

FACILITY RENTAL FEES

SENIOR/COMMUNITY CENTER FACILITY RENTAL POLICY Categories, Usage Time Priorities and Fees Schedule

I. User Groups/Categories

Category I - Includes the user groups of Profit, Social and Fundraising and requires city staff to be in attendance during rental. Two (2) hour rental minimum required.

Category II - Includes user groups of City recreation programs, Community, and City departments and do not require city staff to be in attendance during rental. One hour rental minimum required.

II. Facility Usage Time

There are three primary facility usage times available for rental and use besides the City of University Place Park and Recreation Senior programs scheduled Monday – Friday, 9:00am – 2:00pm. There are classified as Prime, Non-Prime and Program times and are illustrated in the following chart.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00am							
8:00							
9:00							
10:00							
11:00							
Noon							
1:00							
2:00							
3:00							
4:00							
5:00							
6:00							
7:00							
8:00							
9:00							
10:00							
11:00							
12:00							

- Programmed Time
- Non-Prime Time
- Prime Time

Programmed Time

Monday – Friday 7:00 a.m. – 5:00 p.m.

Non-Prime Time

Monday – Thursday 5:00 p.m. – 11:00 p.m.
 Sunday 7:00 a.m. – 11:00 p.m.

Prime Time

Friday 5:00 p.m. – 1:00 a.m.
 Saturday 7:00 a.m. – 1:00 a.m.

III. Scheduling Priorities

In order to have a balanced and equitable rental usage, the following scheduling priorities have been established.

	Group	Prime Time	Non-Prime Time
Category I	Profit	1 st	2 nd
	Social	1 st	2 nd
	Fundraising	1 st	2 nd
Category II	Recreation Programs	2 nd	1 st (Tuesday and Thursday)
	Community	2 nd	1 st (Monday and Wednesday)
	City Department	3 rd	3 rd

IV. Rental Fees

The following are the different user groups with related rental fees. There are non-resident and resident rates based upon the residency of the applicant.

	Group	Fee (Hourly)	
		Non-Resident	Resident
Category I	Profit	\$83.00	\$71.50
	Social	\$57.50	\$50.00
	Fundraising	\$57.50	\$50.00
	Youth Fundraiser	\$14.50	\$12.50
Category II	Recreation Programs	N/A	\$5.50
	Community	\$30.00	\$25.00
	City Departments	N/A	\$ 0