 1280	5/1/2020	25TH SPONSORSHIP/PHASE 2 D	5,000.00	5,000.00
		Voucher: 46984					
51984393	6/11/2020	001096	HONEY BUCKET	0551545904	5/12/2020	PORTA POTTY RENTAL/SKATE P	182.83
		Voucher: 46985		0551545903	5/12/2020	PORTA POTTY RENTAL/CURRAN	72.83
				0551562373	5/24/2020	CREDIT/PORA POTTY RENTAL/S	-37.99
				0551562372	5/24/2020	CREDIT/PORTA POTTY RENTAL/I	-37.99
							179.68
51984394	6/11/2020	001223	HUMANE SOCIETY OF TACOMA IVC0002215	6/1/2020	JUN20/BOARDING CONTRACT	120.00	120.00
		Voucher: 46986					
51984395	6/11/2020	026159	JENNINGS EQUIPMENT, INC. 7661P	5/21/2020	BLADE/BOLT/ASSY CARTR/CART	233.59	233.59
		Voucher: 46987					
51984396	6/11/2020	002091	LEXISNEXIS 3092671157	5/31/2020	MAY20/ONLINE LEGAL SERVICE	109.90	109.90
		Voucher: 46988					
51984397	6/11/2020	001797	LOWE'S BUSINESS ACCOUNT/GE874-3507-900095-	5/17/2020	#08471/MISC REPAIR & MAINTEN	157.40	157.40
		Voucher: 46989					
51984398	6/11/2020	026056	MITCHEL PLUMBING CO 20204	4/30/2020	REPAIR SERVICE/URINAL/POLIC	225.16	225.16
		Voucher: 46990					
51984399	6/11/2020	001378	MOUNTAIN MIST WATER 003496485	5/28/2020	#065205/BOTTLED WATER/CITY I	43.96	
		Voucher: 46991		003481731	5/20/2020	#065205/BOTTLED WATER/CITY I	43.34
							87.30
51984400	6/11/2020	026087	MYSIDEWALK, INC. 31827	6/10/2020	MYSIDEWALK ANNUAL SUBSCRI	6,500.00	6,500.00
		Voucher: 46992					
51984401	6/11/2020	002847	NW PLAYGROUND EQUIPMENT,II46566	5/28/2020	REPAIR PARTS/PLAYGROUND EC	2,068.08	2,068.08
		Voucher: 46993					
51984402	6/11/2020	003178	OWENS PRESS, INC. 26535	5/25/2020	CRIMINAL TRESPASS NOTIFICAT	279.43	
		Voucher: 46994		26536	5/25/2020	CRIMINAL TRESPASS AGREEME	221.93
							501.36
51984403	6/11/2020	001109	PIERCE COUNTY BUDGET & FIN/CI-288219	5/26/2020	APR20/ANIMAL CONTROL & SHE	10,964.98	
		Voucher: 46996		CI-288042	5/12/2020	FEB20/TRAFFIC OPERATIONS/M.	9,891.03
				CI-287962	5/11/2020	APR20/JAIL SERVICES	3,894.26
							24,750.27

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984404	6/11/2020	001588	PIERCE COUNTY SEWER	00664685	6/1/2020	SEWER/4951 GRANDVIEW DR W	231.99
	Voucher:	46997		01576712	6/1/2020	SEWER/3609 MARKET PL W/RET	49.54
				01576721	6/1/2020	SEWER/3609 MARKET PL W/RET	49.54
				01576739	6/1/2020	SEWER/3609 MARKET PL W/RET	49.54
				01571443	6/1/2020	SEWER/7520 CIRQUE DR W	40.19
				00604682	6/1/2020	SEWER/2917 MORRISON RD W	21.48
				01633279	6/1/2020	SEWER/1902 SEAVIEW AVE W	21.48
				01512692	6/1/2020	SEWER/3555 MARKET PL W	16.79
							480.55
51984405	6/11/2020	001114	PITNEY BOWES GLOBAL FIN. SV(MAY20		6/1/2020	MAY 20/ACCT19533470/POSTAGI	1,000.00
	Voucher:	46998					1,000.00
51984406	6/11/2020	001291	PITNEY BOWES INC	1015700374	5/27/2020	EZ SEAL/4 BOXES	84.06
	Voucher:	46999					84.06
51984407	6/11/2020	001161	PUGET SOUND ENERGY CORP	200000971479	6/15/2020	GAS/4910 BRISTONWOOD DR W	93.44
	Voucher:	47000		200014542258	5/28/2020	GAS/7450 MARKET SQ W	36.00
							129.44
51984408	6/11/2020	025844	RICHARD MERCIER	136	4/29/2020	POLLINATION SERVICES/CURRA	450.00
	Voucher:	47001					450.00
51984409	6/11/2020	026326	RU2 SYSTEMS, INC	42018	6/1/2020	RADAR SIGN/SLOW SIGN	6,518.00
	Voucher:	47002					6,518.00
51984410	6/11/2020	025757	SKELLEY PIANO	6072	3/16/2020	PIANO TUNING/FEB 4, FEB 18	290.00
	Voucher:	47003					290.00
51984411	6/11/2020	025311	TACOMA WINSUPPLY, INC.	066161 01	5/8/2020	MISC IRRIGATION SUPPLIES	218.48
	Voucher:	47004		063000 01	1/3/2020	CREDIT/ORIGINAL INVOICE #062	-61.58
							156.90
51984412	6/11/2020	001331	UNIVERSITY PLACE REFUSE SV, IREFUND		6/5/2020	SPONSORSHIP REFUND/25TH AI	10,000.00
	Voucher:	47005		1132441	5/22/2020	JUN20/BILLING PERIOD/COMPAC	1,234.41
				1132703	5/22/2020	JUN20/BILLING PERIOD/REFUSE	911.56
							12,145.97
51984413	6/11/2020	025399	VASSEY NURSERY, LLC	05212020	5/21/2020	SUN & SHADE BASKETS	11,097.70
	Voucher:	47006					11,097.70
51984414	6/11/2020	022590	WA STATE DEPT OF TRANSPORTRE-313-ATB00413		4/13/2020	MAR20/27TH ST IMPROVEMENTS	37.50
	Voucher:	47008					37.50
51984415	6/11/2020	023675	ZEE MEDICAL INC.	68399816	4/29/2020	ANNUAL AED COMPLIANCE MAN	251.67
	Voucher:	47009					251.67
51984416	6/11/2020	001357	ZUMAR INDUSTRIES INC	32728	5/27/2020	STREET SIGNAGE METAL FITTIN	1,756.20
	Voucher:	47010		32742	5/28/2020	VARIOUS SIGNS/PARKS	1,649.17
							3,405.37

---

Sub total for BANK OF AMERICA: 212,149.28



50 checks in this report.

Grand Total All Checks: 212,149.28

FINAL CHECK LISTING  
CITY OF UNIVERSITY PLACE

Check Date: 06/30/2020

Check Range: 51984417 – 51984447, Wire #353559

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: (Signature on file.)

Date: \_\_\_\_\_

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
353559	6/30/2020	021638	PACIFCSOURCE ADMIN, INC.	0000353559	6/19/2020	JUN20/ADMIN FEES	75.00	75.00
		Voucher: 47026						
51984417	6/25/2020	001945	ADDISON CONSTRUCTION SUPP	367162	6/10/2020	REBAR	221.95	221.95
		Voucher: 47011						
51984418	6/25/2020	001004	ALARMWORKS NW	17703	6/1/2020	JUN20/ALARM MONITORING	300.03	300.03
		Voucher: 47012						
51984419	6/25/2020	026144	AMAZON	60457 8781 06026	5/10/2020	ACCT# 6045787810602637	994.98	994.98
		Voucher: 47013						
51984420	6/25/2020	026292	BLUEFIRE INTERACTIVE LLC	1383	5/31/2020	SQL HELPER CALL/MEETING	250.00	250.00
		Voucher: 47014						
51984421	6/25/2020	025573	CANON FINANCIAL SERVICES	20663135/#2	10/13/2019	SEPT19/COPIER LEASE/IR4551III	151.73	151.73
		Voucher: 47015						
51984422	6/25/2020	001152	CENTURYLINK	253-566-9558	6/4/2020	PW PUMP CALLOUT LINE	51.05	51.05
		Voucher: 47016						

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51984424	6/25/2020	001024 CITY OF TACOMA	100068203	6/1/2020	POWER/3715 BP WAY W	1,781.52	
	Voucher:	47017	100664578	6/10/2020	WATER/5300 GRANDVIEW DR W	543.61	
			101102107	6/4/2020	POWER/3555 MARKET PL W	499.50	
			101117614	6/4/2020	POWER/3612 DREXLER DR W	473.27	
			100122800	6/4/2020	POWER/4398 BP WAY W	378.06	
			100664580	6/10/2020	WATER/6000 GRANDVIEW DR W	373.28	
			100578632	6/4/2020	WATER/7450 MARKET SQ W	292.69	
			100137272	6/3/2020	WATER & POWER/1901 SEAVIEW	279.30	
			100087691	6/4/2020	POWER/3697 BRIDGEPORT WAY	218.27	
			101098584	6/4/2020	POWER/7450 MARKET SQ. W	207.87	
			100092335	6/9/2020	POWER/3050 BP WAY W	188.67	
			100751205	6/4/2020	WATER/3555 MARKET PLACE WE	188.45	
			100617905	6/4/2020	POWER/3525 BP WAY W	180.93	
			100892483	6/2/2020	POWER/5400 BP WAY W	169.68	
			100101775	6/8/2020	POWER/5250 GRANDVIEW DR W	143.25	
			100101800	6/5/2020	POWER/6318 GRANDVIEW DR W	140.37	
			100892486	6/2/2020	POWER/6400 BP WAY W	126.06	
			100101783	6/10/2020	POWER/5520 GRANDVIEW DR W	96.69	
			100905391	6/10/2020	POWER/9313 56TH ST W	89.55	
			100125070	6/2/2020	POWER/5370 BP WAY W	88.56	
			100820972	6/9/2020	POWER/2700 SUNSET DR W	84.60	
			100851341	6/2/2020	POWER/6420 CHAMBERS CREEK	74.55	
			100951901	6/5/2020	POWER/7723 CHAMBERS CREEK	72.61	
			101126231	6/9/2020	WATER/7900 27TH ST W	72.10	
			100495884	6/4/2020	POWER/3625 DREXLER DR	69.48	
			100138171	6/4/2020	POWER/3998 BP WAY W	69.32	
			101129840	6/4/2020	POWER/3609 MARKET PLACE W	56.72	
			100456986	6/2/2020	POWER/5918 HANNAH PIERCE F	55.06	
			100105615	6/4/2020	POWER/3503 BP WAY W	51.98	
			100714386	6/4/2020	POWER/3609 MARKET PL #201	47.88	
			100306925	6/5/2020	POWER/8020 CHAMBERS CK RD	46.71	
			100315888	6/5/2020	POWER/7401 CHAMBERS LN W	46.00	
			100306924	6/5/2020	POWER/8900 CHAMBERS CK RD	46.00	
			101122277	6/5/2020	POWER/8308 CHAMBERS CREEK	45.66	
			100156353	6/4/2020	POWER/4720 BP WAY W	38.51	

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100737837	6/2/2020	POWER/5702 BP WAY W	33.29	
			100439837	6/4/2020	POWER/3501 72ND AVENUE CT \	23.65	
			100802489	6/4/2020	POWER/3904 BP WAY W	19.70	
			100986098	6/5/2020	POWER/7613 CHAMBERS CREEK	9.40	
			100086165	6/4/2020	POWER/7813 44TH ST W	7.77	
			100086155	6/4/2020	POWER/7801 40TH ST W	7.77	7,438.34
51984425	6/25/2020	002171 CITY TREASURER	90978254	5/29/2020	FLEET MAINTENANCE	9,262.25	9,262.25
		Voucher: 47018					
51984426	6/25/2020	024347 COPIERS NORTHWEST, INC.	INV2147483	5/31/2020	MAY1-31/OVERAGE CHARGE	94.68	
		Voucher: 47019	INV2145753	5/27/2020	APR23-MAY22/OVERAGE CHARGE	14.88	
			INV2147091	5/29/2020	APR29-MAY28/OVERAGE CHARGE	8.55	118.11
51984427	6/25/2020	022739 GRAINGER	9560325269	5/15/2020	ADA WARNING PAD/COLGATE PA	201.18	
		Voucher: 47020	9556590496	6/10/2020	LATCH PROTECTOR/KOBAYASHI	47.81	248.99
51984428	6/25/2020	001212 GRAY & OSBORNE INC	5/20427.01	5/26/2020	CHAMBERS CREEK CANYON TR	29,144.97	
		Voucher: 47021	6/20427.02	5/26/2020	CHAMBERS CREEK CANYON TR	21,031.13	
			1/20502.00	5/26/2020	ALAMEDA DR W/STORM SYSTEM	2,605.25	52,781.35
51984429	6/25/2020	025936 GRAY CPA CONSULTING, PC	130851	6/1/2020	FINANCE CONSULTING/CAFR AS	5,307.66	5,307.66
		Voucher: 47022					
51984430	6/25/2020	001222 HOME DEPOT U.S.A., INC.	6035-3225-3196-0	5/28/2020	MISC REPAIR & MAINT SUPPLIES	601.68	601.68
		Voucher: 47023					
51984431	6/25/2020	026324 KPFF CONSULTING ENGINEERS	323500	5/14/2020	67TH AVE/ROW SURVEY/TOPOG	7,729.05	7,729.05
		Voucher: 47024					
51984432	6/25/2020	026056 MITCHEL PLUMBING CO	05012020	5/1/2020	SERVICE CHARGE	13.55	
		Voucher: 47025	06012020	6/1/2020	SERVICE CHARGE	3.58	17.13
51984433	6/25/2020	026127 PCRCO / DBA LRI	8776	5/31/2020	DISPOSAL/SPECIAL WASTE	1,777.52	1,777.52
		Voucher: 47027					
51984434	6/25/2020	001109 PIERCE COUNTY BUDGET & FIN/CI-289288		6/8/2020	JUN20/POLICE SERVICES	314,970.07	
		Voucher: 47028	CI-289440	6/17/2020	MAY20/SPECIAL OVERTIME	9,889.57	
			CI-288917	6/2/2020	FIRE INVESTIGATION SERVICES	8,250.98	
			CI-289355	6/11/2020	MAY20/JAIL SERVICES	3,300.66	336,411.28
51984435	6/25/2020	024698 PIERCE COUNTY SECURITY, INC.	378176	6/3/2020	#010740/MAY20/PARADISE POND	175.00	
		Voucher: 47029	378404	6/3/2020	#009206/MAY20/KOBAYASHI	175.00	
			378365	6/3/2020	#009205/MAY20/CIRQUE PARK	175.00	525.00
51984436	6/25/2020	001114 PITNEY BOWES GLOBAL FIN. SV		6/25/2020	COVID INFO/POSTCARD	750.00	750.00
		Voucher: 47030					

Bank : bofa BANK OF AMERICA

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51984437	6/25/2020	024637	PLAYCORE WISCONSIN/DBA GAMPJI-0138806	6/4/2020	HDW/BOOT REPLACEMENT/SUN	425.48	425.48	
		Voucher: 47031						
51984438	6/25/2020	002206	S & S TIRE, INC.	1-106767	5/28/2020	FLAT TIRE REPAIR/STREET SWE	107.06	107.06
		Voucher: 47032						
51984439	6/25/2020	001426	SPECTRUM SIGN COMPANY, INC 25844		5/19/2020	CURBSIDE PICK UP SIGNAGE	998.80	998.80
		Voucher: 47033						
51984440	6/25/2020	025578	SPRAY CONSTRUCTION INC.	447	6/12/2020	PAINTING/CITY HALL OFFICE	5,357.63	5,357.63
		Voucher: 47034						
51984441	6/25/2020	002823	THOMPSON ELECTRICAL CONST	0620-14553V	6/10/2020	MISC ELECTRICAL REPAIRS	347.39	347.39
		Voucher: 47035						
51984442	6/25/2020	025336	US BANK	745000006	5/31/2020	CUSTOMER #745000006/MAY20/I	24.00	24.00
		Voucher: 47036						
51984443	6/25/2020	026330	VARNUM, JESSICCA	REFUND	6/8/2020	REFUND/CAT LICENSE/PAID INC	49.45	49.45
		Voucher: 47037						
51984444	6/25/2020	001153	VERIZON WIRELESS,LLC.	9855784804	6/23/2020	CELL PHONE/CITY WIDE/PW & P	1,924.13	1,924.13
		Voucher: 47038						
51984445	6/25/2020	001032	WA STATE	90112020050055	6/1/2020	MAY20/TELECOMMUNICATIONS	45.00	45.00
		Voucher: 47039						
51984446	6/25/2020	001512	WA STATE AUDITORS OFFICE	L136970	6/10/2020	AUDIT #49443/AUDIT PERIOD 19-	8,312.85	
		Voucher: 47040		L136483	5/12/2020	AUDIT #49443/AUDIT PERIOD 19-	5,032.95	
				L137242	6/10/2020	AUDIT #57821/AUDIT PERIOD 19-	1,583.40	14,929.20
51984447	6/25/2020	002121	WASHINGTON TREE & LAWN CAF	1346318	5/29/2020	SPRING SPRAY #2/CURRAN ORC	1,648.50	1,648.50
		Voucher: 47041						
<b>Sub total for BANK OF AMERICA:</b>							<b>450,869.74</b>	

31 checks in this report.

Grand Total All Checks: 450,869.74

**Business of the City Council  
City of University Place, WA**

---

**Proposed Council Action:**

Adopt a Resolution making technical corrections to Resolution No. 924.

**Agenda No:** 7C  
**Dept. Origin:** City Manager  
**For Agenda of:** July 20, 2020  
**Exhibits:** Resolution

**Concurred by Mayor:** \_\_\_\_\_  
**Approved by City Manager:** \_\_\_\_\_  
**Approved as to Form by City Atty.:** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Approved by Dept. Head:** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
---------------------------------	----------------------------	-----------------------------------

**SUMMARY/POLICY ISSUES**

On July 6, 2020, the City Council passed Resolution 924. Following its passage, the need for a technical correction was brought to our attention.

This concern relates to newly established businesses. Specifically, Council afforded newly established businesses (i.e., those businesses which established a University Place-based location between March 16, 2019 and March 16, 2020) upon compliance with other conditions, to qualify for business relief funds. However, the comparison period within which to examine COVID-19-related impacts was from March 1<sup>st</sup> to June 30<sup>th</sup>. If a business which is otherwise eligible is established after June 30<sup>th</sup>, there is no period upon which to compare as a “baseline,” and those businesses are ineligible for funding, which appears contrary to Council’s intent.

Without such a correction, there is a potential inconsistency within Resolution 924. To address this concern, two changes are recommended: (1) a different comparison period for newly established businesses is affixed (January 1 - March 31, 2020 with April 1 - June 30, 2020); and (2) the COVID-19 related loss threshold is raised from 25% to 50% to accommodate this adjusted timeline.

**MOTION**

**MOVE TO:** Adopt a Resolution making technical corrections to Resolution No. 924.



RESOLUTION NO. \_\_\_\_

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE MAKING TECHNICAL CORRECTIONS TO RESOLUTION 924**

WHEREAS, on July 6, 2020, the City Council passed Resolution 924; and

WHEREAS, following its passage, the need for a technical correction has been identified which pertains to newly established businesses and without such a correction, there is a potential inconsistency within Resolution 924;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:**

Section 1. The following portions of Resolution 924 are amended:

- A. Exhibit A, under the heading "Criteria for All Applicants," is amended to read as follows:

All applicants must meet the following criteria for financial support:

\* \* \*

3) Experienced a loss of 25% or more in revenue due directly to COVID-19 impacts (comparing March 1, 2019 – June 30, 2019 with March 1, 2020 - June 30, 2020 or for those businesses which established a business location within the City of University Place after March 16, 2019, experienced a loss of 50% or more in revenue due directly to COVID-19 impacts (comparing January 1 - March 31, 2020 with April 1 - June 30, 2020 revenues).

- B. Exhibit A, under the heading "Exclusions from the Program" is amended to read as follows: Entities meeting one or more of the following criteria are excluded from receiving grants under this Program:

\* \* \*

2) Businesses that qualified as an "essential business" and remained open to the public or worked under normal operating conditions from March 16, 2020 to June 30, 2020, unless the business can prove a loss of 25% revenue due to COVID impacts (comparing ~~March 1, 2019 – June 30, 2019 with March 1, 2020 – June 30, 2020~~ the time periods set forth under Item 3 under the heading "Criteria for all Applicants");

Section 2. Retroactive Ratification of Actions Taken. Any and all applications for assistance under the COVID-19 Business Relief Fund Program which are consistent with the amendments herein shall be processed in a manner consistent with this resolution. Any other applications which may have been received by the City which are consistent with the amendments herein that occurred prior to the authorization provided in this Resolution are hereby ratified and approved.

Section 3. General Provisions.

- A. This Resolution shall be implemented consistent with applicable law and subject to the availability of funding.
- B. This Resolution is not intended to, and it does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the City of University Place, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.

**ADOPTED BY THE CITY COUNCIL ON JULY 20, 2020.**

\_\_\_\_\_  
Caroline Belleci, Mayor

**ATTEST:**

\_\_\_\_\_  
Emelita J. Genetia, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Matthew S. Kaser, City Attorney

# COUNCIL CONSIDERATION

**Business of the City Council  
City of University Place, WA**

---

**Proposed Council Action:**

Pass an ordinance amending Section 10.10.010 of the University Place Municipal Code to allow for administrative reduction in speed limits during active street construction or repairs.

**Agenda No:** 8  
**Dept. Origin:** Engineering  
**For Agenda of:** July 20, 2020  
**Exhibits:** Ordinance

**Concurred by Mayor:** \_\_\_\_\_  
**Approved by City Manager:** \_\_\_\_\_  
**Approved as to Form by City Atty.:** \_\_\_\_\_  
**Approved by Finance Director:** \_\_\_\_\_  
**Approved by Dept. Head:** \_\_\_\_\_

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
---------------------------------	----------------------------	-----------------------------------

**SUMMARY/POLICY ISSUES**

High vehicle speeds through construction zones pose a hazard to both construction workers and the travelling public. Most jurisdictions have administrative provisions for temporary reductions in speed limits on roadways undergoing construction and /or repairs, however the University Place Municipal Code does not have any such provision.

The attached amendment to Section 10.10.010 of the University Place Municipal Code would allow for a reduction of speed when conditions merit based on an engineering study. The speed limit could not be reduced lower than 25 mph on arterial streets and lower than 20 mph on local streets and would not extend past the construction project limits. The adopted speed limits would be restored when the construction and/or repair work is completed to the point where normal traffic flow can be safely accommodated.

**MOTION**

**MOVE TO:** Pass an ordinance, amending Section 10.10.010 of the University Place Municipal Code to allow for administrative reduction in speed limits during active street construction or repairs.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE UNIVERSITY PLACE CITY COUNCIL AMENDING SECTION 10.10.010 OF THE UNIVERSITY PLACE MUNICIPAL CODE; RELATING TO TEMPORARY SPEED LIMITS**

WHEREAS, the City Council has reserved to itself the authority to affix speed limits within the City; and

WHEREAS, from time-to-time, there is the need for temporary speed reductions due to construction or repair; and

WHEREAS, such speed limit reductions are of such a duration that they ordinarily do not involve the need for multiple acts of the City Council to affix and/or remove and that such reductions can best be handled through the expertise of the City Engineer;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. Section 10.10.010 of the University Place Municipal Code entitled "Maximum speed limit of 25 miles per hour unless otherwise posted." Is amended to read as follows:

A. The maximum speed limit for all City streets is established as 25 miles per hour except where a lower or greater maximum lawful speed is established by ordinance of the City Council upon the recommendation made by the Director after the completion of an engineering and traffic investigation pursuant to the authority granted in WAC 308-330-270 and RCW 46.61.415. ~~No speed limit on City streets other than 25 miles per hour shall be enforced unless the speed limit is posted by signs pursuant to Chapter 46.61 RCW and Chapter 308-330 WAC.~~

B. The City Engineer is authorized to implement a temporary speed limit reduction for City roadways during active construction or repair when it is deemed appropriate to enhance safety to the public. Such reduction shall require a traffic engineering study and the City Engineer shall then issue a written authorization for such reduction. The Construction Zone Speed Limit shall:

1. not be less than 25 miles per hour for arterial streets and 20 miles per hour for local streets;
2. not extend outside the signed construction project traffic control limits;
3. not occur outside the active construction or repair activity limits; and
4. be removed when the road project is completed to the point where normal traffic flow can reasonably be accommodated.

C. No speed limit on City streets other than 25 miles per hour shall be enforced unless the speed limit is posted by signs pursuant to Chapter 46.61 RCW and Chapter 308-330 WAC.

Section 2. Severability. If any portion of this Ordinance or its application to any person or circumstances is held invalid, the remainder of the Ordinance or the application of the provision to other persons or circumstances shall not be affected.

Section 3. Effective Date. This Ordinance shall be in full force and effect five (5) days after final passage.

**PASSED BY THE CITY COUNCIL ON \_\_\_\_\_, 2020.**

\_\_\_\_\_  
Caroline Belleci, Mayor

**ATTEST:**

\_\_\_\_\_  
Emelita J. Genetia, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Matthew S. Kaser, City Attorney

Publication Date: xx/xx/xx

Effective Date: xx/xx/xx

# STUDY SESSION

# Memo

---

**DATE:** July 20, 2020

**TO:** City Council

**FROM:** Leslie Blaisdell, Finance Director



**SUBJECT:** UPMC Housekeeping Adjustments Related to City Funds

---

Before you for study this evening is an Ordinance containing housekeeping adjustments to the University Place Municipal Code related to City fund types.

Changes include additions and changes to RCW references, elimination of references to the Recreation program, the addition of new funds created in recent years and elimination of fund types no longer in use.

New funds added include the Transportation Benefit District Fund, Traffic Impact Fee Fund, and the LRF Fund.

Eliminated fund types include the Arterial Street Fund and Paths and Trails Fund. These are no longer required by the State. Fuel taxes are deposited into the Street Fund in their entirety as the requirement to split the funds was eliminated.

Additionally, there were three funds set up at the inception of the City which have never been used. This ordinance eliminates the University Place Retirement Systems Fund, Deferred Compensation Fund and Investment Control Fund.



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE UNIVERSITY PLACE CITY COUNCIL AMENDING CHAPTER 4.40 OF THE UNIVERSITY PLACE MUNICIPAL CODE; RELATING TO CITY FUNDS**

WHEREAS, RCW 35A.42.010 imposes certain duties and grants authorities to the City Treasurer, as designated by ordinance, including the management and investment of city funds; and

WHEREAS, the establishment of separate accounts for every appropriation or fund of a municipality is required by RCW 43.09.210; and

WHEREAS, this provision also states that “all services rendered by . . . one department, public improvement, undertaking, institution, or public service industry to another, shall be paid for at its true and full value . . . or no department . . . shall benefit in any financial manner whatever by an appropriation or fund made for the support of another”; and

WHEREAS, it is appropriate from time-to-time to reevaluate and reexamine the need to repeal outdated funds, establish new funds and to otherwise readdress funds in order to accommodate the City’s needs;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. Section 4.40.060 of the University Place Municipal Code entitled “General fund (RCW 35.37.010 and 35A.37.010)” is retitled as “General fund (RCW 35.37.010)” and amended to read as follows:

A. Purpose. The general fund is established to account for all receipt and disbursement transactions associated with ordinary City operations that are not required to be accounted for in another fund.

B. Revenue Sources. Taxes and general revenues, including but not limited to property taxes, local sales taxes, franchise fees, gambling taxes, liquor taxes, utility taxes, fines and forfeitures, license fees, permits, ~~recreation~~ park fees, and miscellaneous other revenues that support general government operations.

Section 2. Section 4.40.070 of the University Place Municipal Code entitled “Street Fund” is amended to read as follows:

A. Purpose. This fund is established to account for the receipt and disbursements of state-levied unrestricted motor vehicle fuel taxes, pursuant to RCW 48.68.090.

B. Revenue Sources. Specific revenue sources shall include, but not be limited to, unrestricted motor vehicle fuel taxes, transportation related fees, permits, interest earnings, and such other sources as may be authorized by the City Council.

Section 3. Section 4.40.180 of the University Place Municipal Code entitled “Community Information Services Fund” is retitled, without change to the text of the Code, to “Information Services Fund”.

Section 4. A new section 4.40.340 of the University Place Municipal Code entitled “Traffic Impact Fee Fund” is created which reads as follows:

A. Purpose: This fund is established to account for the receipt and disbursement of the traffic impact fees established by City Council pursuant to the Washington State Growth Management Act codified at chapter 36.70A RCW and at RCW 82.02.050 to 82.02.100. Such expenditures include development of transportation facilities that constitute System Improvements and may include the following items to the extent that they relate to a particular System Improvement: facility planning, land acquisition, site

improvements, necessary off-site improvements, facility construction, facility engineering and design work, facility permit fees, facility financing, grant matching funds, applicable mitigation costs, capital equipment pertaining to a particular System Improvement, and any other capital costs related to a particular System Improvement. Impact fees may also be used to recoup transportation facility improvement costs previously incurred by the City to the extent that new growth and development will be served by the previously acquired or constructed improvements resulting in such costs.

B. Revenue Sources: Traffic Impact Fees authorized by RCW 82.02.060, interest earnings, and other revenue that may be authorized by the City Council.

Section 5. A new section 4.40.350 of the University Place Municipal Code entitled "Transportation Benefit District Fund" is created which reads as follows:

A. Purpose: This fund is established to account for the receipt and disbursement of transportation benefit funds that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels authorized by RCW 35.21.225 and subject to the provisions of Chapter 36.73 RCW.

B. Revenue Sources: Transportation Benefits funds, and other revenue that may be authorized by the City Council.

Section 6. A new section 4.40.360 of the University Place Municipal Code entitled "Local Revitalization Financing Fund" is created which reads as follows:

A. Purpose: This fund is established to account for receipt and disbursement transactions associated with Local Revitalization Financing.

B. Revenue Sources: Revenues received from the sale of Local Revitalization Revenue Bonds.

Section 7. A new section 4.40.370 of the University Place Municipal Code entitled "Police/Public Safety Fund" is created which reads as follows:

A. Purpose: This fund is established to account for receipt and disbursement transactions associated with police services, court services, jail services, city attorney's office, crime prevention, animal control, code enforcement, and emergency management.

B. Revenue Sources: Revenues supporting this fund include property taxes, revenues identified by state statutes collected in support of public safety, fines and forfeitures, pet license fees, grants and other revenue that may be authorized by the City Council.

Section 8. The following sections of the University Place Municipal Code are repealed in their entirety:

4.40.080 Arterial Street Fund.

4.40.100 Path and trails reserve fund.

4.40.210 University Place retirement system fund.

4.40.220 Deferred compensation fund.

4.40.230 Investment control fund.

Section 9. Ratification. Any act taken that is consistent with the authority conveyed and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 10. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 11. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall be effective five (5) days after passage and publication of an approved summary of this ordinance.

**PASSED BY THE CITY COUNCIL ON JULY 20, 2020.**

\_\_\_\_\_  
Caroline Belleci, Mayor

**ATTEST:**

\_\_\_\_\_  
Emelita J. Genetia, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Matthew S. Kaser, City Attorney

Publication Date: xx/xx/xx  
Effective Date: xx/xx/xx

# **CITY OF UNIVERSITY PLACE PROCLAMATION**

**WHEREAS**, the end of the Civil War did not bring about an end to overt racism or systemic racism in the United States of America; and

**WHEREAS**, despite significant progress in the last 50 years, the United States still suffers from racial division and racial inequality; and

**WHEREAS**, engrained in our Country's history and culture are policies and practices that have created disparities between the races in wealth, housing, justice, healthcare, consumer credit, universal suffrage, education; and

**WHEREAS**, the recent events, including the very raw (visual) videos of George Floyd's and Manuel Ellis' deaths, have awakened the nation as to significant issues of racial injustice in policing and the criminal justice system; and

**WHEREAS**, University Place supports the physical and mental well-being and health of all individuals is valued. Violence is not tolerated. A cooperative community spirit and respect for each other--our commonalities and differences--foster a diverse cultural, spiritual and ethnic life and prepare us for future challenges. This will include issues of social justice and equity; and

**WHEREAS**, local government, being closest to the people and most accessible government, plays an important role in addressing these profound issues; and

**WHEREAS**, the City of University Place will listen with an open mind to difficult discussions, hear the voice of its citizens and embrace changes to ensure social justice for all and that discrimination will not be tolerated in policies and actions by the City and those entities whom they associate.

**NOW THEREFORE**, the City Council of the City of University Place declares its intent to investigate; to change policies and procedures that have contributed to systemic racism within our local government based on outcomes of community conversations partnered with subject matter experts.

**PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, ON JULY 20, 2020.**

---

Caroline Belleci, Mayor

ATTEST:

---

Emelita J. Genetia, City Clerk