

TOWN HALL ROOM FACILITY
USAGE TIME AND FEES SCHEDULE

Usage Time

	Friday	Saturday	Sunday
7:00 a.m.			
8:00 a.m.			
9:00 a.m.			
10:00 a.m.			
11:00 a.m.			
12:00 noon			
1:00 p.m.			
2:00 p.m.			
3:00 p.m.			
4:00 p.m.			
5:00 p.m.			
6:00 p.m.			
7:00 p.m.			
8:00 p.m.			
9:00 p.m.			
10:00 p.m.			
11:00 p.m.			
12:00 midnight			

(Set-up prior to 5:00 p.m. should be coordinated with City Hall staff.)

Weekday rentals (days & evenings) may be authorized on a space available basis by the Administrative Services Director so long as such use does not conflict with City uses.

Fees Schedule

2 Hour Minimum Rental
(Kitchen Included)

CATEGORY I	CATEGORY II	CATEGORY III
Resident: Profit/Non-Profit and Government**	Non-Resident: Non-Profit	Non-Resident: Profit
\$60.00 Per Hour	\$70.00 Per Hour	\$75.00 Per Hour
Daily Rate: \$540.00	Daily Rate: \$630.00	Daily Rate: \$675.00

At the discretion of staff, repeat renters who have proven themselves trustworthy may, after training from staff, rent Town Hall without the presence of Rental Attendants at a \$10 discounted price.

*Town Hall Category I users, as teams or organizations (not as individuals), may apply earned volunteer rental points in lieu of paying the hourly rate. See the Facility Rental Policy for more details.

**The University Place School District and The University Place Fire Department will be charged the same rate as they charge the City for the use of their facilities.