

UNIVERSITY PLACE CITY COUNCIL

Note: Times are approximate and subject to change.

**Special Council Meeting Agenda
Friday, January 17, 2014, 6:30 p.m.**

**Town Center Gallery
3715 Bridgeport Way West, Suite E-2**

- | | | |
|---------|----|--|
| 6:30 pm | 1. | CALL SPECIAL MEETING TO ORDER - MAYOR |
| | 2. | DINNER AND WELCOME |
| 7:00 pm | 3. | <u>EVENTS</u> |
| 8:55 pm | 4. | <u>COUNCIL ASSIGNMENTS</u> |
| 9:00 pm | 5. | ADJOURNMENT |

***PRELIMINARY CITY COUNCIL AGENDA**

January 21, 2014
Regular Council Meeting

February 3, 2014
Regular Council Meeting

February 18, 2014
Regular Council Meeting

March 3, 2014
Regular Council Meeting

Preliminary City Council Agenda subject to change without notice*
Complete Agendas will be available 24 hours prior to scheduled meeting.
To obtain Council Agendas, please visit www.cityofup.com.

**American Disability Act (ADA) Accommodations Provided Upon Advance Request
Call the City Clerk at 253-566-5656**

DRAFT

CITY ORGANIZED EVENT ON CITY PROPERTY

City Administration plans, or organizes the planning of the event, to ensure that there is a documented Event Plan (through self-permitting or otherwise) that includes, as appropriate for the event:

1. A suitable traffic plan
2. A suitable safety plan
3. A suitable sanitation and clean-up plan
4. All necessary licenses from other governments (Health Dept/Liquor Control Board)
5. Appropriate requirements on sub-participants like vendors and amusement device providers, including any participation fees, other governmental licenses and insurance.

The City must also manage the event to insure to the greatest extent possible that the Event Plan is carried out. This does not mean that volunteers cannot play a substantial role in all aspects of the event, only that the City Administration must exercise ultimate authority.

NON-CITY ORGANIZED EVENT ON CITY PROPERTY

An individual, alone or in conjunction with a group of individuals, or a legal entity (corporation-for profit/non-profit, LLC, etc.) plans, or organizes the planning of the event, to ensure that there is a documented Event Plan (including application for a City Special Event Permit if the requirements of the City ordinance are triggered) that includes, as appropriate for the event:

1. A suitable traffic plan
2. A suitable safety plan
3. A suitable sanitation and clean-up plan
4. All necessary licenses from other governments (Health Dept/Liquor Control Board)
5. Appropriate requirements on sub-participants like vendors and amusement device providers, including any participation fees, other governmental licenses and insurance.
6. Insurance for the event either through a standing Commercial General Liability policy already in place for a legal entity, or through a TULIP (Tenant Users Liability Insurance Policy) secured by an individual or group of individuals for the event.

Event	City Event	Non-City Event
Volunteer Appreciation Dinner		X
Parks Appreciation Day	X	
Flower Show & Plant Show		X*
Duck Daze:		
- Duck Parade		X*
- Treasures in the Park		X*
- Car Show		X*
- Get Local Summer Businessfest		X
- Art Fair in Market Square		X*
- Public Safety Fair	X	
Concerts in the Park		X*
Pups in the Park		X*
University Place Festival		X*
National Night Out		X*
Cider Squeeze		X*
Menorah Lighting		X
Christmas Tree Lighting	X	
16th CAB Holiday Reception	X	
UP for Art Atrium Arts & Concert Series		X*
Historical Society Atrium Events		X
Volunteer Appreciation Dinner		X

* These non-City events were designated by Council resolution as "City Events" for 2013.

16th CAB Holiday Reception

City of University Place and AUSA honor the City's Community Connector Partner 16th Combat Aviation Brigade.

Volunteer Appreciation Dinner

In the early spring the community comes together for an annual dinner to honor the hundreds of University Place volunteers who made a difference in our city by giving of themselves and their time in the previous year. Sponsored and coordinated by the U.P. Volunteer Center, the event culminates in the presentation of awards in four categories to the City's "Volunteers of the Year."

Parks Appreciation Day

Neighbors and friends give back to the earth one day each spring in parks throughout Pierce County. Work parties trim limbs, groom grounds and plant flowers and trees!

Flower Show & Plant Sale

The Spring Flower Show and Plant Sale celebrates the colors of spring in a two-day event sponsored by the Friends of Homestead Park and the Peninsula Chapter of the American Rhododendron Society. This annual event is the kickoff to the spring gardening season and, while it includes a wide variety of roses, fuchsias, dahlias and ferns, it is also one of the largest Rhododendron truss displays on the West Coast.

Duck Daze

The Duck Parade began when community members Terry Reim and Dixie Harris thought the community needed an event to celebrate the end of the rainy season as well as the wonderful improvements to Bridgeport Way. The yellow duck was adopted as the symbol of the parade and is now a community mascot! The parade begins at 10 a.m. at the corner of 27th Street and Bridgeport and continues south to 37th Street where it ends at the UPTown Cruisin' 2013 Car Show. Rain or shine, this annual parade is fun for the whole family. Bands, parade vehicles and marchers, walkers and bikers take part in this community outing!

Treasures in the Park

After the Annual Duck Parade, move on down to Homestead Park, where you can join the crowd in the hunt for "treasures" at this year's annual "Treasures in the Park" event, University Place's garage/antique and plant sale. Clean out those closets; bring out the antiques, reusable items and new treasures to sell. There will be bargains galore, rides and activities for the kids, food, fun and entertainment on stage for the whole family. This event runs from 10am to 4pm.

Enviro Fair

Environmental Impacts and Green Practices Public Education

City Hall Open House

In the Town Hall Meeting Room, just after the Duck Parade, the City of University Place invites you to stop and visit with your City Council, Commissioners and staff at its Annual Open House. This is a great opportunity to meet with your elected and appointed officials to discuss projects or ask questions about issues that are important to you.

Concerts in the Park

A "Battle of the Bands," featuring local teenage musicians, is among the featured groups at this year's annual summer concert series at the Curran Apple Orchard Park, 3920 Grandview Drive West. All concerts occur on Thursday nights from 6:30 to 8 p.m. In case of inclement weather, concerts will relocate to the Curtis High School

University Place Festival

The goal is to provide a celebration to promote a sense of unity, pride and community in University Place. The event features two stages of local and regional entertainment, food concessions, art and local vendors, various family activities, including a kids zone that plays host to inflatable amusements, games & sports.

National Night Out

National Night Out is designed to: Heighten crime and drug prevention awareness; strengthen neighborhood spirit and police-community partnerships; and send a message to criminals letting them know that neighborhoods are organized and fighting back. University Place Police together with West Pierce Fire & Rescue, the City of U.P. Council, Commissioners and staff will be caravanning all around the City in police and fire vehicles visiting all U.P. neighborhood.

Cider Squeeze

The Curran Apple Orchard Cider Squeeze is another orchard-related activity - and it takes place the each year from noon to 4 p.m. Toss apples into old fashioned cider presses, meet The Big Apple and Johnny Appleseed and enjoy bluegrass music at this long-time FREE U.P. tradition.

Atrium Dance Series

Dance Theater Northwest perform in the Atrium

Art and Concert Series

Sit back and relax to the sights and sounds of outstanding local musicians and artist during the UP for Arts Fall Art and Concert Series in the Civic building atrium. Performances start at 7pm. Admission is \$10 at the door or free with an UP for Arts membership. View bios of each artist on our Art and Concert page.

Make a Difference Day

A national day of neighbors helping neighbors, citizens helping their community. It is estimated that in 2009 over 9 million volunteers came out and made a difference in their communities. Whether you prefer to volunteer as an individual or as a group, it is a great way to become involved with your community. Each year the City of University Place Parks Department coordinates work parties and cleanups at various park properties.

Christmas Tree Lighting

Experience the holiday magic with the annual celebration of the Christmas Tree Lighting in Market Square: Photos with Santa, Gingerbread House Workshop, Horse Drawn Carriage Rides, Christmas Tree Lighting, Music and Performers, Food and Beverage, Twinkling lights and a Cozy Fire... all in glimmering Market Square!

Pet Photos with Santa

Bring your leashed pet to take a Christmas photo with Santa at "Santa Paws" inside the Atrium. *Sponsored by SUNDOGS, photos are \$10 each and all proceeds go toward the off leash dog park.*

RESOLUTION NO. 717

A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, DESIGNATING CERTAIN CITY SUPPORTED COMMUNITY EVENTS FOR 2013 AND DESCRIBING THE EXTENT OF CITY SUPPORT TO BE AFFORDED TO THOSE EVENTS

WHEREAS, the City Council recognizes that community events which take place on City property and/or in City rights of way are valuable in promoting the City's identity as a distinct community within the South Puget Sound area, support a high quality of life for residents, and promote economic development and tourism; and

WHEREAS, the City Council acknowledges that the benefits to the City from certain community events which take place on City property and/or in City rights of way result in ample consideration to the City to justify affording in-kind City support to those certain community events; and

WHEREAS, the City Council desires to list the community events that will receive in-kind City support in 2013, and the extent of the City support that would be available to those events;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSITY PLACE, WASHINGTON:

1. City Supported Events: The following events are hereby designated as City Supported Events in 2013:

1. Flower and Plant Show
2. Duck Daze
 - a. Duck Parade
 - b. Treasures in the Park
 - c. Car Show
 - d. Art Fair in Market Square
3. Concerts in the Park
4. National Night Out
5. UP Fest
6. Pups in the Park
7. Cider squeeze
8. UP for Art Atrium Arts and Concert Series

2. Extent of City In-kind Support: To the extent of available resources within the budgeted amount in the General Fund Community Events in the City's 2013-2014 budget the following will comprise the categories of City in-kind support available to designated community events. Within the following available categories, the City in-kind support to designated community events will be determined on an event-by-event basis by the City Manager or designee in consultation with the event organizers:

1. Health - portable toilets, hand wash stations, garbage disposal.
2. Traffic Control (when required) - Public Works and/or Police.
3. Police Security - for event when required.
4. Fee waiver - Waiver of facility, park rental, and permit fees.
5. Insurance - Coverage of City premises on which the events occur. The City's insurance does not cover claims against any vendors participating in the community event, including but not limited to product, food, beverage vendors or amusement device operators. Such vendors or amusement device operators must provide proof of insurance as a part of the event permitting process for each City supported event.
6. Advertising - City web, reader board.

3. Legislative Finding. The City Council finds that community events which take place on City property and/or in City rights of way in University Place are valuable in promoting and the City's identity as a distinct community within the South Puget Sound area, supporting a high quality of life for residents, and promoting economic development and tourism, and the City Council finds that the benefits to the City from the listed community events, results in appropriate consideration to the City to justify affording in-kind City support to those community events. Specifically, by advertising, publicizing, or otherwise distributing information for the purpose of attracting visitors and encouraging tourist expansion and assisting the City's economic development activities.

5. Effective Date. This Resolution shall be effective immediately upon passage by the City Council.

ADOPTED BY THE CITY COUNCIL APRIL 1, 2013.



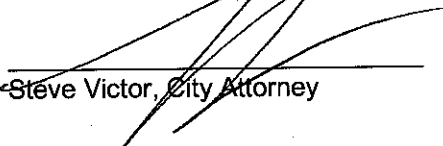
Ken Grassi, Mayor

ATTEST:



Emmetta Genetia, City Clerk

APPROVED AS TO FORM:



Steve Victor, City Attorney

RESOLUTION NO. 730

**A RESOLUTION OF THE CITY OF UNIVERSITY PLACE, WASHINGTON, REVISING
THE 2013 EVENTS RESOLUTION**

WHEREAS, the City Council recognizes that community events which take place on City property and/or in City rights of way are valuable in promoting the City's identity as a distinct community within the South Puget Sound area, support a high quality of life for residents, and promote economic development and tourism; and

WHEREAS, the City Council desires to list the remaining 2013 community events that will be designated as City events for purposes of organization, permitting, insurance, and provision of specified in-kind City support for the remainder of 2013, and the extent of the in-kind City support that will be available to those events; and

WHEREAS, this resolution addresses only the remainder of 2013, and the City Council retains full discretion with respect to the City's role in community events in 2014;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
UNIVERSITY PLACE, WASHINGTON:**

1. City Events: The following events are hereby designated as City Events for purposes of organization, permitting, insurance, and provision of specified in-kind City support for the remainder of 2013:

1. Concerts in the Park
2. Pups in the Park
3. Cider squeeze
4. UP for Art Atrium Arts and Concert Series

2. Extent of City In-kind Support: To the extent of available resources within the budgeted amount in the General Fund Community Events in the City's 2013-2014 budget, the following will comprise the categories of City in-kind support available to the above-designated events. Within the following available categories, the City in-kind support to above-designated community events will be determined on an event-by-event basis by the City Manager or designee:

1. Health - portable toilets, hand wash stations, garbage disposal.
2. Traffic Control (when required) - Public Works and/or Police.
3. Police Security - for event when required.
4. Insurance - The City's insurance does not cover claims against any vendors participating in the community event, including but not limited to product, food, beverage vendors or amusement device operators. Such vendors or amusement device operators must provide proof of insurance as a part of the event permitting process for each City event.
5. Advertising - City web, reader board.

3. Legislative Finding. The City Council finds that community events which take place on City property and/or in City rights of way in University Place are valuable in promoting and the City's identity as a distinct community within the South Puget Sound area, supporting a high quality of life for residents, and promoting economic development and tourism, and the City Council finds that the benefits to the City from the listed events, results in appropriate consideration to the City to justify affording in-kind City support to those events. Specifically, by advertising, publicizing, or otherwise distributing information for the purpose of attracting visitors and encouraging tourist expansion and assisting the City's economic development activities.

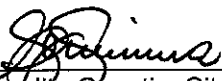
5. Effective Date. This Resolution shall be effective immediately upon passage by the City Council.

ADOPTED BY THE CITY COUNCIL AUGUST 12, 2013.



Ken Grassi, Mayor

ATTEST:



Emelita Genetia, City Clerk

APPROVED AS TO FORM:



Steve Victor, City Attorney

CITY OF UNIVERSITY PLACE COMMITTEES AND REPRESENTATIVES ASSIGNMENTS - 2013

City Council Committees/Liaisons	Belleci	Choiniere	Figuroa	Grassi	Keel	McCluskey	Nye
Council Committees							
Council Meetings	X	X	X	X	X	X	X
Finance Committee	X	X	XX	X	X	X	X
Legislative and Intergovernmental				X		X	
Community Connector Program (16 th CAB)						X	
Ad Hoc Committees (Established by City Council Motion)							
<ul style="list-style-type: none"> • Chambers Creek Properties 							
Council Representatives							
Pierce County Cities & Towns							X
Pierce County Mayors & Executive				XX		X	
Pierce County Regional Council	X	X			X*		
Rainier Communications Commission	X*		X				
Association of Washington Cities**	X	X	X	X	X	X	X
Pierce Transit Board					X		
Solid Waste Advocate Commission						X	
Pierce County Citizens Advisory Board		X					

XX = Designates Chair or Lead Responsibility

X* = Designates Alternate

**** = By registration**

Committee/Liaisons	Purpose	Meetings
Association of Washington Cities (AWC) Contact: DeAnn Hartman 800.562.8981 360.753.4137	The AWC Board is comprised of 24 members with one local elected official from each of the 14 AWC districts statewide, except for the City of Seattle which has 2 seats on the board. Candidates are selected by the Nominating Committee for elections held during the AWC annual business meeting.	Annually AWC Office 1076 Franklin St SE Olympia, WA
Pierce County Cities & Towns Contact: Andrea Edwards 253.896.8602	The Pierce County Cities and Towns Association holds meetings with the Mayors/Councilmembers of the county's cities and also appoints members to other boards and committees.	1st Thursday every other month 6:30 Social 7:00 pm Meeting Fife Bar and Grill 3025 Pacific Hwy East
Pierce County Aging & Long Term Care Advisory Board (ALTC) Contact: John Mikel 253.798.2823	The ALTC Advisory Board is made up of 25 members of the community who volunteer their time and efforts is to plan and oversee long term care services in Pierce County.	3rd Tuesday of each month 10 am PC Health Building 3580 Pacific Ave Tacoma, WA
Pierce County Mayors & Executive Contact: Carla Hall 253.798.2663	The Pierce County Executive holds a standing breakfast meeting with the Mayors and Executives of the county's cities.	4th Friday of each month 7:30 am - 9 am Mitzel's Restaurant 5402 Pacific Highway East Fife WA
Pierce County Regional Council 2 representatives Contact: Paula Manning 253.798.3726	The Council uses the Countywide Planning Policies to ensure that the Growth Management Act requirements are coordinated within the County. It is comprised of elected officials from 23 Pierce County cities and the Port of Tacoma as a subregional council to the Puget Sound Regional Council.	3rd Thursday of the month 6:30 pm Pierce County Annex 2401 S 35th St Public Mtg Rm
Pierce Transit Board Contact: Treva Percival 253.581.8066	Pierce Transit is the second largest transit agency in the State with a mission to provide affordable and accessible transportation, reduced traffic congestion and pollution, and linking workers with jobs to stimulate economic growth.	2nd Monday of each month 1:00 pm Pierce Transit Headquarters 3701 96th Street SW Lakewood, WA
Puget Sound Regional Council Contact: Sheila Rogers 206.464.5815	The Puget Sound Regional Council plans for regional transportation, land use and economic development, under authority embodied in state and federal laws. It relies on recommendations from a number of advisory committees such as: Regional Staff Committee, Transportation 2040 Working Group, Transportation Operators Committee, Regional Traffic Operations Committee, Pricing Task Force, Regional Freight/Mobility Roundtable, Bicycle Pedestrian Advisory Committee, Regional Project Evaluation Committee, Transportation Enhancements Committee, Seattle-Tacoma-Everett FTA Caucus, Special Needs Transportation Committee, Regional Technical Forum, Model Users Group, Land Use Technical Advisory Committee, Interagency Data Group.	Annually PRSC'S OFFICE 1011 Western Ave Suite 500, Seattle, WA
Rainier Communications Commission Contact: Bill Oltman 253.589.6006	The Rainier Communications Commission is a cooperative effort among Pierce County and PC cities and towns to identify telecommunications issues and to advise member jurisdictions.	3rd Wednesday of the month, every other month January/March/May/July/September/November 5:00 p.m. Clover Park Technical College 4500 Steilacoom Blvd. Lakewood, WA