

UNIVERSITY PLACE CITY COUNCIL
Regular Council Meeting Agenda
Monday, July 2, 2018, 6:30 p.m.

UPTV

Note: Times are approximate and subject to change.

Town Hall Meeting Room
3715 Bridgeport Way West

- 6:30 pm
- 1. **CALL REGULAR MEETING TO ORDER**
 - 2. **ROLL CALL**
 - 3. **PLEDGE OF ALLEGIANCE – Mayor Pro Tem Belleci**
 - 4. **APPROVAL OF MINUTES – June 11, 2018 and June 18, 2018**
 - 5. **APPROVAL OF AGENDA**

- 6:35 pm
- 6. **PUBLIC COMMENTS** – (Citizens wishing to address the Council will be given three minutes to comment on matters not scheduled for Public Hearing or Council Consideration. Specific concerns raised at this time will be addressed by City staff after the meeting. State law prohibits the use of this forum to promote or oppose candidates for public office or ballot measure. Please provide your name and address for the record.)

- 6:40 pm
- 7A- **CONSENT AGENDA**
 - 7B. **Motion: Approve or Amend the Consent Agenda as Proposed**

The Consent Agenda consists of items considered routine or have been previously studied and discussed by Council and for which staff recommendation has been prepared. A Councilmember may request that an item be removed from the Consent Agenda so that the Council may consider the item separately. Items on the Consent Agenda are voted upon as one block and approved with one vote.

- A. **Receive and File: Payroll and Claims.**
- B. **Adopt a resolution establishing the City Council's collective goals, outcomes and actions for the 2019-2020 biennium.**

COUNCIL CONSIDERATION – (The following item(s) will require Council action.)

- 6:45 pm
- 8. **27TH STREET PHASE 2 BID AWARD**
 - Staff Report
 - Public Comment
 - Council Consideration
- 7:00 pm
- 9. **MILDRED STREET OVERLAY BID AWARD**
 - Staff Report
 - Public Comment
 - Council Consideration
- 7:15 pm
- 10. **CITY MANAGER & COUNCIL COMMENTS/REPORTS** - (Report items/topics of interest from outside designated agencies represented by Council members, e.g., AWC, PRSC, Pierce Transit, RCC, etc, and follow-ups on items of interest to Council and the community.)

RECESS TO STUDY SESSION – (At this time, Council will have the opportunity to study and discuss business issues with staff prior to its consideration. Citizen comment is not taken at this time; however, citizens will have the opportunity to comment on the following item(s) at future Council meetings.)

- 7:20 pm
- 11. **2017-2018 BIENNIAL BUDGET CARRYFORWARD ADJUSTMENTS**
- 7:45 pm
- 12. **SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN 2019-2024**
- 8:30 pm
- 13. **ADJOURNMENT**

*PRELIMINARY CITY COUNCIL AGENDA

July 16, 2018
Regular Council Meeting

Public Hearing:
Shoreline Master Program Update
Six-Year Transportation Improvement Plan 2019-2024
2017-2018 Carryforward Budget Adjustments

Study:
Sunset Terrace Playground
PC County-wide Planning Policies Amendments

August 6, 2018
Regular Council Meeting

August 20, 2018
Regular Council Meeting

September 3, 2018
HOLIDAY – No Council Meeting

September 4, 2018
Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*
Complete Agendas will be available 24 hours prior to scheduled meeting.
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American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656

APPROVAL OF MINUTES

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Special Meeting of the City Council
Monday, June 11, 2018
City Hall, Windmill Village**

1. CALL SPECIAL MEETING TO ORDER

Mayor Pro Tem Belleci called the Special Meeting to order at 5:05 p.m.

Attendance was noted by the City Clerk as follows: Mayor Pro Tem Belleci, Councilmember McCluskey, Councilmember Nye, Councilmember Worthington, Councilmember Figueroa, Councilmember Grassi, and Mayor Keel (arrived at 6:18 p.m.).

Staff: City Manager Sugg, Executive Director/ACM Faison, City Attorney Kaser, Executive Director/ACM Craig, Planning and Development Services Director Swindale, Finance Director Blaisdell, Public Works, Parks & Facilities Director Cooper, Engineering and Capital Projects Director Ecklund, Communications /I.T. Manager Seesz, Human Resources Manager Petorak, Police Chief Blair and City Clerk Genetia

Facilitator: Michael Pendleton, Ph.D.

2. 2019-2020 COUNCIL GOALS AND OUTCOMES WORKSHOP

Executive Director Faison provided an overview and discussed the information provided by staff with regard to the 2019-2020 list of goals and outcomes and clarified the budget perspective on those goals. Dr. Pendleton explained the process on how the goals and outcomes will be ranked/prioritized.

The following lists the prioritization of the 2019-2020 Council Goals and Outcomes:

2019-2020 COUNCIL GOALS AND OUTCOMES	TOTAL
1. A targeted business retention/recruitment strategy, complete a Strength, Weakness, Opportunities and Threats (SWOT) analysis of priorities: <ul style="list-style-type: none"> - Business that can thrive with U.P.'s geographic, social and quality of life assets. - Select businesses types that have the optimum ratio between tax revenue and the cost to provide local government services to that business type. - Use the U.P. Business SWOT Analysis to prioritize business types in certain zoning districts in the overlay district and other zoning actions. - Consider optimum tax to cost of service impacts in the SEPA process when applicable so that certain high return business construction impacts are balanced with their long term positive net cost for government services. <ul style="list-style-type: none"> ▪ Further develop strategies to market "Opportunity Properties." Pay particular attention to attracting mid-sized employers looking to be near the boom in King County. 	93
2. Implement an electronic citizens/public communications strategy. <ul style="list-style-type: none"> ▪ Virtual communication and social media. ▪ Complete and implement e-communication to the public. ▪ Complete/enhance what we have, create new e-platforms. ▪ Develop a comprehensive communication strategy and implement by end of year. 	91
3. Hold citywide 25-year celebration that will highlight accomplishments and solicit future needs/expectations. <ul style="list-style-type: none"> ▪ U.P. Citizens involved in a meaningful way to recraft the community vision for the next long-term planning horizon. (Comp Plan update) 	86

4. Conduct a detailed review of public safety needs with commission, community, and business input and develop a long-range planning document.	79
5. Complete and implement action plans for the Subarea Plans.	66
6. Unneeded City property sold, returning it to tax paying purposes.	63
7. Explore partnering with UPSD to do an advisory bond measure to hire additional police officers for school and neighborhood safety.	55
8. Increase strategic reserves 1% each budget cycle until reserves reach a best practice standard of 13% of GF.	49
9. Part-time community/volunteer position.	48
10. Understand and define citizen involvement and value of volunteers/events on community image and desirability.	46
11. Conservative forecasting and expenditures to ensure debt reduction. <ul style="list-style-type: none"> ▪ Continue our conservative financial business practices. ▪ Continue to look for opportunities to pay down principle and reduce interest rate. 	45
12. Develop a policy for prioritizing one-time and excess revenues to support police and transportation based on identified planning document.	43
13. Lower Park Impact fees and SWM fees.	41
14. Establish a viable homeless action plan and partner with existing services.	38
15. Increase staff awareness/education of Council's direction on overall service to the community. "Service that results in citizen trust and confidence."	37
16. Work on a solution with the UPSD for ½ days and support youth centric services – open gyms along with programs: Dance/Sports	36
17. Develop a City value statement which includes transparency and integrity in the City's actions and communications. Use the value statement.	36

3. ADJOURNMENT

The meeting adjourned at 7:42 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

**CITY OF UNIVERSITY PLACE
DRAFT MINUTES
Regular Meeting of the City Council
Monday, June 18, 2018
City Hall, Windmill Village**

1. CALL REGULAR MEETING TO ORDER

Mayor Pro Tem Belleci called the Regular Meeting to order at 6:30 p.m.

2. ROLL CALL

Roll call was taken by the City Clerk as follows:

Councilmember Figueroa	Present
Councilmember Grassi	Present
Councilmember McCluskey	Present
Councilmember Nye	Present
Councilmember Worthington	Excused
Mayor Pro Tem Belleci	Present
Mayor Keel	Excused

Staff Present: City Manager Sugg, City Attorney Kaser, Executive Director/ACM Craig, Planning and Development Services Director Swindale, Principal Planner Boers and City Clerk Genetia.

MOTION: By Councilmember Grassi, seconded by Councilmember McCluskey, to excuse Mayor Keel and Councilmember Worthington's absences.

The motion carried.

3. PLEDGE OF ALLEGIANCE

Councilmember Nye led Council in the Pledge of Allegiance.

4. APPROVAL OF MINUTES

MOTION: By Councilmember Figueroa, seconded by Councilmember McCluskey, to approve the minutes of the June 4, 2018 meeting as submitted.

The motion carried.

5. APPROVAL OF AGENDA

MOTION: By Councilmember Figueroa, seconded by Councilmember McCluskey, to approve the agenda.

The motion carried.

6. PUBLIC COMMENTS – None.

7. CONSENT AGENDA

MOTION: By Councilmember Grassi, seconded by Councilmember Figueroa, to approve the Consent Agenda as follows:

- A.** Receive and File: Payroll for the period ending 05/21/18, dated 06/05/18, in the total amount of Three Hundred Three Thousand Two Hundred Ninety-Six and 24/100 Dollars (\$303,296.24); Claims dated 05/31/18, check nos. 51981417 through 51981477, wire transfer 0000305443, in the total amount of Five Hundred Sixteen Thousand Nine Hundred Eighty-Two and 97/100 Dollars (\$516,982.97).

- B. Adopt a resolution accepting the surplus of a parcel of land from Pierce County. **(RESOLUTION NO. 682)**

The motion carried.

PUBLIC HEARING

8. OLYMPIC DRIVE DEVELOPMENT AGREEMENT

Staff Report – City Attorney Kaser presented a proposed development agreement between the City of University Place and Joe and Jennifer Guzzo regarding the installation of a storm line across their property located in Olympic Drive. He indicated that the Guzzos are in the process of breaking ground on a single-family residence in a location across which the City has long sought to put a storm line for topography related concerns. The staff-negotiated development agreement would allow the Guzzos to build the line in exchange for the City's waiver of permit and impact-related fees, the reimbursement of projected-related expenditures up to \$5,000, and for the execution of a professional services agreement with their contractor to also manage the City's portion of the project.

The Growth Management Act allows local government to enter into development agreements, following a public hearing, to address the development standards upon a project.

Public Comment – None.

Council Consideration – **MOTION:** By Councilmember Grassi, seconded by Councilmember McCluskey, to adopt a resolution approving a development agreement for the installation of a storm line on Olympic Drive.

The motion carried. (RESOLUTION NO. 683)

9. CITY MANAGER & COUNCIL COMMENTS/REPORTS

City Manager Sugg reviewed the existing fireworks provisions as a reminder to the public and stated that the new fireworks ordinance will be effective July 2019. He indicated that fireworks notices have also been sent to residents of University Place.

Councilmember McCluskey suggested that staff provide a follow-up notice with more details on fireworks. Additionally, she reported on Zoo Trek Authority's happenings.

Mayor Pro Tem Belleci announced that the Bliss Ice Cream trailer is now present in Town Center. She also highlighted upcoming agenda items.

STUDY SESSION

10. SHORELINE MASTER PROGRAM UPDATE

Principal Planner Boers provided an overview on the Shoreline Master Program (SMP) periodic review process and compliance with the Shoreline Management Act (SMA) and State Department of Ecology requirements. He presented the proposed amendments to the City's Shoreline Master Program which are minor and procedural in nature and would not result in significant changes to how shoreline properties are regulated.

The Planning Commission and the Department of Ecology held a joint public hearing on June 6, 2018 and ultimately recommended approval of the draft amendments. Staff recommends that Council conduct a public hearing on the proposed SMP amendments once it has received Ecology's initial compliance determination.

The City is required under the Shoreline Management Act (SMA) to review, and if necessary, revise its Shoreline Master Program (SMP) at least once every eight years. The SMA governs the use and development of shorelines of the state to protect environmental resources of state shorelines; preserve and

enhance public access and enjoyment opportunities; and give priority to uses that require a shoreline location. The SMP implements the SMA and serves as the City's and State's plan for managing shoreline areas; establishes goals, policies and regulations for shoreline protection, use and development; and establishes a plan for restoring the shoreline in those areas where it has been degraded.

11. 2019-2018 COUNCIL GOALS AND OUTCOMES DISCUSSION

Council reviewed its prioritized lists goals and outcomes for 2019-2020 and discussed how Council would like to proceed with the next step. Based on Council discussion at its June 11 meeting, Mayor Pro Tem Belleci inquired whether it is still Council's intent to proceed with having the top five items move forward as priority items as goals for staff to work on, subject to budget. The remaining items, while not appearing on the official document, would be addressed as items of action.

Given the time constraints on the development and planning of item #3 on the list, Mayor Pro Tem Belleci inquired if there was an interest in creating a Council sub-committee (consisting of 2 – 3 councilmembers with citizens and business community groups) to develop plans, ideas and budget for this celebration. Council consented to creating two sub-committees to work on/address (1) the 25-year citywide celebration and (2) the crafting of the community vision for the next long-term planning horizon. Mayor Pro Tem Belleci, Councilmembers Figueroa, McCluskey and Grassi expressed interest in serving on the sub-committees.

Staff was directed to prepare the necessary legislations for Council consideration under consent agenda.

12. ADJOURNMENT

The meeting adjourned at 7:21 p.m. No other action was taken.

Submitted by,

Emy Genetia
City Clerk

APPROVAL OF CONSENT AGENDA

City of University Place
Voucher Approval Document

Control No.:57	Agenda of:	07/02/18	PREPAY
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Claim of: Payroll for Pay Period Ending 06/15/2018

Check #	Date	Amount	Check #	Date	Amount
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318820	6/20/2018	100.90	THOMAS, KATE		
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6/20/2018	130,238.05	Direct Deposit
EMPLOYEE NET	130,338.95	

318821	6/20/2018	123.99	OHIO CHILD SUPPORT PMT CENTRAL		
WIRE	6/20/2018	12,796.66	DEPT. OF LABOR AND INDUSTRIES		
WIRE	6/20/2018	22,560.69	BANK OF AMERICA		
WIRE	6/20/2018	21,224.13	- 106006, VANTAGEPOINT TRANSF		
WIRE	6/20/2018	10,418.84	- 304197, VANTAGEPOINT TRANSF		
WIRE	6/20/2018	4,852.56	- 800263, VANTAGEPOINT TRANSF		
WIRE	6/20/2018	12.50	PACIFIC SOURCE ADMINISTRATORS		
WIRE	6/20/2018	1,163.74	PACIFIC SOURCE ADMINISTRATORS		
WIRE	6/20/2018	37,056.82	WA STATE DEPT OF RETIREMENT SY		
WIRE	6/20/2018	229.17	- 705544, VANTAGEPOINT TRANSF		
WIRE	6/20/2018	2,031.27	- 106006 LOAN, VANTAGEPOINT		
WIRE	6/20/2018	200.87	AFLAC INSURANCE		
WIRE	6/20/2018	1,033.63	WA ST DEPT OF RETIREMENT SYS		
WIRE	6/20/2018	183.24	- 304197 LOAN, VANTAGEPOINT TR		
WIRE	6/20/2018	250.00	NATIONWIDE RETIREMENT SOLUTION		

BENEFIT/DEDUCTION AMOUNT	114,138.11
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TOTAL AMOUNT	244,477.06
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Preparer Certification:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the above-named governmental unit, and that I am authorized to authenticate and certify to said claim.

Signed: (Signature on file.)
Steve Sugg, City Manager

Date _____

FINAL CHECK LISTING
CITY OF UNIVERSITY PLACE

Check Date: 6/15/2018

Check Range: 51981478 – 51981551

Wire Transfer: 3175207

Claims Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of University Place, and that I am authorized to authenticate and certify to said claim.

I also certify that the following list of checks were issued to replace previously issued checks that have not been presented to the bank for payment. The original check was voided and a replacement check issued.

Vendor Name

Replacement Check #

Original Check #

Auditing Officer: _____
(Signature on file.)

Date: _____

Bank : bofa BANK OF AMERICA

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3175207	6/15/2018	002072	WA STATE DEPT OF REVENUE MAY18	6/6/2018	MAY18/B&O TAX/SWM FEES	17,444.02	17,444.02
		Voucher: 43979					
51981478	6/4/2018	001148	UNITED STATES POSTAL SERVICE FIREWORKS	5/25/2018	BULK MAIL/FIREWORKS POST C	3,200.00	3,200.00
		Voucher: 43974					
51981479	6/15/2018	025179	ACCESS INFORMATION MANAGE2647236	5/31/2018	JUN18/OFFSITE RECORD STOR/	774.16	774.16
		Voucher: 43908					
51981480	6/15/2018	002661	AIR SYSTEMS ENGINEERING INC000219344	5/10/2018	AIR CONDITIONER MAINTENANC	397.39	397.39
		Voucher: 43909					
51981481	6/15/2018	001004	ALARMWORKS NW 12324	6/1/2018	JUN18/ALARM MONITORING FEE	364.00	364.00
		Voucher: 43910					
51981482	6/15/2018	001701	ALPINE PRODUCTS INC TM-176026	5/24/2018	SPRAY TIP/WAND SPRAY	207.67	207.67
		Voucher: 43911					
51981483	6/15/2018	002075	AMERICAN REPROGRAPHICS CC1925769	5/23/2018	27TH ST/PH 2/ROADWAY IMPRO'	449.26	
		Voucher: 43912	1936745	6/8/2018	MILDRED OVERLAY/PLANS/SPE(257.76	
			1936276	6/8/2018	MILDRED STREET OVERLAY/ADI	222.03	929.05
51981484	6/15/2018	026173	ARMIER, MAYBELLE REFUND	5/30/2018	REFUND/BURGLAR ALARM PERI	23.00	23.00
		Voucher: 43913					
51981485	6/15/2018	025986	AUSTINCINA ARCHITECTS INC P1388	4/25/2018	ARCHITECTURAL/ENGINEERING	92,734.25	
		Voucher: 43914	1387	4/25/2018	ARCHITECTURAL/ENGINEERING	90,741.60	
			1412	5/23/2018	ARCHITECTURAL/ENGINEERING	22,092.75	
			1411	5/23/2018	ARCHITECTURAL/ENGINEERING	13,300.75	218,869.35
51981486	6/15/2018	023411	AUTOZONE, INC. 1164179077	6/1/2018	TRUCK PARTS FOR LIGHTS & PA	61.92	61.92
		Voucher: 43915					
51981487	6/15/2018	002333	BANK OF AMERICA 548001400009914	5/22/2018	MASTERCARD/5-22-2018	13,546.57	13,546.57
		Voucher: 43916					
51981488	6/15/2018	024104	BOERS, JEFF URBAN RETAIL18	6/5/2018	URBAN RETAIL CLASS/PER DIEM	2,333.17	2,333.17
		Voucher: 43917					
51981489	6/15/2018	003155	CDW.GOVERNMENT, INC. MTV4066	5/22/2018	DELL LATITUDE 3590	1,190.83	1,190.83
		Voucher: 43918					
51981490	6/15/2018	001152	CENTURYLINK 206-Z20-0051	5/20/2018	PHONES/CITY WIDE	606.37	
		Voucher: 43919	253-584-0775	6/1/2018	PHONE/KOBAYASHI	51.79	658.16
51981491	6/15/2018	001152	CENTURYLINK 1441462824	5/23/2018	LONG DISTANCE	11.38	11.38
		Voucher: 43920					

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51981493	6/15/2018	001024 CITY OF TACOMA	100672402	5/8/2018	WATER/2200 GRANDVIEW DR W	139.33	
	Voucher:	43921	100737837	5/31/2018	POWER/5702 BP WAY W	34.19	
			100052902	6/4/2018	POWER/ 3715 BP WAY W/#A HSE	30.03	
			100668523	5/8/2018	WATER/8400 20TH ST W	27.86	
			100302273	6/4/2018	POWER/8020 CHAMBERS CK RD	24.01	
			100439837	6/4/2018	POWER/3501 72ND AVENUE CT \	23.73	
			100802489	6/4/2018	POWER/3904 BP WAY W	16.42	
			100986098	6/5/2018	POWER/7613 CHAMBERS CREEK	9.39	
			100086155	6/4/2018	POWER/7801 40TH ST W	7.77	
			100086165	6/4/2018	POWER/7813 44TH ST W	7.77	
			100615001	5/22/2018	POWER/2247 E DAY ISLAND BLV	5.77	
			100068203	5/30/2018	POWER/3715 BP WAY W	1,712.47	
			100110228	6/4/2018	POWER/3715 BP WAY W #B5	1,155.42	
			100137272	6/1/2018	WATER & POWER/1901 SEAVIEW	1,057.40	
			100668521	6/7/2018	WATER/3000 BP WAY W	1,002.76	
			100890034	5/31/2018	WATER/7299 57TH ST CT W	565.47	
			100657111	6/4/2018	WATER/3626 DREXLER DR W	438.74	
			100597956	5/10/2018	POWER/8715 40TH ST W	393.87	
			100578632	6/4/2018	WATER/7450 MARKET SQ W	390.54	
			100122800	6/4/2018	POWER/4398 BP WAY W	376.16	
			100980359	5/31/2018	WATER/6799 CHAMBERS CK RD	370.57	
			100669141	5/10/2018	WATER/3500 GRANDVIEW DR W	301.22	
			100612293	5/31/2018	POWER/5103 BP WAY W	272.48	
			100955345	6/4/2018	WATER/3715 BP WAY W	271.96	
			100668518	6/5/2018	WATER/9600 64TH ST W	263.00	
			100087691	6/4/2018	POWER/3697 BRIDGEPORT WAY	216.61	
			100577102	6/4/2018	POWER/7450 MARKET ST W	209.69	
			100092335	6/7/2018	POWER/3050 BP WAY W	194.26	
			100892483	5/31/2018	POWER/5400 BP WAY W	176.18	
			100617905	6/4/2018	POWER/3525 BP WAY W	173.57	
			100101775	6/6/2018	POWER/5250 GRANDVIEW DR W	170.34	
			100751205	6/4/2018	WATER/3555 MARKET PLACE W	169.52	
			100142834	6/4/2018	WATER/3715 BP WAY W	169.52	
			100668505	6/5/2018	WATER/8102 CHAMBERS CK RD	158.57	
			100101800	6/5/2018	POWER/6318 GRANDVIEW DR W	155.55	

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			100672520	5/8/2018	POWER/2208 GRANDVIEW DR W	130.57	
			100668504	6/5/2018	WATER/7401 CHAMBERS LN W	118.47	
			100808957	5/8/2018	WATER/7607 27TH ST W	116.10	
			100668522	6/5/2018	WATER/8902 CHAMBERS CK RD	95.34	
			100892486	5/31/2018	POWER/6400 BP WAY W	86.98	
			100125070	5/31/2018	POWER/5370 BP WAY W	86.97	
			100897062	6/4/2018	WATER/3600 DREXLER DR W	85.68	
			100851341	5/31/2018	POWER/6420 CHAMBERS CREEK	82.38	
			100808955	5/8/2018	WATER/8235 27TH ST W	79.02	
			100495884	6/4/2018	POWER/3625 DREXLER DR	77.61	
			100951901	6/5/2018	POWER/7723 CHAMBERS CREEK	76.04	
			100138171	6/4/2018	POWER/3998 BP WAY W	72.71	
			100955347	6/4/2018	POWER/3715 BP WAY W, #E HSE	67.01	
			100105615	6/4/2018	POWER/3503 BP WAY W	59.38	
			100714386	6/4/2018	POWER/3609 MARKET PL W #20	54.97	
			100456986	5/31/2018	POWER/5918 HANNAH PIERCE F	52.72	
			100306925	6/5/2018	POWER/8020 CHAMBERS CK RD	45.71	
			100093125	5/24/2018	POWER/8513 33RD ST W #A	45.47	
			100315888	6/5/2018	POWER/7401 CHAMBERS LN W	45.07	
			100306924	6/5/2018	POWER/8900 CHAMBERS CK RD	45.07	
			100312961	6/4/2018	POWER/3715 BP WAY W #A3	43.57	
			100156353	6/4/2018	POWER/4720 BP WAY W	43.17	
			101007599	6/8/2018	WATER/7104 27TH ST W	39.34	
			100445063	6/4/2018	POWER/3715 BP WAY W, #E2	38.02	
			100820972	6/7/2018	POWER/2700 SUNSET DR W	37.46	
			100955346	6/4/2018	POWER/3715 BP WAY W, #D HSE	37.15	
			100312900	6/4/2018	POWER/3715 BP WAY W #E3	36.20	12,490.32
51981494	6/15/2018	001108 CITY OF UNIVERSITY PLACE	MAY18	6/1/2018	PETTY CASH FUND/REIMBURSE	30.00	30.00
		Voucher: 43922					
51981495	6/15/2018	002171 CITY TREASURER	90826480	5/25/2018	FLEET MAINTENANCE/SWEEPER	25,769.90	25,769.90
		Voucher: 43923					
51981496	6/15/2018	025161 CITY TREASURER	131373	5/21/2018	CABLE TV/ATRIUM	0.50	0.50
		Voucher: 43924					
51981497	6/15/2018	002060 CODE PUBLISHING COMPANY IN60239		5/31/2018	ANNUAL WEB FEES/MAY18-MAY	475.00	475.00
		Voucher: 43925					

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51981498	6/15/2018	024565	COMCAST	849835010117473	6/1/2018	JUN6-JUL5/INTERNET/PW SHOP	146.33	146.33
		Voucher: 43926						
51981499	6/15/2018	023782	COMPLETE OFFICE SOLUTIONS, 1699815-0	5/29/2018	SUPPLIES/FINANCE/DEVELOPMI	132.68		
		Voucher: 43927	1699240-0	5/25/2018	COPY PAPER	116.19	248.87	
51981500	6/15/2018	023260	CONCUT DIAMOND PRODUCTS 274735	5/16/2018	DRY ASPHALT BLADES	720.85	720.85	
		Voucher: 43928						
51981501	6/15/2018	002066	CONSOLIDATED ELECTR.DIST.C(8541-461067	6/5/2018	REPAIR PARTS/CABINET IN LUN	125.47	125.47	
		Voucher: 43929						
51981502	6/15/2018	024347	COPIERS NORTHWEST, INC.	INV1771801	6/5/2018	MAY4-JUN3/OVERAGE CHARGE/	146.02	
		Voucher: 43930		INV1767521	5/30/2018	MAY28-JUN27/CONTRACT BASE	90.34	
				INV1767522	5/30/2018	APR29-MAY28/OVERAGE CHARG	29.32	265.68
51981503	6/15/2018	022207	CRAIG, MARIZA	REIMB	6/1/2018	REIMB/AIRFARE/CONGRESS OF	594.00	594.00
		Voucher: 43931						
51981504	6/15/2018	002488	CWA CONSULTANTS, P.S.	18-060	2/16/2018	PLAN REVIEW/BLD17-0314/TOWI	15,164.62	15,164.62
		Voucher: 43932						
51981505	6/15/2018	001307	DAILY JOURNAL OF COMMERCE,3337237		6/4/2018	BID AD/27TH ST W/PH 5	340.40	340.40
		Voucher: 43933						
51981506	6/15/2018	001737	DON SMALL & SONS OIL DIST CC132843		4/6/2018	BULK FUEL/PW SHOP	2,533.60	
		Voucher: 43934	136134	5/22/2018	BULK FUEL/PW SHOP	1,748.38	4,281.98	
51981507	6/15/2018	024113	FASTENAL COMPANY	WATA157576	5/22/2018	WOOD & CONCRETE SCREWS	94.07	94.07
		Voucher: 43935						
51981508	6/15/2018	024894	FIGUEROA, JAVIER	AWC18	4/25/2018	AWC18/ANNUAL CONFERENCE/I	604.06	604.06
		Voucher: 43936						
51981509	6/15/2018	025936	GRAY CPA CONSULTING, PC	1047	5/2/2018	CAFR YEAR END/CONSULTING	28,034.25	28,034.25
		Voucher: 43937						
51981510	6/15/2018	025752	HAGERTY, PATRICK	00419	6/4/2018	DUCK DAZE PHOTOGRAPHY/PO	720.00	720.00
		Voucher: 43938						
51981511	6/15/2018	001222	HOME DEPOT CREDIT SERVICES6035-3225-3193-0		5/28/2018	MISC REPAIR & MAINT SUPPLIE	551.28	551.28
		Voucher: 43939						
51981512	6/15/2018	001223	HUMANE SOCIETY OF TACOMA	IVC0001936	6/1/2018	JUN18/BOARDING CONTRACT	110.00	110.00
		Voucher: 43940						
51981513	6/15/2018	025292	KEEL, KENT	AWC18	5/1/2018	AWC18/ANNUAL CONFERENCE/C	560.05	560.05
		Voucher: 43941						
51981514	6/15/2018	021616	KELLEY IMAGING SYSTEMS	IN394240	5/29/2018	COLOR INK	520.07	520.07
		Voucher: 43942						

Bank : bofa BANK OF AMERICA

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51981515	6/15/2018	021616	KELLEY IMAGING SYSTEMS	22727588	5/28/2018	LEASE/SHARP MX5111N COPIER	409.56	409.56
		Voucher: 43943						
51981516	6/15/2018	026174	KIRCHNER, MICHELLE	REIMB	5/23/2018	REIMB/BUSINESS IS NOT IN UNI'	50.00	50.00
		Voucher: 43944						
51981517	6/15/2018	001960	KROGER - FRED MEYER STORE	700070	5/26/2018	CUSTOMER # 700070/MISC PURC	13.20	13.20
		Voucher: 43945						
51981518	6/15/2018	023115	LEMAY MOBILE SHREDDING	4567420	6/1/2018	MAY18/DOCUMENT SHREDDING	74.80	74.80
		Voucher: 43946						
51981519	6/15/2018	002091	LEXISNEXIS	3091514593	5/31/2018	MAY18/ONLINE LEGAL RESEARC	109.90	109.90
		Voucher: 43947						
51981520	6/15/2018	001243	LLOYD ENTERPRISES INC	6661	5/29/2018	TRUCK RENTAL	945.00	
		Voucher: 43948		3306507	5/29/2018	DUMP/ASPHALT	632.59	1,577.59
51981521	6/15/2018	026099	MAYES TESTING ENGINEERS INC	TA44772	4/23/2018	CONCRETE INSPECTION/56TH-C	256.00	256.00
		Voucher: 43949						
51981522	6/15/2018	001352	MILES RESOURCES, LLC	280908	5/29/2018	HOT ASPHALT FOR STREET/SWI	1,508.04	
		Voucher: 43950		280975	5/29/2018	HOT MIXED ASPHALT	584.06	2,092.10
51981523	6/15/2018	001378	MOUNTAIN MIST WATER	002089576	5/17/2018	#075361/BOTTLED WATER/CITY I	92.34	
		Voucher: 43951		002061615	5/3/2018	#075361/BOTTLED WATER/CITY I	68.44	
				002061592	5/3/2018	#075361/BOTTLED WATER/PW SI	41.51	
				002089568	5/17/2018	#075361/BOTTLED WATER/PW SI	32.72	
				002089575	5/17/2018	#065205/BOTTLED WATER/COUM	24.48	
				002061614	5/3/2018	#068332/BOTTLED WATER/CM O	18.99	
				002089577	5/17/2018	#068332/BOTTLED WATER/CM O	18.99	
				002061625	5/3/2018	#068332/BOTTLED WATER/CM O	11.54	309.01
51981524	6/15/2018	026087	MYSIDEWALK	30914	6/6/2018	MYSIDEWALK SUBSCRIPTION/1	6,500.00	6,500.00
		Voucher: 43952						
51981525	6/15/2018	003145	NATIONAL BARRICADE CO,LLC	276493	5/27/2018	BARRICADES/SIGN STANDS	750.62	750.62
		Voucher: 43953						
51981526	6/15/2018	026127	PCRCO / DBA LRI	7180	5/31/2018	DISPOSAL/SPECIAL WASTE	1,620.47	1,620.47
		Voucher: 43954						
51981527	6/15/2018	026037	PENDLETON CONSULTING LLC	MAY18	5/31/2018	MAY18/CONSULTANT/MTG WITH	644.00	644.00
		Voucher: 43955						
51981528	6/15/2018	001109	PIERCE COUNTY BUDGET & FIN	CI-251734	6/5/2018	2NDQTR18/MEMBERSHIP DUES/	13,700.06	
		Voucher: 43956		CI-250924	5/25/2018	APR18/ANIMAL CONTROL & SHE	9,541.13	
				CI-250893	5/24/2018	APR18/JAIL SERVICES	3,225.50	26,466.69

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
51981529	6/15/2018	024698	PIERCE COUNTY SECURITY, INC.344451	5/3/2018	#011231/APR18/CITY HALL	1,946.00		
	Voucher:	43957	343566	4/11/2018	#011231/MAR18/CITY HALL	1,848.00	3,794.00	
51981530	6/15/2018	001588	PIERCE COUNTY SEWER	6/1/2018	SEWER/4951 GRANDVIEW DR W	198.58		
	Voucher:	43958	00566276	6/1/2018	SEWER/3715 BP WAY W	124.55		
			01571443	6/1/2018	SEWER/7520 CIRQUE DR W	37.45		
			01576721	6/1/2018	SEWER/3609 MARKET PL W/RET	33.09		
			01576739	6/1/2018	SEWER/3609 MARKET PL W/RET	33.09		
			01576712	6/1/2018	SEWER/3609 MARKET PL W/RET	33.09		
			00604682	6/1/2018	SEWER/2917 MORRISON RD W	20.02		
			01512692	6/1/2018	SEWER/3555 MARKET PL W	20.02		
			01633279	6/1/2018	SEWER/1902 SEAVIEW AVE W	20.02	519.91	
51981531	6/15/2018	001114	PITNEY BOWES GLOBAL FIN. SV(3306227484	6/1/2018	2NDQTR18/ACCT 0012826149/FC	1,732.77	1,732.77	
	Voucher:	43959						
51981532	6/15/2018	001114	PITNEY BOWES GLOBAL FIN. SV(MAY18	3/12/2018	MAY18/ACCT19533470/POSTAGE	1,000.00	1,000.00	
	Voucher:	43960						
51981533	6/15/2018	001630	PUGET SD CLEAN AIR AGENCY C18-096S/3RDQTR	1/12/2018	3RDQTR18/CLEAN AIR ASSESS/	5,298.25	5,298.25	
	Voucher:	43961						
51981534	6/15/2018	001161	PUGET SOUND ENERGY CORP	300000009641	5/31/2018	GAS/3715 BP WAY W, #D2 & #A3	75.00	
	Voucher:	43962	200000971479	6/24/2018	GAS/4910 BRISTONWOOD DR W	61.57		
			200014542258	5/31/2018	GAS/7450 MARKET SQ W	58.66		
			300000010987	5/31/2018	GAS/3715 BP WAY W, #E2	53.06		
			220014491314	5/31/2018	GAS/3715 BP WAY W #E1	37.94		
			220008861142	5/31/2018	GAS/3715 BP WAY W, #BLDG D1	37.08	323.31	
51981535	6/15/2018	023416	SEWALL WETLAND CONSULTING42827	5/31/2018	WETLAND CONSULTANT/18-137	1,066.00		
	Voucher:	43963	42828	5/31/2018	WETLAND CONSULTANT/18-140	622.00	1,688.00	
51981536	6/15/2018	025855	SMARSH, INC.	INV00376560	5/31/2018	MAY18/MEDIA ARCHIVING SERVI	617.40	617.40
	Voucher:	43964						
51981537	6/15/2018	023844	SOLURI ARCHITECTURE	1846	6/5/2018	MAY18/UPTC RENDERING REVIS	1,142.25	1,142.25
	Voucher:	43965						
51981538	6/15/2018	003008	SPRAGUE PEST SOLUTIONS INC3531536	6/4/2018	PEST CONTROL/WINDMILL VILL/	225.30		
	Voucher:	43966	3531535	6/4/2018	PEST CONTROL/WINDMILL VILL/	104.41	329.71	
51981539	6/15/2018	001317	SUGG, STEPHEN	AWC18	4/24/2018	AWC18/ANNUAL CONFERENCE/I	101.00	101.00
	Voucher:	43967						
51981540	6/15/2018	002613	SUPERIOR LINEN SERVICE,INC. 08548	5/30/2018	OFFICE MAT RENTAL/PW SHOP	93.31	93.31	
	Voucher:	43968						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
51981541	6/15/2018	001320 SWINDALE, DAVID J	REIMB	6/7/2018	REIMB/TRAVEL REC/CONGRESS	705.10	705.10
		Voucher: 43969					
51981542	6/15/2018	025311 TACOMA WINSUPPLY, INC.	046089 00	5/15/2018	MISC PARTS & SUPPLIES/IRRIG/	390.27	
		Voucher: 43970	00734-000413	5/23/2018	SPRAY HEAD/IRRIGATION REPAI	13.60	403.87
51981543	6/15/2018	002823 THOMPSON ELECTRICAL CONST	0618-1499CV	6/5/2018	LED DRIVERS/REPLACEMENTS/	670.12	
		Voucher: 43971	0518-1523CV	5/25/2018	MAINTENANCE/CIVIC CENTER H	642.37	
			0518-1711CV	5/25/2018	CHECK TIME CLOCK SETTING/5	194.80	1,507.29
51981544	6/15/2018	001326 TUCCI & SONS INC	11	5/31/2018	S.56TH ST-CIRQUE DR/CORRIDC	138,178.40	138,178.40
		Voucher: 43972					
51981545	6/15/2018	001035 TYLER TECHNOLOGIES, INC.	045-226619	5/24/2018	MAY18/TRAVEL EXPENSES/KALL	1,607.20	1,607.20
		Voucher: 43973					
51981546	6/15/2018	025336 US BANK	745000006	5/31/2018	CUSTOMER #0006/MAY18/MAINT	26.00	26.00
		Voucher: 43975					
51981547	6/15/2018	001153 VERIZON WIRELESS,LLC.	9808282807	6/1/2018	CELL PHONE/CITY WIDE	2,204.95	2,204.95
		Voucher: 43976					
51981548	6/15/2018	001032 WA STATE	90112018050060	6/1/2018	MAY18/TELECOMMUNICATIONS	315.72	315.72
		Voucher: 43977					
51981549	6/15/2018	002474 WA STATE DEPT OF LICENSING	JUN18	6/4/2018	DRIVER RECORDS/17 STAFF~	221.00	221.00
		Voucher: 43978					
51981550	6/15/2018	022590 WA STATE DEPT OF TRANSPORT	WSDOT/REFUND	6/8/2018	REFUND/LA-8492 - ELWOOD SRT	43,670.75	43,670.75
		Voucher: 43980					
51981551	6/15/2018	024399 WELLS FARGO FINANCIAL LEASI	5004834080	5/24/2018	JUN19-JUL18/LEASE FOR LEXM/	95.44	95.44
		Voucher: 43981					
Sub total for BANK OF AMERICA:							598,307.94

74 checks in this report.

Grand Total All Checks: 598,307.94

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Adopt a Resolution establishing the City Council's collective goals, outcomes and actions for the 2019-2020 biennium.

Agenda No: 7B
Dept. Origin: City Attorney
For Agenda of: July 2, 2018
Exhibits: Resolution

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to Form by City Atty.: _____
Approved by Finance Director: _____
Approved by Dept. Head: _____

Expenditure Required: \$0.00	Amount Budgeted: \$0.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The members of the University Place City Council have worked diligently to establish their collective City Council goals for the City's 2019 – 2020 biennium. The attached goals track what Council agreed-to through the course of several Council Retreats and have been lightly edited to reflect actions which the Council desires to take, correct nomenclature used and provide increased clarity.

During the 2017 – 2018 biennium, the City Council, in its sole discretion, may add, remove or revise the matters included in these goals and outcomes by further resolution. It is in the best interests of the City and its citizens for the City Council to formally adopt the 2019 – 2020 City Council goals, outcomes and actions in order to inform residents and provide policy guidance to the City Manager.

RECOMMENDATION / MOTION

MOVE TO: Adopt a Resolution establishing the City Council's collective goals, outcomes and actions for the 2019-2020 biennium.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON,
ESTABLISHING THE CITY COUNCIL'S COLLECTIVE GOALS AND OUTCOMES FOR
THE 2019-2020 BIENNIUM**

WHEREAS, the members of the University Place City Council have worked diligently to establish their collective City Council goals and outcomes for the City's 2019-2020 biennium; and

WHEREAS, the City Council put special emphasis on prioritizing certain goals over others; and

WHEREAS, during the 2019-2020 biennium, the City Council in its sole discretion may add, remove or revise the matters included in these goals and outcomes by further resolution; and

WHEREAS, the City Council now desires to formally adopt the 2019 – 2020 City Council goals and outcomes to inform residents and provide policy guidance to the City Manager;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
UNIVERSITY PLACE, WASHINGTON, AS FOLLOWS:**

Section 1. Adoption of Goals. The City Council, adopts in the order presented therein, as its 2019-2020 goals, those goals set forth on the attached Exhibit A and incorporated herein by reference.

Section 2. Prioritization of Goals. Subject to other obligations and duties imposed upon the City, the first five goals appearing on the attached Exhibit A are hereby identified by the City Council as high priority action items, the review, analysis and conclusive determination of which will take precedence over other goals identified on the list. The remaining twelve goals will be reviewed by the City Council for action as budget, timing and other resources allow.

Section 3. Supplemental Grant of Authority. The City Council directs the City Manager, or his designee, to take any other and further actions deemed necessary to implement the policies and determinations of the Council consistent with the language of this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption by the City Council.

ADOPTED BY THE CITY COUNCIL AT AN OPEN PUBLIC MEETING ON JULY 2, 2018.

Kent Keel, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney

2019 – 2020 Council Goals and Priorities

3715 Bridgeport Way W
University Place WA 98466
PH: 253.566.5656 FAX: 253.566.5658

1. Utilize a targeted business retention/recruitment strategy, complete a Strength, Weakness, Opportunities and Threats (SWOT) analysis priorities:
 - Business that can thrive with University Place's geographic, social and quality of life assets.
 - Select business types that have the optimum ratio between tax revenue and the cost to provide local government services to that business type.
 - Use the University Place Business SWOT Analysis to prioritize business types in certain zoning districts in the overlay district and other zoning actions.
 - Consider optimum tax to cost of service impacts in the State Environmental Policy Act process, when applicable, so that certain high return business construction impacts are balanced with their long term positive net cost for government services.
 - Further develop strategies to market "Opportunity Properties." Pay particular attention to attracting mid-sized employers looking to be near the boom in King County.
2. Implement an electronic citizens/public communications strategy.
 - Virtual communication and social media.
 - Complete and implement e-communication to the public.
 - Complete/enhance what we have, create new e-platforms.
 - Develop a comprehensive communication strategy and implement by end of biennium.
3. Hold citywide 25-year anniversary celebration that will highlight accomplishments and which can be used as a foundation to identify future needs/expectations in a process which involves University Place residents in a meaningful way to recraft the community vision for the next long-term planning horizon.
4. Conduct a detailed review of public safety needs with commissions, community, and business input and develop long range planning document.
5. Complete and implement action plans for the 27th Street Subarea Plans.
6. Identify and sell unneeded City property, returning it to tax paying purposes.
7. Explore partnering with University Place School District to do an advisory bond measure to hire additional police officers for school and neighborhood safety.

2019 – 2020 Council Goals and Priorities

Page 2

3715 Bridgeport Way W
University Place WA 98466
PH: 253.566.5656 FAX: 253.566.5658

8. Increase strategic reserves 1% each budget cycle until reserves reach an amount of 13% of the operating budget.
9. Explore establishing and funding a part-time community/volunteer position.
10. Enhance citizen involvement and increase value of volunteers/events with an emphasis on community image and desirability.
11. Continue conservative forecasting and expenditures to ensure debt reduction.
 - Continue our conservative financial business practices.
 - Continue to look for opportunities to pay down principle and reduce interest rate.
12. Develop a policy for prioritizing one time and excess revenues to support police and transportation based on identified planning documents.
13. Lower Park Impact fees and Stormwater Management fees.
14. Establish a viable homeless action plan and partner with existing services, particularly in those areas better equipped to aid the transition away from homelessness.
15. Increase staff awareness and education of Council's direction on overall service to the community with an emphasis on providing service that results in citizen trust and confidence.
16. Work on a solution with the University Place School District for ½ days and support youth centric services i.e., open gyms along with programs.
17. Develop a City value statement which includes transparency and integrity in the City's actions and communications. Use the value statement.

COUNCIL CONSIDERATION

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the City Manager to award the 27th Street Phase 2 Roadway Improvements project to Sound Pacific Construction in the amount of \$1,186,429 and execute all necessary contract documents.

Agenda No: 8
Dept. Origin: Engineering
For Agenda of: July 2, 2018
Exhibits: Bid Tabulation Sheet

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$1,186,429.00	Amount Budgeted: \$1,697,421	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The bid opening for the 27th Street Phase 2 Roadway Improvements project was held on June 21, 2018. Five bids were received. Sound Pacific Construction has submitted the lowest responsive, responsible bid in the amount of \$1,186,429.00. The project includes construction of curbs, gutters, sidewalks, bike lanes, street lights, storm drainage improvements, landscaping and irrigation on the south side of 27th Street West from Bridgeport Way West to Grandview Drive West.

This project is funded through an FHWA grant that covers 86.5% of the cost. The matching funds are in the adopted capital budget.

ALTERNATIVES CONSIDERED

Company	Total Bid
<i>Sound Pacific Construction</i>	<i>\$1,186,429.00</i>
Active Construction	\$1,213,213.00
Reed Trucking & Excavating	\$1,280,087.00
Northwest Cascade	\$1,341,626.00
Rino Construction	\$1,419,908.50
<i>Engineers Estimate</i>	<i>\$1,139,896.00</i>

BOARD OR COMMITTEE RECOMMENDATION

Representatives from WSDOT have reviewed and approved the low bid proposal.

RECOMMENDATION / MOTION

MOVE TO: Authorize the City Manager to award the 27th Street Phase 2 Roadway Improvements project to Sound Pacific Construction in the amount of \$1,186,429 and execute all necessary contract documents.

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Authorize the City Manager to award the Mildred Street Overlay project to Puget Paving & Construction in the amount of \$343,810.00 and execute all necessary contract documents.

Agenda No: 9
Dept. Origin: Engineering
For Agenda of: July 2, 2018
Exhibits: Bid Tabulation Sheet

Concurred by Mayor: _____
Approved by City Manager: _____
Approved as to form by City Atty.: _____
Approved by Finance Director: _____
Approved by Department Head: _____

Expenditure Required: \$343,810.00	Amount Budgeted: \$420,000.00	Appropriation Required: \$0.00
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SUMMARY / POLICY ISSUES

The bid opening for the Mildred Street Overlay project was held on June 26, 2018. Three bids were received. Puget Paving & Construction has submitted the lowest responsive, responsible bid in the amount of \$343,810.00. The project includes rehabilitation and overlay of approximately 1900 lineal feet of Mildred Street from Regents Boulevard West to South 19th Street. The work will include, but not be limited to cold planning existing roadway surface, localized subgrade repair, hot mix asphalt overlay, adjustment of existing utility castings to grade, replace existing signal loops, channelization and traffic control.

This project is funded through an FHWA grant that covers 86.5% of the cost. The matching funds are in the adopted capital budget.

ALTERNATIVES CONSIDERED

Company	Total Bid
<i>Puget Paving & Construction</i>	<i>\$343,810.00</i>
Miles Resources LLC	\$367,347.00
Tucci & Sons, Inc.	\$419,015.00
<i>Engineers Estimate</i>	<i>\$302,390.00</i>

BOARD OR COMMITTEE RECOMMENDATION

Representatives from WSDOT have reviewed and approved the low bid proposal.

RECOMMENDATION / MOTION

MOVE TO: Authorize the City Manager to award the Mildred Street Overlay project to Puget Paving & Construction in the amount of \$343,810.00 and execute all necessary contract documents.

City of University Place
Mildred Street Overlay
Bid Analysis for Tuesday, June 26, 2018 Bid Opening

Item No.	Item Description Schedule A	Plan		Engineer's Estimate		Puget Paving & Construction		Miles Resources LLC		Tucci & Sons, Inc.	
		Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	Demobilization	1	LS	\$27,490.00	\$ 27,490.00	\$ 45,000.00	\$ 45,000.00	\$ 36,000.00	\$ 36,000.00	\$ 64,000.00	\$ 64,000.00
2	Control	1	LS	\$30,000.00	\$ 30,000.00	\$ 59,000.00	\$ 59,000.00	\$ 87,000.00	\$ 87,000.00	\$ 73,000.00	\$ 73,000.00
3	Planing Bituminous Pavement	3000	SY	\$10.00	\$ 30,000.00	\$ 7.00	\$ 21,000.00	\$ 5.20	\$ 15,600.00	\$ 6.80	\$ 20,400.00
4	PAVEMENT ΚΕΡΑΜ ΕΛΞΑΝΑΘΗ Top Coat	200	SY	\$100.00	\$ 20,000.00	\$ 40.00	\$ 8,000.00	\$ 41.80	\$ 8,360.00	\$ 245.00	\$ 49,000.00
5	HMA 1/2" PG 64-22	1450	TN	\$95.00	\$ 137,750.00	\$ 96.00	\$ 139,200.00	\$ 101.00	\$ 146,450.00	\$ 96.00	\$ 139,200.00
6	Cold Mix Asphalt Concrete	50	TN	\$120.00	\$ 6,000.00	\$ 225.00	\$ 11,250.00	\$ 65.00	\$ 3,250.00	\$ 125.00	\$ 6,250.00
7	Monument Case	2	EA	\$300.00	\$ 600.00	\$ 1,500.00	\$ 3,000.00	\$ 500.00	\$ 1,000.00	\$ 1,200.00	\$ 2,400.00
8	Traffic Signal Loop Replacement	1	LS	\$13,000.00	\$ 13,000.00	\$ 9,250.00	\$ 9,250.00	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00
9	Paint Line, Incl. RPM's	4,200	LF	\$1.50	\$ 6,300.00	\$ 2.00	\$ 8,400.00	\$ 1.20	\$ 5,040.00	\$ 1.20	\$ 5,040.00
10	Painted Wide Line	4,500	LF	\$1.50	\$ 6,750.00	\$ 1.50	\$ 6,750.00	\$ 1.00	\$ 4,500.00	\$ 1.00	\$ 4,500.00
11	Plastic Crosswalk Line	300	SF	\$5.00	\$ 1,500.00	\$ 12.00	\$ 3,600.00	\$ 8.50	\$ 2,550.00	\$ 8.50	\$ 2,550.00
12	Plastic Stop Bar	180	SF	\$5.00	\$ 900.00	\$ 12.00	\$ 2,160.00	\$ 10.00	\$ 1,800.00	\$ 10.00	\$ 1,800.00
13	Plastic Bike Lane Symbol	5	EA	\$200.00	\$ 1,000.00	\$ 300.00	\$ 1,500.00	\$ 750.00	\$ 3,750.00	\$ 750.00	\$ 3,750.00
14	Plastic Traffic Arrow	20	EA	\$100.00	\$ 2,000.00	\$ 300.00	\$ 6,000.00	\$ 185.00	\$ 3,700.00	\$ 185.00	\$ 3,700.00
15	Plastic Letter	15	EA	\$100.00	\$ 1,500.00	\$ 200.00	\$ 3,000.00	\$ 115.00	\$ 1,725.00	\$ 115.00	\$ 1,725.00
16	Colored Pavement Marking	156	SY	\$75.00	\$ 11,700.00	\$ 75.00	\$ 11,700.00	\$ 74.50	\$ 11,622.00	\$ 75.00	\$ 11,700.00
17	Minor Changes	1	FA	\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL					\$ 301,490.00		\$ 343,810.00		\$ 367,347.00		\$ 419,015.00

STUDY SESSION

Memo

DATE: July 2, 2018
TO: City Council
FROM: Leslie Blaisdell, Finance Director
SUBJECT: 2017/2018 Biennial Budget Carryforward Adjustment



Before you for public hearing and consideration tonight is the 2017/2018 Carryforward Budget Adjustment. The adjustments recognize the carryforward of funding from the 2017 budget for re-appropriation in 2018. The re-appropriation is comprised primarily of beginning fund balance adjustments, LRF balances, and new and continuing grant funding. Notwithstanding the changes, the City's financial position overall, as reflected in the financial forecast, has not materially changed.

The most significant change you'll note is in our Restricted Funds. This change is mostly reflective of carry forwards in revenues and expenditures in Public Works CIP and Municipal CIP. Please note that appropriations for capital improvements are continuing in nature and do not lapse at the end of the year.

With regard to Public Works CIP, we are carrying forward previously budgeted 2017 project expenditures into 2018 for Public Works CIP of approximately \$5.6 million. With regard to our Municipal CIP, in the General fund we budget revenues from the sale of all outstanding Town Center properties and the transfer of all related proceeds to CIP, even though we anticipate that only some of the properties will be sold in any given year. We do this for grant matching purposes and because we are never sure when our Town Center developer may elect under our contract to purchase another parcel. Halfway through this year, we know now that land sales beyond Lot 3 are unlikely. As a result, we propose reducing 2018 *projected* revenues for land sales by \$3.2 million (this will be carried forward to 2019) and transferring 2017/2018 *actual* revenue (\$1.7 million) from the General Fund to Municipal CIP. On the expense side, we are carrying forward approximately \$6 million in municipal facilities, which includes the \$1.7 million mentioned above and \$4.2 million previously budgeted for construction of the Civic Building Tenant Improvements.

Other significant budgetary changes are identified below.

Revenue Adjustments

We propose decreasing revenue projections in the General Fund overall by approximately \$1.2 million. Major changes include:

- The land sale projections mentioned above of 3.2 million.
- Increase the franchise fees for water and electric by \$175,000.
- Increase the franchise fee projections for cable and refuse by \$45,000.
- Increase in business license revenue by \$8,000.
- Increase investment interest by \$35,000.
- Decrease utility tax projections for telephone and cellular by \$75,000.
- Decrease admissions tax projections by \$26,000.

We propose increasing revenue projections in the Police/Public Safety Fund overall by approximately \$1.1 million. Major changes include:

- Increase State-shared criminal justice tax revenue by \$139,000.
- The General Fund transfer related to funding of the investigator of \$600,000. (Done over a 3-year period.)
- Carrying forward from 2017 grant funding in the amount of \$7,800.

We propose decreasing revenue projections in the Parks Fund overall by approximately \$17,000. Major changes include:

- Increase projections for 1% sales tax for parks by \$47,000.
- Reduction of the General Fund transfer due to increased tax and facility use revenues.

In other funds, we propose the following:

- Carrying forward from 2017 grant funding in the SWM Fund in the amount of \$50,000.
- Decrease projected parks impact fees by \$196,000.
- Increase Transportation Benefit District fee revenue by \$71,000.

Expenditure Adjustments

In addition to the changes in Public Works CIP and Municipal CIP outlined above, the most significant expenditure adjustment is the Parks CIP includes revenue and expenditure project carryforwards of \$305,594.

We propose decreasing expenditure projections in the General Fund overall by approximately \$277,000. Major changes include:

- Pursuant to a previous Council direction, we are fully funding the police investigator position for ten years through a General Fund transfer to the Police Fund. The transfer will occur over a three-year period in the amount of \$600,000 for this year and next year and \$550,000 in 2020;
- Increase City Council expenditures for conferences, travel and facilitator by \$22,400;
- Decrease City Manager budget for escrow related land sale expenditures by \$223,320;
- Various increases and decreases to interfund transfers related to carryforward adjustments. The most significant of which is a transfer to IT for their carryforward items in the amount of 437,130.
- Carryforward of the Capital Restricted monies in UPTV in amount of \$321,597;
- Increase economic development expenditures as follows:
 - Subarea Plan (\$34,000);
 - 27th Street Banners (\$4,940).

We propose increasing expenditure projections in the Police/Public Safety Fund overall by approximately \$83,000. Major changes include:

- Carryforward of special overtime funding of \$50,000;
- Grant funded overtime of \$7,800;
- Carryforward in EOC of \$18,669;
- Increase jail fees by \$8,300.

We propose increasing expenditure projections in the Development Services Fund overall by approximately \$100,000. Major changes include:

- Increase SubArea Plan expenditures by \$15,000;
- Increase consulting services expenditures by \$15,165;
- Increase temporary staff hours for records management project in the amount of \$21,498;
- Increase credit card banking fees by \$48,300.

We propose carrying forward 2017 expenditure in the Internal Services Fund overall by \$437,130. Major changes are in IT and include:

- Sharepoint Exchange Upgrade \$36,000;
- Records Management Secure Image Storage \$50,000;
- IT Training \$10,135;
- Citywide IT Training \$10,295;
- Minor Systems Equipment 11,200;
- IT Computer Replacements \$50,000;
- Low Voltage Wiring \$37,000;
- Network Expansion Hardware \$21,000;
- Civic Building WiFi expansion and LAN expansion \$48,000;
- Asset Tracking, Cust. Svc Portal and Records Management Software \$163,500.

As mention above, these items are funded by a General Fund transfer.

In other funds, we propose the following:

- Carrying forward from 2017 grant funding in the SWM Fund in the amount of \$50,000.
- Decrease projected parks impact fees by \$196,000.
- Carrying forward from 2017 UPTV restricted capital expenditures in the amount of \$321,597.
- Increase \$210,459 in Contingency to meet the 2% budget policy requirement.

Financial Forecast

The financial forecast has been updated to include all the carryforward adjustments. All existing services and legal and contractual obligations can be met with existing revenues through the forecast period.

**CITY OF UNIVERSITY PLACE
FINANCIAL FORECAST - 2018 Through 2027
ENDING FUND BALANCES**

	12/31/2018 Adopted	12/31/2018 Revised	12/31/2019 Projected	12/31/2020 Projected	12/31/2021 Projected	12/31/2022 Projected	12/31/2023 Projected	12/31/2024 Projected	12/31/2025 Projected	12/31/2026 Projected	12/31/2027 Projected
General Fund - Unreserved	\$2,038,366	\$1,034,884	\$1,338,227	\$1,389,288	\$1,953,368	\$2,208,781	\$2,377,221	\$2,377,593	\$2,293,249	\$1,879,874	\$1,393,030
Police/Public Safety Fund	2,424,803	3,483,921	4,235,620	4,860,806	4,849,003	4,753,141	4,562,291	4,279,267	3,892,659	3,405,150	2,804,825
Parks Fund	67,461	50,260	50,260	50,260	50,260	50,260	50,260	50,260	50,260	50,260	50,260
Development Services Fund	23,678	141,986	0	0	0	0	0	0	0	0	0
General Fund - Reserved EFB	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
	8,554,308	8,711,051	9,624,107	10,300,353	10,852,630	11,012,183	10,989,772	10,707,120	10,236,167	9,335,283	8,248,115
Street Fund	223,294	652,219	694,448	700,694	669,017	597,395	483,717	325,781	121,289	0	0
Internal Service Funds*	718,602	1,394,873	1,394,873	1,394,873	1,394,873	1,394,873	1,394,873	1,394,873	1,394,873	1,394,873	1,394,873
Strategic Reserve	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Sub Total	1,941,896	3,047,092	3,089,321	3,095,567	3,063,890	2,992,268	2,878,590	2,720,654	2,516,162	2,394,873	2,394,873
Other Restricted Funds**	2,604,062	3,494,003	2,908,969	2,231,740	2,669,005	2,453,405	1,685,478	1,952,154	2,119,316	2,402,951	2,343,977
Grand Total	\$13,100,266	\$15,252,146	\$15,622,397	\$15,627,660	\$16,585,525	\$16,457,856	\$15,553,840	\$15,379,927	\$14,871,645	\$14,133,107	\$12,986,965

*Internal Service Funds: IT Fund, Fleet Fund, Property Management, Risk Management Fund Balance reflects Assets and cash.

**Restricted Funds: Arterial Street Fund, Real Estate Excise Tax Fund, Traffic Impact Fee Fund, LRF Fund, Transportation Benefit District, SWM Fund, Debt Service Fund, Paths & Trails Fund, CIP Funds, Donations

**Business of the City Council
City of University Place, WA**

Proposed Council Action:

Pass an Ordinance Amending the 2018-2019 Biennial Budget for the 2017 carryforward appropriations and adjustments.

Agenda No:

Dept. Origin: Finance

For Agenda of: July 16, 2018

Exhibits: Ordinance
Exhibits A-1 and A-2

Concurred by Mayor: _____

Approved by City Manager: _____

Approved as to form by City Atty.: _____

Approved by Finance Director: _____

Approved by Department Head: _____

Expenditure Required: \$114,406,483	Amount Budgeted: \$98,035,137	Appropriation Required: \$16,371,346
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SUMMARY / POLICY ISSUES

The attached budget ordinance recognizes the carry forward of funding from 2017 and re-appropriation in 2018. The re-appropriation is comprised primarily of beginning fund balance and capital improvement projects (public works, parks, and municipal facilities) that were appropriated in 2017 and will continue in 2018. Appropriations for capital improvement funds are continuing in nature and do not lapse at the end of the year. Adjustments also include revenue adjustments to various tax line items. The ordinance is now being forth to the City Council for approval.

ALTERNATIVES CONSIDERED

None.

BOARD OR COMMITTEE RECOMMENDATION

At their July 2, 2018 meeting, City Council Reviewed and discussed these changes during Study Session.

RECOMMENDATION / MOTION

MOVE TO: Pass an Ordinance Amending the 2018-2019 Biennial Budget for the 2017 carryforward appropriations and adjustments.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, RELATING TO BUDGETS AND FINANCE, REVISING THE 2017/2018
BUDGET AMENDING SECTION 1 OF ORDINANCE NO. 697.**

WHEREAS, certain revisions to the 2017/2018 biennial budget are necessary;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. 2017/2018 Amended Budget. Ordinance 697, Section 1, is amended to adopt the revised budget for the 2017-2018 biennium in the amounts and for the purposes as shown on the attached Exhibits A-1 and A-2.

Section 2. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this ordinance is hereby ratified and affirmed.

Section 4. Published and Effective Date. A summary of this ordinance consisting of its title shall be published in the official Newspaper of the City. This ordinance shall take effect five days after publication.

PASSED BY THE CITY COUNCIL ON _____, 2018.

Kent Keel, Mayor

ATTEST:

Emelita Genetia, City Clerk

APPROVED AS TO FORM:

Matthew S. Kaser, City Attorney

Date of Publication: xx/xx/xx

Effective Date: xx/xx/xx

**EXHIBIT A-1
CITY OF UNIVERSITY PLACE
2017 Amended Budget**

FUND	REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE
	Adopted	Adjust	Revised	Adopted	Adjust	Revised	Balance
Operating							
General							
001 General	15,606,543	-	15,606,543	10,541,109	-	10,541,109	5,065,434
Special Revenue							
101 Street	1,622,024	-	1,622,024	1,404,086	-	1,404,086	217,938
102 Arterial Street	232,839	-	232,839	167,400	-	167,400	65,439
103 Real Estate Excise Tax	1,817,281	-	1,817,281	1,309,772	-	1,309,772	507,509
104 Parks and Recreation	726,474	-	726,474	659,014	-	659,014	67,460
105 Traffic Impact Fees	1,492,444	-	1,492,444	500,000	-	500,000	992,444
106 Transportation Benefit District	484,123	-	484,123	400,000	-	400,000	84,123
107 Development Services	1,599,559	-	1,599,559	1,446,945	-	1,446,945	152,614
108 LRF	2,064,047	-	2,064,047	2,064,047	-	2,064,047	-
109 Police/Public Safety Fund	7,415,614	-	7,415,614	4,933,609	-	4,933,609	2,482,005
188 Strategic Reserve	1,000,000	-	1,000,000	-	-	-	1,000,000
Sub-total Special Revenue	18,454,405	-	18,454,405	12,884,873	-	12,884,873	5,569,532
Enterprise							
401 Surface Water Mgmt	6,968,677	-	6,968,677	6,838,010	-	6,838,010	130,667
Sub-total Enterprise	6,968,677	-	6,968,677	6,838,010	-	6,838,010	130,667
Debt Service							
201 Debt Service	3,415,489	-	3,415,489	3,411,446	-	3,411,446	4,043
Sub-total Debt Service	3,415,489	-	3,415,489	3,411,446	-	3,411,446	4,043
Total Operating	44,445,114	-	44,445,114	33,675,438	-	33,675,438	10,769,676
Capital Improvement							
301 Parks CIP	12,314,012	-	12,314,012	279,618	-	279,618	12,034,394
302 Public Works CIP	19,055,236	-	19,055,236	19,055,236	-	19,055,236	-
303 Municipal Facilities CIP	4,308,125	-	4,308,125	4,308,125	-	4,308,125	-
Sub-total CIP	35,677,373	-	35,677,373	23,642,979	-	23,642,979	12,034,394
Internal Service							
501 Fleet & Equipment	1,008,143	-	1,008,143	374,400	-	374,400	633,743
502 Information Technology & Services	1,410,931	-	1,410,931	1,326,072	-	1,326,072	84,859
505 Property Management	804,439	-	804,439	804,439	-	804,439	-
506 Risk Management	149,816	-	149,816	147,810	-	147,810	2,006
Total Internal Service	3,373,329	-	3,373,329	2,652,721	-	2,652,721	720,608
Non-Annually Budgeted							
150 Donations and Gifts to University Place	22,009	-	22,009	22,009	-	22,009	-
Non-Annually Budgeted	22,009	-	22,009	22,009	-	22,009	-
Total Budget	83,517,825	-	83,517,825	59,993,147	-	59,993,147	23,524,678

**EXHIBIT A-2
CITY OF UNIVERSITY PLACE
2018 Amended Budget**

FUND	REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES			ENDING BALANCE
	Adopted	Adjust	Revised	Adopted	Adjust	Revised	Balance
Operating							
General							
001 General	17,622,728	(1,281,301)	16,341,427	11,584,361	(277,817)	11,306,544	5,034,883
Special Revenue							
101 Street	1,565,169	428,925	1,994,094	1,341,875	-	1,341,875	652,219
102 Arterial Street	277,252	47,179	324,431	209,462	34,726	244,188	80,243
103 Real Estate Excise Tax	1,616,945	335,029	1,951,974	1,219,386	249,274	1,468,660	483,314
104 Parks and Recreation	751,889	(17,201)	734,688	684,429	-	684,429	50,259
105 Traffic Impact Fees	1,112,444	(91,135)	1,021,309	-	279,952	279,952	741,357
106 Transportation Benefit District	488,123	151,909	640,032	404,000	191,032	595,032	45,000
107 Development Services	1,588,619	218,271	1,806,890	1,564,941	99,963	1,664,904	141,986
108 LRF	500,000	1,638,684	2,138,684	500,000	1,638,684	2,138,684	-
109 Police/Public Safety Fund	7,544,334	1,142,616	8,686,950	5,119,531	83,498	5,203,029	3,483,921
188 Strategic Reserve	1,000,000	-	1,000,000	-	-	-	1,000,000
Sub-total Special Revenue	16,444,775	3,854,277	20,299,052	11,043,624	2,577,129	13,620,753	6,678,299
Enterprise							
401 Surface Water Mgmt	3,028,017	2,708,436	5,736,453	2,999,851	1,796,010	4,795,861	940,592
Sub-total Enterprise	3,028,017	2,708,436	5,736,453	2,999,851	1,796,010	4,795,861	940,592
Debt Service							
201 Debt Service	3,349,080	250	3,349,330	3,345,037	250	3,345,287	4,043
Sub-total Debt Service	3,349,080	250	3,349,330	3,345,037	250	3,345,287	4,043
Total Operating	40,444,600	5,281,662	45,726,262	28,972,873	4,095,572	33,068,445	12,657,817
Capital Improvement							
301 Parks CIP	1,064,935	595,111	1,660,046	155,000	305,594	460,594	1,199,452
302 Public Works CIP	6,928,966	5,554,436	12,483,402	6,928,966	5,554,436	12,483,402	-
303 Municipal Facilities CIP	-	5,964,212	5,964,212	-	5,964,212	5,964,212	-
Sub-total CIP	7,993,901	12,113,759	20,107,660	7,083,966	11,824,242	18,908,208	1,199,452
Internal Service							
501 Fleet & Equipment	810,868	116,689	927,557	177,125	(425)	176,700	750,857
502 Information Technology & Services	989,479	924,738	1,914,217	904,620	437,130	1,341,750	572,467
505 Property Management	750,063	59,586	809,649	750,063	(10,669)	739,394	70,255
506 Risk Management	153,343	3,301	156,644	153,343	2,007	155,350	1,294
Total Internal Service	2,703,753	1,104,314	3,808,067	1,985,151	428,043	2,413,194	1,394,873
Non-Annually Budgeted							
621 Endowment	-	-	-	-	-	-	-
150 Donations and Gifts to University Place	-	23,489	23,489	-	23,489	23,489	-
Non-Annually Budgeted	-	23,489	23,489	-	23,489	23,489	-
Total Budget	51,142,254	18,523,224	69,665,478	38,041,990	16,371,346	54,413,336	15,252,142

Memo

DATE: June 26, 2018
TO: Steve Sugg, P.E., City Manager
FROM: Jack Ecklund, P.E., Director of Engineering and Capital Projects
SUBJECT: Six Year Transportation Improvement Plan 2019-2024

The City of University Place is required by state law to adopt and annually update a Six-Year Transportation Improvement Plan (TIP). This TIP covers the years of 2019 – 2024.

The primary changes to the TIP include the following:

- 3 projects have been/will be completed in 2018 and have been removed: 56th St/Cirque Drive Phase 1; 27th Street Phase 2; and the Mildred Overlay.
- The Chambers Creek Crosswalk Project has been removed and the associated work has been incorporated into the Chambers Creek Road/Chambers Lane Phase 1 project (project #5)
- A project has been added for the retrofit/replacement of the Day Island Bridge (Project #35).
- Funding status of 4 projects have been updated to reflect recent grant awards (Projects 1, 5, 21, and 32)
- Project schedules and costs have been updated

Approval of the Six-Year Transportation Plan does not commit the City to any financial expenditures. Rather, each project will be reviewed individually by the City Council in each relevant budget cycle as a component of the Capital Improvement Plan. Approval of the Six-Year Transportation Plan, however, does create eligibility for the City to apply for various grant opportunities. Many grant funding sources require a project in question to appear in the City's TIP. In addition, the TIP provides an indication to other jurisdictions of the City's planning direction for transportation needs.

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data					Expenditure Schedule (Local Agency Use)								
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	1st 2019	2nd 2020	3rd 2021	4th-6th 2022-2024				
14	P	7 - Chambers Creek Trail Connection Phillips Rd to Bridgeport		06	1.000	G C P S T W	PE / 19	P**	150			24	174	PE	0	174	0	0		
		RW / NA	P**				0		0	0	RW	0	0	0	0					
		CN / 20	P**				1,730		0	270	2,000	CN	0	0	2,000	0				
		Construct multi use path from Phillips Road to Bridgeport Way with connections to the Chambers Creek trail system. Construct new pedestrian/bicycle bridge across Chambers/Leach Creek.											Total	0	174	2,000	0			
		*Project is part of a multi-jurisdictional trail improvement project. The portion of this connection between Leach Creek and Phillips Road is in the City of Lakewood. **Local funds are available/secured											PROJECT TOTAL							
								1,880		0	294	2,174								
14	F	8 - Bridgeport Way Phase 4		06	1.000	G C P S T W	PE / 10	F	**			**	0	PE	0	0	0	0		
		RW / 17	F				**		0	**	0	RW	0	0	0	0				
		CN / 18	F				1730**		0	470**	2,200	CN	500	0	0	0				
		Construct sidewalk, concrete curb, gutter, bikelane, street lighting, landscaping, overlay,and intersection improvements.											Total	500	0	0	0			
		** Spent in previous period											PROJECT TOTAL							
								0		0	0	0								
17	P	9- 44th Street W Phase 1b		06	0.511	G C P S T W	PE / 22	P	87			13	100	PE	0	0	0	100		
		RW / 23	P				78		12	90	RW	0	0	0	90					
		CN / 24	P				690		110	800	CN	0	0	0	800					
		Construct curbs, gutters, sidewalks, bike lanes, street lighting and landscaping south side of the street											Total	0	0	0	990			
		PROJECT TOTAL																		
								855		0	135	990								
17	P	10 - Alameda North Phase 2		01	1.023	G C P S T W	PE / 22	P	86			14	100	PE	0	0	0	100		
		RW / 23	P				43		7	50	RW	0	0	0	50					
		CN / 24	P				1,522		238	1,760	CN	0	0	0	1,760					
		Construct curbs, gutters, sidewalks, bike lane, street lights west side.											Total	0	0	0	1,910			
		PROJECT TOTAL																		
								1,651		0	259	1,910								
16	F/P	11 - 67th Avenue - Phase 1		06	1.000	G C P S T W	PE / 19	F	259			41	300	PE	200	100	0	0		
		RW / 23	P**				623		110	733	RW	0	0	0	733					
		CN / 24	P**				3,460		540	4,000	CN	0	0	0	4,000					
		Construct concrete curb, gutter and sidewalk on both sides.											Total	200	100	0	4,733			
		**Local funds are available/secured											PROJECT TOTAL							
								4,342		0	691	5,033								
16	P	12- 67th Avenue - Phase 2		06	1.000	G C P S T W	PE / 22	P	255			45	300	PE	0	0	0	300		
		RW / 22	P				510		90	600	RW	0	0	0	600					
		CN / 23	P				2,040		360	2,400	CN	0	0	0	2,400					
		Construct concrete curb, gutter and sidewalk on both sides.											Total	0	0	0	3,300			
		PROJECT TOTAL																		
								2,805		0	495	3,300								
16	P	13 - 67th Avenue - Phase 3		06	1.000	G C P S T W	PE / 23	P	255			45	300	PE	0	0	0	300		
		RW / 23	P				510		90	600	RW	0	0	0	600					
		CN / 24	P				2,040		360	2,400	CN	0	0	0	2,400					
		Construct concrete curb, gutter and sidewalk on both sides.											Total	0	0	0	3,300			
		PROJECT TOTAL																		
								2,805		0	495	3,300								

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)							
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	1st 2019	2nd 2020	3rd 2021	4th-6th 2022-2024		
17	P	14 - 40th Street Phase 3 City of University Place 7200 Block to 67th Avenue Construct curb, gutter, sidewalk and bike lane on the north side	06	0.800	G C P S T W	PE / 23 RW / 23 CN / 24	P P P	87 89 650			13 21 100	100 110 750	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 110 750 960	
PROJECT TOTAL								826		0	134	960						
17	P	15 - Grandview Drive - Phase 5b City of University Place 27th Street to 19th Street Construct curb, gutter, sidewalk and bike lane on the east side	06	0.500	G C P S T W	PE / 23 RW / 24 CN / 24	P P P	87 103 1,065			13 17 165	100 120 1,230	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 120 1,230 1,450	
PROJECT TOTAL								1,255		0	195	1,450						
17	P	16 - Alameda South City of University Place From current southern terminus to 67th Ave. W. (South extension) Construct curbs, gutters, sidewalks, bike lane both sides in addition to traffic calming measures, **Local funds are available/secured via Traffic Impact Fees	01	0.152	G C P S T W	PE / 19 RW / NA CN / 20			P** P**	50 800	35 0 400	85 0 1,200	PE RW CN Total	85 0 0 85	0 0 1,200 1,200	0 0 0 0	0 0 0 0	
PROJECT TOTAL								0		850	435	1,285						
14	P	17 - 40th/Bridgeport Intersection City of University Place 40th Street and Bridgeport Intersection Construct intersection improvements	12	n/a	G C P S T W	PE / 22 RW / 23 CN / 24					0 340 350	60 340 350	PE RW CN Total	0 0 0 0	0 0 0 0	0 340 350 750		
PROJECT TOTAL								0		0	750	750						
19	P	18 - Larson Lane North City of University Place 3600 blk to 35th Street Construct concrete curb, gutter, and sidewalks on both sides	01	0.600	G C P S T W	PE / 19 RW / 19 CN / 20					85 460 1,210	85 460 1,210	PE RW CN Total	85 460 0 545	0 0 1,210 1,210	0 0 0 0	0 0 0 0	
PROJECT TOTAL								0		0	1,755	1,755						
17	P	19 - Sunset Drive City of University Place Cirque Drive to 19th Street Construct concrete curb, gutter, bike lane and sidewalk on one side.	06	2.008	G C P S T W	PE / 23 RW / 23 CN / 24	P P P	140 56 3,025			25 9 475	165 65 3,500	PE RW CN Total	0 0 0 0	0 0 0 0	0 65 3,500 3,730		
PROJECT TOTAL								3,221		0	509	3,730						
17	P	20 - Elwood Drive Phase 2 City of University Place 29th Street to 27th Street Construct concrete curb, gutter, bike lanes and sidewalks on the west side of the street.	06	0.133	G C P S T W	PE / 23 RW / NA CN / 24	P P P	56 173			9 0 27	65 0 200	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 200 265		
PROJECT TOTAL								229		0	36	265						

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)						
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	1st 2019	2nd 2020	3rd 2021	4th-6th 2022-2024	
17	P/F	21 - 35th Street Improvements Phase 1 City of University Place Bridgeport Way to 67th Ave Construction of curb, gutter, sidewalk and bicycle lanes on both sides of street.	06	1.000	G C P S T W	PE / 19 RW / 20 CN / 22	F F F**	125 150 1,955			22 26 345	147 176 2,300	PE RW CN Total	100 0 0 0	47 76 0 123	0 100 0 100	0 0 2,300 2,300
							PROJECT TOTAL		2,230	0	393	2,623					
17	P/F	22 - 35th Street Improvements Phase 2 City of University Place Grandview Drive to Bridgeport Way Construction of curb, gutter, sidewalk and bicycle lanes on both sides of street.	06	1.000	G C P S T W	PE / 19 RW / 20 CN / 24	F F P	130 37 1,955			23 9 345	153 46 2,300	PE RW CN Total	0 0 0 0	100 0 0 100	53 46 0 99	0 0 2,300 2,300
							PROJECT TOTAL		2,122	0	377	2,499					
17	P	23 - Beckonridge Drive Phase 2 City of University Place Grandview Drive to Cirque Drive Construct concrete curb, gutter, sidewalk, and bike lane on the east side of the street.	06	0.530	G C P S T W	PE / 23 RW / NA CN / 24	P P P	130 0 650			20 0 100	150 0 750	PE RW CN Total	0 0 0 0	0 0 0 0	150 0 750 900	
							PROJECT TOTAL		780	0	120	900					
17	P	24 - Lemmons Beach/31st Street/Parkway City of University Place City Limits to Elwood Drive Construct concrete curb, gutter and sidewalk on both sides of the street.	06	1.000	G C P S T W	PE / 21 RW / 22 CN / 23	P P P	87 56 2,950			13 9 460	100 65 3,410	PE RW CN Total	0 0 0 0	0 0 0 100	0 65 3,410 3,475	
							PROJECT TOTAL		3,093	0	482	3,575					
17	P	25 - 44th Street Phase 2b City of University Place Elwood Dr to Sunset Dr Construct curb, gutter, sidewalk, bike lane, and street lights on north side of street.	06	0.549	G C P S T W	PE / 23 RW / 23 CN / 24	P P P	87 48 190			13 7 30	100 55 220	PE RW CN Total	0 0 0 0	0 0 0 0	100 55 220 375	
							PROJECT TOTAL		325	0	50	375					
17	P	26 - 44th Street Phase 2c City of University Place Narrowview School Crossing to Bridgeport Way Construct curb, gutter, sidewalk, bike lane, street lights, and landscaping on south side of the street.	06	0.549	G C P S T W	PE / 22 RW / NA CN / 23	P P P	87 0 577			13 0 90	100 0 667	PE RW CN Total	0 0 0 0	0 0 0 0	100 0 667 767	
							PROJECT TOTAL		664	0	103	767					
17	P	27 - 27th Street City of University Place Grandview Drive to City Limits Construction of curb, gutter, sidewalk, bicycle lane one side and enclosed storm drainage system.	06	0.625	G C P S T W	PE / 23 RW / 23 CN / 24	P P P	173 56 951			27 9 149	200 65 1,100	PE RW CN Total	0 0 0 0	0 0 0 0	200 65 1,100 1,365	
							PROJECT TOTAL		1,180	0	185	1,365					

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)						
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	1st 2019	2nd 2020	3rd 2021	4th-6th 2022-2024	
17	P	28 - Chambers Creek Road "C" City of University Place Chambers Lane to Bridgeport Way Construct curb, gutter, sidewalk sand bike lanes both sides side.	06	0.511	G C P S T W	PE / 23 RW / 23 CN / 24	P P P	130 78 1,900			20 12 300	150 90 2,200	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	150 90 2,200 2,440
PROJECT TOTAL								2,108		0	332	2,440					
17	P	29 - 54th Street Phase 2 City of University Place 79th Avenue to Bridgeport Way Construct concrete curb, gutter and sidewalks on the south side of the street.	06	0.379	G C P S T W	PE / 23 RW / 24 CN / 24	P P P	56 39 333		9 6 52	65 45 385	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	65 45 385 495	
PROJECT TOTAL								428		0	67	495					
17	P	30 - Elwood Drive Phase 1b City of University Place Cirque Drive to 40th Street Construct curb, gutter, sidewalk, bike lane, and street lights on west side of street.	06	0.625	G C P S T W	PE / 23 RW / 23 CN / 23	P P P	87 78 779		13 12 121	100 90 900	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 90 900 1,090	
PROJECT TOTAL								944		0	146	1,090					
14/16 17/19	P	31 - Street Overlay Program City of University Place Various Locations *Overlay program to be completed on various City streets.	07		G C P S T W	varies RW / NA varies	P P	87 3,460		13 540	100 4,000	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 0 4,000 4,100	
PROJECT TOTAL								3,547		0	553	4,100					
16	F	32 - Lakewood Drive Overlay City of University Place 64th St to Hanna Pierce Rd Asphalt overlay - full street **Local funds are available/secured	07	0.300	G C P S T W	PE / 21 RW / NA CN / 22	F** F**	69 402		11 63	80 0 465	PE RW CN Total	0 0 0 0	0 0 0 0	80 0 465 0	0 0 465 0	
PROJECT TOTAL								471		0	74	545					
16	F	33 - Grandview Drive Overlay City of University Place Cirque Drive to 56th St Asphalt overlay - full street **Local funds are available/secured	07	0.400	G C P S T W	PE / 23 RW / NA CN / 23	p** p**	17 340		3 60	20 0 400	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 400 0	20 0 400 0	
PROJECT TOTAL								357		0	63	420					
16	F	34 - 67th Ave Overlay City of University Place 37th St to 44th St Asphalt overlay - full street	07	0.750	G C P S T W	PE / 19 RW / NA CN / 19	F F	42 350		8 62	50 0 412	PE RW CN Total	50 0 412 462	0 0 0 0	0 0 0 0	0 0 0 0	
PROJECT TOTAL								392		0	70	462					

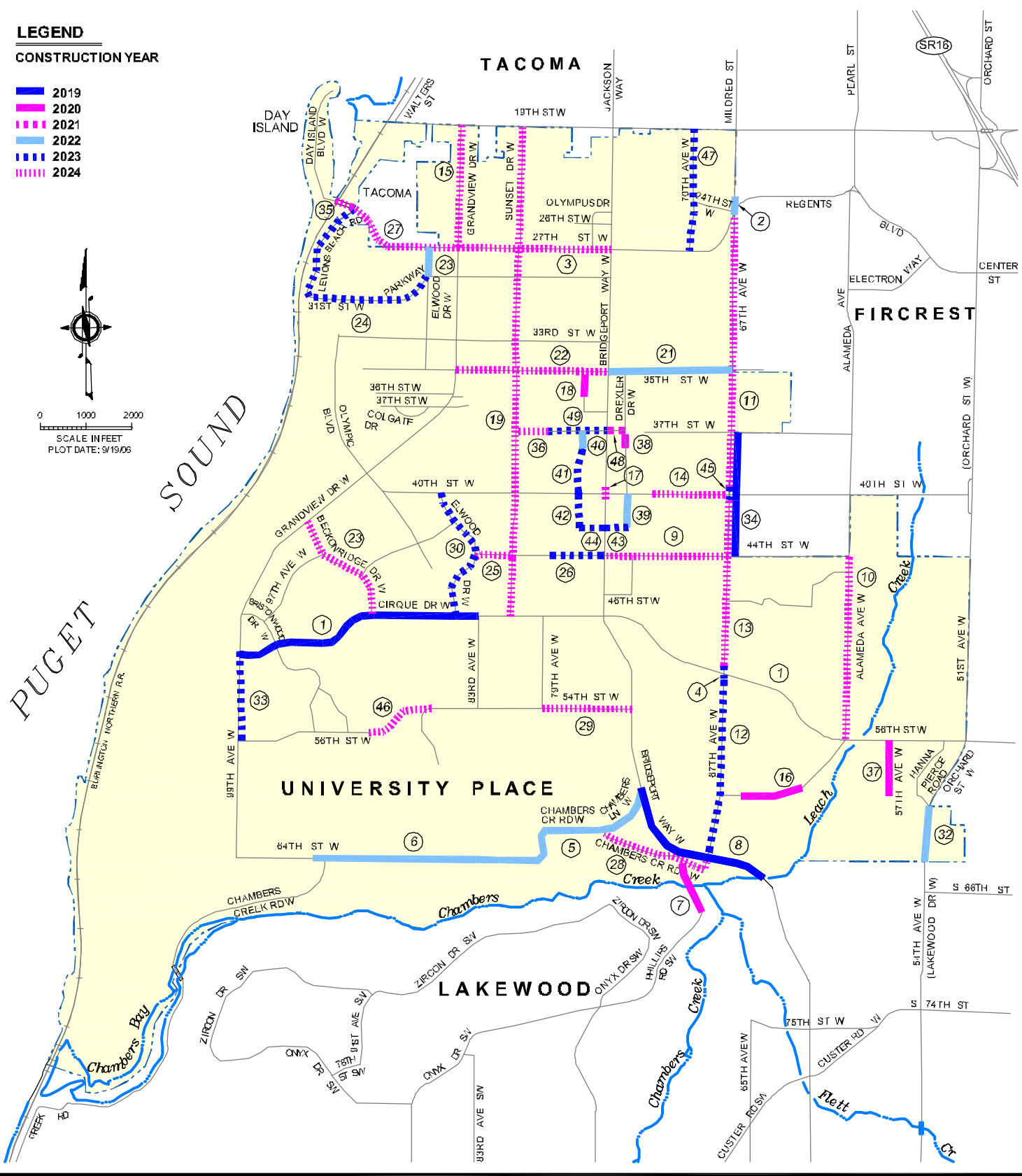
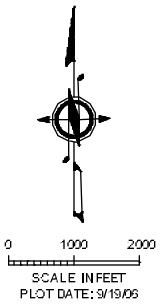
Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)									
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	1st 2019	2nd 2020	3rd 2021	4th-6th 2022-2024				
19	P	35- Day Island Bridge Retrofit/Replacement City of University Place Day Island Bridge Retrofit/Replace Structurally Deficiencies in the Bridge	01	0.114	G C P S T W	PE / 20	P**	200			36	236	PE	0	236	0	0			
													RW	0	0	0	0			
													CN	8,500	1,500	10,000	0	0	0	10,000
													Total				0	236	0	10,000
PROJECT TOTAL								8,700		0	1,536	10,236								
19	P	36- 37th Street Pedestrian Connection City of University Place Sunset Drive to 7900 Block Construct Pedestrian connection to Sunset Drive	01	0.114	G C P S T W	PE / 23	P**	70			10	80	PE	0	0	0	80			
													RW	0	0	0	0	0		
													CN	433	67	500	0	0	0	500
													Total				0	0	0	580
PROJECT TOTAL								503		0	77	580								
19	P	37 - 57th Avenue Connection City of University Place Cirque Drive to 5800 Block Construct roadway to complete connection	01	0.152	G C P S T W	PE / 19					100	100	PE	50	50	0	0			
													RW	65	65	0	0	0		
													CN		800	800	0	400	400	0
													Total				115	450	400	0
PROJECT TOTAL								0		0	965	965								
19	P	38 - Drexler Drive North City of University Place 37th Street to Homestead Park boundary Construct sidewalks, and final overlay	01	0.150	G C P S T W	PE / 19					25	25	PE	25	0	0	0			
													RW	0	0	0	0	0		
													CN	75	75	0	75	0	0	
													Total				25	75	0	0
PROJECT TOTAL								0		0	100	100								
19	P	39 - Drexler Drive South City of University Place 40th Street to 42nd Street Construct roadway for town center grid	01	0.150	G C P S T W	PE / 20					150	150	PE	0	150	0	0			
													RW	100	100	0	0	100	0	
													CN	700	700	0	0	0	700	
													Total				0	150	100	700
PROJECT TOTAL								0		0	950	950								
19	P	40 - Larson Lane South Phase 1 City of University Place 37th Street to 38th Street Construct roadway for town center grid	01	0.100	G C P S T W	PE / 21					50	50	PE	0	0	50	0			
													RW	295	295	0	0	150	145	
													CN	200	200	0	0	0	200	
													Total				0	0	200	345
PROJECT TOTAL								0		0	545	545								
19	P	41 - Larson Lane South Phase 2 City of University Place 38th Street to 40th Street Construct roadway for town center grid	01	0.250	G C P S T W	PE / 22					150	150	PE	0	0	0	150			
													RW	1,475	1,475	0	0	0	1,475	
													CN	965	965	0	0	0	965	
													Total				0	0	0	2,590
PROJECT TOTAL								0		0	2,590	2,590								

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data					Expenditure Schedule (Local Agency Use)							
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	1st 2019	2nd 2020	3rd 2021	4th-6th 2022-2024			
19	P	42 - Larson Lane South Phase 3 City of University Place 40th Street to 42nd Street Construct roadway for town center grid	01	0.250	G C P S T W	PE / 22 RW / 22 CN / 23						150 1,100 880	150 1,100 880	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	150 1,100 880 2,130	
PROJECT TOTAL								0		0		2,130	2,130						
19	P	43 - 42nd Street Phase 1 City of University Place Drexler Drive to Bridgeport Way Construct roadway for town center grid	01	0.110	G C P S T W	PE / 22 RW / 22 CN / 23						50 250 650	50 250 650	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	50 250 650 950	
PROJECT TOTAL								0		0		950	950						
19	P	44 - 42nd Street Phase 2 City of University Place Bridgeport Way to Larson Lane Construct roadway for town center grid	01	0.110	G C P S T W	PE / 22 RW / 22 CN / 23						75 300 539	75 300 539	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	75 300 539 914	
PROJECT TOTAL								0		0		914	914						
16	P	45 - 40th Street/67th Avenue Intersection City of University Place 40th Street and 67th Avenue Intersection Construct intersection improvements	12	n/a	G C P S T W	PE / 22 RW / 22 CN / 23						0 100 340	60 100 340	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	60 100 340 500	
PROJECT TOTAL								0		0		500	500						
17	P	46 - 56th Street Phase 2 City of University Place 89th Ave to 8500 block of 54th Street Connect 56th Street to 54th Street. Construct roadway and pedestrian improvements	01	0.250	G C P S T W	PE / 23 RW / 23 CN / 24	P P P	173 692 1,645				0 0 0	27 108 255	200 800 1,900	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	200 800 1,900 2,900
PROJECT TOTAL								2,510		0		390	2,900						
17	P	47 - 70th Avenue Phase 2 City of University Place 27th Street to 19th Street Sidewalk, curb, gutter, landscaping, bike lane, and streetlights on the east side between 27th and 19th	01	0.246	G C P S T W	PE / 22 RW / 22 CN / 23	P P	87 346				0 0 0	13 0 54	100 0 400	PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 0 400 500
PROJECT TOTAL								433		0		67	500						
19	P	48 - 37th Street Phase 1 City of University Place Market Place to Drexler Drive (South Side) Construct sidewalk and street lighting along the south side of the street.	01	0.057	G C P S T W	PE / 20 RW / N/A CN / 21						60 0 200	60 0 200	PE RW CN Total	0 0 0 0	60 0 0	0 0 200	0 0 0 0	
PROJECT TOTAL								0		0		260	260						
**Local funds are available/secured																			

Functional Class.	Fund Status	Project Identification	Improvement Type	Length (miles)	Utility Codes	Start Date	Phase Data				Expenditure Schedule (Local Agency Use)							
							Federal Fund Code	FF Cost by Phase	State Fund Code	State Funds	Local Funds	Total	1st 2019	2nd 2020	3rd 2021	4th-6th 2022-2024		
19	P	49 - 37th Street Phase 2 City of University Place 7900 Block to Bridgeport Way	01	0.057	G C P S T W	PE / 22 RW / N/A CN / 23	P P	87 562		13 0 88	100 0 650		PE RW CN Total	0 0 0 0	0 0 0 0	0 0 0 0	100 0 650 750	
Construct sidewalk and street lighting along both sides of the street Bridgeport to Larson and along the north side of the street Larson to current end of street .							**Local funds are available/secured		PROJECT TOTAL		649	0	101	750				
17	P	50 - ADA Transition Plan Improvements City of University Place Varies	01		G C P S T W	PE / 21 RW / 22 CN / 23				0 0 0	50 50 200	50 50 200	PE RW CN Total	0 0 0 0	0 0 0 0	25 0 0 25	25 50 200 275	
Update existing ADA facilities to current standards									PROJECT TOTAL		0	0	300	300				
GRAND TOTAL											57,453	1,925	24,332	84,810	3,897	4,394	4,144	71,725

LEGEND
CONSTRUCTION YEAR

- 2019
- 2020
- 2021
- 2022
- 2023
- 2024



**CITY OF UNIVERSITY PLACE
 PUBLIC WORKS 6 YEAR
 TRANSPORTATION
 IMPROVEMENT PROGRAM
 2019-2024**

- (31) Street overlay program located throughout the arterial network, various years
- (50) ADA Transition Plan Improvements located throughout the arterial network, 2023